

**Official Minutes of the Monday, August 8, 2016
Board of Education Meeting**

Call to Order The Board of Education of Community Consolidated School District 59 in County of Cook, State of Illinois, held a meeting in accordance with provisions of the Open Meetings Act, according to Illinois law, at the District 59 Administration Center, 2123 South Arlington Heights Road, Arlington Heights, Illinois on Monday, August 8, 2016. The meeting was called to order at 7:00PM.

Roll Call **Members Present:** President Barbara Somogyi, Vice-President Janice Krinsky, Karen Osmanski, Secretary - Members: Tim Burns, Sharon Roberts and Mardell Schumacher

Members Absent: Sunil Bhawe

Others Superintendent, Dr. Arthur Fessler; Associate Superintendent, Tom Luedloff; Assistant Superintendent for Business Services, Vickie Nissen; Ben Grey, Assistant Superintendent for Innovation and Communications; Assistant Superintendent for Human Resources, Kelley Zerbahs; Assistant Superintendent for Educational Services, Karen Starr; Assistant Superintendent for Instruction, Maureen McAbee; Executive Director of Facilities and Operations, Tony Rossi; Executive Director of Student Growth and Accountability, Dr. Josh Carpenter; and Recording Secretary, Kathie Lange.

Also Present Eydie Cohen, DEA President; David Pohlmeier, Director of Communications and Design; Christy Prikkel, Director of Fiscal Services; Mrs. Seana McPherson, Ridge parent; Pam Schakowsky - Frost; Ahna Kain, Clearmont/ESY; Moira Burdi - Forest View; Nicola Avena - Rupley, Marisanta Hidrogo - Salt Creek; Alfredo Velazquez - Frost; John Harrington, Grove Principal; Bill Timmins, Asst. Friendship Principal; Numerous Summer School staff members and students

Pledge of Allegiance The Pledge of Allegiance to the Flag of the United States of America was recited.

AUDIENCE RECESS

No one came to address the Board of Education.

SPECIAL INTEREST TOPIC

SUMMER PROGRAMMING HIGHLIGHTS

Mr. Timmins and Mr. Harrington introduced staff from D59's Summer School Program. Teachers and students shared highlights from the 2016 Summer School Program.

The Board thanked students, parents and staff for attending the Board meeting.

Mrs. McAbee indicated that the Board will receive a recap of the 2015-16 Summer School program and information on plans for 2016-17 Summer

School program at the September 12, 2016 Board of Education meeting.

CONSENT AGENDA

Dr. Burns requested to pull the following items from the Consent Agenda:

- 5.02 b. Disbursement Listing for 2016-17
- 5.04 a. Memo of Understanding
- 5.04 i. Temporary Contract

MOTION by Mrs. Schumacher, seconded by Mrs. Roberts to adopt the following resolution:

BE IT RESOLVED THAT on the 8th day of August, 2016, the Community Consolidated School District 59 Board of Education approve the Consent Agenda as presented:

- 5.01 Approval of Minutes-Prior Meetings
 - a. July 11, 2016 Regular Meeting Minutes
 - b. July 11, 2016 Closed Meeting Minutes
- 5.02 Disbursements Resolution
 - a. Disbursement Listing for FY 2015-16
 - b. ~~Disbursement Listing for FY 2016-17~~
- 5.03 Acceptance of Financial Reports
 - a. Detail Balance Sheet as of June 30, 2016
 - b. Combined Revenue and Expense Report as of June 30, 2016
 - c. Investment Report as of June 30, 2016
 - d. Activity Fund Statements as of June 30, 2016
- 5.04 Acceptance of Recommendations: Human Resources Report
 - a. ~~Memo of Understanding – Internal Substitute Teaching at the Junior High Level~~
 - b. Certified Contracts
 - c. Certified Resignations
 - d. Certified Lane Changes
 - e. ESP Contracts
 - f. ESP Leave of Absence
 - g. ESP Retirement
 - h. ESP Resignation
 - i. ~~Temporary Contract~~
 - J. Non-Negotiated Contract
 - k. CAMEO Leave of Absence

Roll Call

Ayes:	6	Burns, Krinsky, Osmanski, Roberts, Schumacher, and Somogyi
Nays:	0	
Absent:	1	Bhave
Abstain:	0	

Motion carried: 6-0-1-0

DISBURSEMENT LISTING FOR 2016-17

MOTION by Ms. Krinsky, seconded by Mrs. Schumacher to adopt the following

resolution:

BE IT RESOLVED THAT on the 8th day of August, 2016 the Community Consolidated School District 59 Board of Education approves disbursements for fiscal year 2016-17 in the amount of \$602,016 as presented per the attachments to this resolution.

Dr. Burns expressed concern about the use of P-cards for off campus food purchases. He stated that he recognizes that the charges on the P-cards are for approved purchases, but he does not believe that taxpayers should pay for off campus food purchases.

Mrs. Schumacher stated that she finds it more difficult to track expenses listed under the P-card portion of the Expense Report.

Dr. Burns shared concern about the impact on conferences/travel expenses related to new legislation signed by Governor Rauner (HB 4379).

Ms. Krinsky expressed interest in knowing what the guidelines are related to travel.

Dr. Fessler asked Ms. Nissen to share with the Board the process and guidelines the District currently has in place related to travel expenses. The new rules and guidelines related HB 4379 have not yet been released, but information will be shared as it is received.

Roll Call

Ayes:	6	Burns, Krinsky, Osmanski, Roberts, Schumacher, and Somogyi
Nays:	0	
Absent:	1	Bhave
Abstain:	0	

Motion carried: 6-0-1-0

5.04 ACCEPTANCE OF RECOMMENDATIONS: HUMAN RESOURCES REPORT

- a. **MEMO OF UNDERSTANDING - INTERNAL SUBSTITUTE TEACHING AT THE JUNIOR HIGH LEVEL**
- b.

MOTION

by Mrs. Schumacher, seconded by Ms. Krinsky to adopt the following resolution:

WHEREAS, the District attempts but is not always successful in securing substitute teachers; and

WHEREAS, the Board and the Association desire to determine an internal substitution process and compensation for the 2016-2017 school year.

WHEREAS, the memorandum of understanding is an agreement between the District 59 Education Association and the Board of Education which outlines the internal substitution process and compensation as defined in the attached Memorandum of Understanding;

THEREFORE, BE IT RESOLVED that on the 8th day of August 2016 the Board of Education approves the Memorandum of Understanding: Internal Substitute Teaching at the Junior High Level. This MOU will be effective upon approval of the Board of Education and expire at the end of the 2016-2017 school term.

Dr. Burns questioned why the Memo of Understanding was included in the Consent Agenda rather than as an Action Item.

Mrs. Somogyi explained that any item on the Consent Agenda can be pulled if a Board member would like to discuss and vote on it separately.

The Board and administration agreed that in the future, all Memos of Understanding will be included as Action Items rather than an item on the Consent Agenda.

Roll Call

Ayes: 6 Burns, Krinsky, Osmanski, Roberts, Schumacher, and Somogyi
Nays: 0
Absent: 1 Bhave
Abstain: 0

Motion carried: 6-0-1-0

5.04 ACCEPTANCE OF RECOMMENDATIONS: HUMAN RESOURCES REPORT

i. TEMPORARY CONTRACT

MOTION

by Mrs. Osmanski, seconded by Ms. Krinsky to adopt the following resolution:

BE IT RESOLVED THAT on the 8th day of August, 2016 the Community Consolidated School District 59 Board of Education approve the following Human Resources item:

5.04 acceptance Of Recommendations: Human Resources Report
i. Temporary Contract

Dr. Burns asked if the services being provided by the part-time temporary educational services administrator could be provided by NSSEO.

Ms. Zerfahs and Mr. Luedloff explained that the services being provided by the part-time temporary administrator helped with continuity and with professional

development for the ELS program. They indicated that this would be the last year the temporary educational services administrator would be needed.

Roll Call

Ayes:	6	Burns, Krinsky, Osmanski, Roberts, Schumacher, and Somogyi
Nays:	0	
Absent:	1	Bhave
Abstain:	0	

Motion carried: 6-0-1-0

REPORTS OF THE BOARD OF EDUCATION

Mrs. Osmanski thanked the members of the Board for the donations of school supplies and the Robert Frost PTO for the donation of 230 backpacks to be used for the Elk Grove Township school supply drive.

Ms. Krinsky shared information on the 3rd Annual Meet and Greet at the Oasis Mobile Home park which will take place on Saturday, August 13, 2016. Donations included pizza, hotdogs, school supplies, prizes and music. Ms. Krinsky is very thankful for all of the community support for this event.

Mrs. Osmanski shared that she meets with a group of District 59 retirees who have agreed to help with the Oasis Mobile Home Meet and Greet.

Mrs. Roberts attended a professional development session on District outcomes.

CHANGES TO THE 2016/17 BUDGET

Ms. Vickie Nissen walked the Board through a presentation on the changes to the 216/17 budget. Board members thanked Ms. Nissen for her detailed report.

MOTION by Ms. Krinsky, seconded by Mrs. Roberts to adopt the following resolution:

BE IT RESOLVED THAT on the 8th day of August, 2016 the Board of Education of Community Consolidated School District 59 approve the following changes to the 2016/17 budget for purposes of adoption, said changes to be attached to these minutes as part of the record of deliberation over the same.

	<u>Budget on Public Display</u>	<u>Budget for Adoption</u>
<u>Revenue (excluding transfers and TRS On-Behalf)</u>		
Educational Fund	\$83,265,303	\$84,596,345
Operations & Maintenance Fund	8,606,741	8,645,320
Debt Service Fund (including levy)	3,645,021	3,645,021
Transportation Fund	5,325,087	5,325,087
IMR/FICA Fund	3,583,289	3,476,916
Capital Projects Fund	0	0
Working Cash Fund	<u>365,133</u>	<u>365,133</u>
Total	\$104,790,574	\$106,053,822
<u>Expenditures (excluding transfers and TRS On-Behalf)</u>		
Educational Fund	\$102,902,999	\$103,028,632
Operations & Maintenance Fund	10,960,014	10,999,965
Debt Service Fund (including debt payment)	3,550,247	3,550,247
Transportation Fund	4,558,862	4,558,862
IMR/FICA Fund	3,625,108	3,625,108
Capital Projects Fund	12,343,500	12,343,500
Working Cash Fund	<u>0</u>	<u>0</u>
Total	\$137,940,730	\$138,106,314

Mrs. Schumacher expressed concern about the amount of expenditures for the Education Fund. Ms. Nissen explained that some of these costs are one-time, non-recurring expenditures, such as the cost for the ELC, the new administration center and the learning spaces.

Roll Call

Ayes:	6	Burns, Krinsky, Osmanski, Roberts, Schumacher, and Somogyi
Nays:	0	
Absent:	1	Bhave
Abstain:	0	

Motion carried: 6-0-1-0

PUBLIC HEARING: TENTATIVE 2016/17 BUDGET

MOTION by Ms. Krinsky, seconded by Mrs. Osmanski that the Community Consolidated School District 59 Board of Education meeting be opened on this date,

two hundred thirty backpacks from the Robert Frost PTO 1308 Cypress Drive Mount Prospect, IL 60056.

BE IT RESOLVED THAT on the 8th day of August, 2016, the Community Consolidated School District 59 Board of Education accepts the donation of two hundred thirty backpacks to be used for students in need of backpacks.

BE IT FURTHER RESOLVED THAT the Superintendent shall communicate to the donors, in writing, expressing the appreciation of the members of the Board of Education, and that these donations shall be listed in the “official” minutes of this meeting.

Roll Call

Ayes:	6	Burns, Krinsky, Osmanski, Roberts, Schumacher, and Somogyi
Nays:	0	
Absent:	1	Bhave
Abstain:	0	

Motion carried: 6-0-1-0

DISCUSSION ITEM

BOARD WORKING AGREEMENTS

The Board agreed to add the following wording to the Board Working Agreements:

“When the Superintendent receives an external email communication regarding a specific board member the Superintendent will contact that board member for clarification of the issue before any further action.”

A Board member had requested that a response be sent to the individual who contacted Dr. Fessler. Dr. Fessler will send a follow-up communication to the individual and copy the Board member on the response.

PROPERTY SALE UPDATE

Mr. Rossi shared that the Sale Agreement is being reviewed by both the buyer’s and the District real estate attorney. The agreement may come to the Board for approval at the August 22, 2016 Board meeting.

NEW/CONTINUING BUSINESS

MEETINGS WITH THE SUPERINTENDENT

The superintendent’s assistant will send out a weekly invitation for Board members to meet with Dr. Fessler. She will coordinate calendar schedules.

CLAIM AND EVIDENCE FOR THE STRATEGIC PLAN

Mrs. Roberts expressed interest in seeing claim and evidence added to the Strategic Plan.

REPORTS OF THE SUPERINTENDENT'S TEAM

Mr. Rossi shared that the District has submitted the necessary permits for the new administration center. The District is waiting for information from the Plan Commission and the Village in order to proceed.

Mr. Rossi indicated that it would be up to the Board on whether to hold a groundbreaking ceremony. He will get back to the Board when they have a date for groundbreaking.

Dr. Burns asked when the decision was made to use Nicholas and Associates as the project/construction managers for the new administration center.

Dr. Fessler indicated that the District has had an ongoing relationship with Nicholas and Associates and that they have done an excellent job on other projects. Mr. Rossi indicated that Nicholas and Associates had worked on the Juliette Low project and he was very pleased with the outcome of the project and the work that was done.

Mr. Rossi indicated that every trade on the job is still publicly bid.

Mrs. Schumacher made a public statement during the meeting regarding the new administration center:

When I accepted the job of School Board member, I was honored to be able to serve in the education field. Children have always had a special place in my heart. I deeply appreciate the devoted work of teachers. I am committed to do my best for all our staff. However, I never forget the people who have kept me in this endeavor... the taxpayers who accept the responsibility for financing education.

Many things about education have changed since I became a board member and every change came with a price tag. I keep a watchful eye on the expenditures of District 59 just as I watch over the expenses in my own home. The money that District 59 spends should 'improve our educational system' and must basically fulfill our aims.

I believe that Public Education is a necessity, not a luxury. The public should be able to expect that when we say that we "need" a new office center, that our approach will be conservative. We will focus on the best use of our space in the new building. We will not add design features which only inflate the cost.

From the moment I first saw the Ad Center plans, I was disappointed with the ground to roof glass wall which is a luxury... and should be eliminated. The architect should concentrate on function. This building was not intended to be a design winner for the architect's benefit.

A full glass wall is more costly than a brick wall. The heating bill

associated with that wall will be more expensive because the window frames will draw cold to the wall. Likewise in the summer, air conditioning will increase due to the glass wall design and the large amount of open space associated with it. To increase the insanity of building a glass wall is that it will face WEST which means that all afternoon and evening the intensity of the western sun will be unbearable. My living room faces west and we experience extreme sunlight in spite of using a room darkening shade and pulling our lined drapes closed across the wall.

I have not studied the windows in the rest of the new building except for the Board Room which appears to have one whole wall made up of windows which present a safety/security issue and also add to the cost of the building. Our board meetings are held at night, so there is very little need to look out of the windows. When the board room area is used for PD, staff should be listening to the speaker, collaborating, or focused on their computers which is what I see all the time. So, once again, extensive windows are not a necessity.

On another issue, I was informed that last year District 59 did 1000 assessments/screenings and that the proposed space allocated for that purpose will definitely be used, so I amend my prior suggestion to eliminate those rooms. However, I do believe that the walls between them should be moveable so the rooms when opened up could be used for larger groups of staff when necessary.

Illinois State Comptroller Leslie Munger stated that we must all be responsible for decisions made in the past. Case in point is Juliette Low School which was built around the open classroom concept following a popular trend at that time. It was not long before teachers started to carve out privacy and set the boundaries of their rooms by lining up file cabinets and book shelves along the sides of the rooms to give their classes modified enclosures. Ultimately the district had to spend money to renovate the building to make regular classrooms. This same problem appeared at Friendship Jr. High which was also built on the open school model... which was not successful. Trendy ideas are not practical. Excessive glass is a 'design trend'.

Future boards of education will not be able to take down a glass wall at our new Ad Building, but there will surely be questions as to why this board allowed the design of the building to include an unnecessary glass wall and why the open space adjacent to the glass wall was not used to provide offices, storage, or PD rooms for a variety of uses which would be of more value to the district than the open wasted space.

It is now planned for the commissary to be housed in the District 59 existing building on the old Lively School property. I would expect that

the \$2 million dollar cost for the commissary would be reduced since all that is required is to renovate the space and outfit it with the necessary lunch equipment. It will still be a sizeable expense, but I would like to know how much we will be saving by using the existing building.

District 59 has seven elected board members who often look at issues in different ways which is good, but when it comes to the expenditure of District 59's hard earned money, I can't imagine how any of us would not be sensitive to the stated NEEDS for this construction.

The administration requested more space for Professional Development, and the Board decided that building on the old Lively School property was the most cost effective way to provide that space. The board met with Arcon to give them a better idea of what we wanted. I said, "This new Ad Center should be planned for efficiency with a minimum of wasted space. No wide halls." Art commented that I should write that down.

We made it clear that we did not want wasted space but that is should be functional. The present plan presents design ideas beyond the realm of what a District 59 Ad Center needs. We do not have to add expensive gimmicks.

What the Ad Center should be is equitable with our schools including a lunchroom with comfortable chairs and preferably similar in size to the one we have now so the room can be used for district/committee meetings and celebrations as it has been in the past. The present lunchroom has been used for multiple purposes.

I am asking board members to join me in being good stewards of the taxpayers' money so this board will be remembered positively. I don't want our reputation as a school board to be in an unfavorable category as too many other governmental bodies have become. Compromise and good old common sense are the answer.

I'm sure there are other favorable ideas for the building that we can share with the architect if we discuss the options calmly and work together.

*Mardell Schumacher
August 8, 2016*

Mrs. Schumacher added that she does not feel that a brick wall is necessary for privacy as requested by the village. She feels that a chainlink fence with a hedge would be sufficient.

Mrs. Somogyi thanked Mrs. Schumacher for her comments and suggested that if she has additional ideas, she can bring them up when Mr. Rossi gives his next update.

CLOSED SESSION

MOTION at 9:02 PM by Mrs. Roberts, seconded by Mrs. Schumacher to adopt the following resolution:

BE IT RESOLVED THAT on the 8th day of August 2016, the Community Consolidated School District 59 Board of Education recess in a closed meeting for discussion of “the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body”, “Collective negotiating matters...”, “Security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property.” “Student disciplinary cases,” “The placement of individual students in special education programs and other matters relating to individual students”, “Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the district finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes” -5ILCS 120/2 (c) (1, 2, 8, 9,10, 11) of the Open Meetings Act.

Immediately following the Closed Session, the Board of Education will reconvene in Open Session and may take action deemed necessary as a result of the Closed Session discussions.

Roll Call Ayes: 6 Burns, Krinsky, Osmanski, Roberts, Schumacher, and Somogyi
 Nays: 0
 Absent: 1 Bhave
 Abstain: 0

Motion carried: 6-0-1-0

RECONVENE MOTION

at 9:17 PM by Mrs. Somogyi, seconded by Mrs. Roberts to adopt the following resolution:

BE IT RESOLVED THAT on the 8th day of August, 2016, the Community Consolidated School District 59 Board of Education meeting is reconvened.

Roll Call Ayes: 6 Burns, Krinsky, Osmanski, Roberts, Schumacher, and Somogyi
 Nays: 0
 Absent: 1 Bhave
 Abstain: 0

Motion carried: 6-0-1-0

Mrs. Roberts asked a question about the Closed Session agenda and how specific or broad the agenda items/topics should be. Moving forward, the Board will need to ensure that the Closed Session agenda items are specific and that we stick to the agenda presented.

ADJOURNMENT

MOTION

at 9:20 PM by Mrs. Osmanski, seconded by Mrs. Roberts to adopt the following resolution:

BE IT RESOLVED THAT on the 8th day of August, 2016, the Community Consolidated School District 59 Board of Education meeting is adjourned.

Roll Call

Ayes:	6	Burns, Krinsky, Osmanski, Roberts, Schumacher, and Somogyi
Nays:	0	
Absent:	1	Bhave
Abstain:	0	

Motion carried: 6-0-1-0

Barbara Somogyi, President

ATTEST

Karen Osmanski, Secretary