

**Official Minutes of the Monday, June 29, 2015
Special Board of Education Meeting**

Call to Order The Board of Education of Community Consolidated School District 59 in County of Cook, State of Illinois, held a special meeting in accordance with provisions of the Open Meetings Act, according to Illinois law, at the District 59 Administration Center, 2123 South Arlington Heights Road, Arlington Heights, Illinois on Monday, June 29, 2015. The meeting was called to order at 5:04 p.m.

Roll Call **Members Present:** President Sharon Roberts and Vice-President Janice Krinsky. Members Sunil Bhave, Tim Burns, Karen Osmanski, Mardell Schumacher and Barbara Somogyi.

Others Dr. Fessler, Superintendent; Tom Luedloff, Associate Superintendent for HR & Instruction; Kelley Zerbahs, Executive Director of Human Resources

MOTION at 5:06 p.m. by Mr. Burns, seconded by Mrs. Osmanski, to adopt the following resolution:

BE IT RESOLVED THAT on the 29th day of June, 2015, the Community Consolidated School District 59 Board of Education recess to a closed session to discuss “the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body ” (5ILCS 120/2(c)(1).), “Collective negotiating matters between the public body and its employees or their representatives ”5ILCS 120/2(c)(2).) and “The setting of a price for sale or lease of property owned by the public body” (5ILCS 120/2(c)(6).)

Roll Call Ayes: 7 Bhave, Burns, Krinsky, Osmanski, Roberts, Schumacher and Somogyi.

Nays: 0

Absent: 0

Abstain: 0

Motion Carried: 7-0-0-0

MOTION at 5:13 p.m. by Mrs. Schumacher, seconded by Mr. Bhave, to adopt the following resolution:

BE IT RESOLVED THAT on the 29th day of June, 2015, the Community Consolidated School District 59 Board of Education meeting is reconvened.

Roll Call Ayes: 7 Bhave, Burns, Krinsky, Osmanski, Roberts, Schumacher and Somogyi.

Nays: 0

Absent: 0

Abstain: 0

Motion Carried: 7-0-0-0

with the District's attorney as to language we should use to denote that the Foundation is a 501(3)c organization that the District supports.

Board Governance Framework:

Board members reviewed the Framework. Recommendations for changes were made.

1. Add an introductory paragraph to the document. Sharon Roberts has the wording.

2. Working Agreements & Communication:

Revision: page 2, bullet 6: BOE member visiting a school, Supt should be notified in advance.

3. Suggestion to add to Governance Framework: Any community questions that come to the Board in general(through an e-mail) would be responded to by the BOE president. BOE member receiving the communication may acknowledge receipt of the e-mail.
This should be copied to the Supt.

4. A reminder was given to copy the BOE president when requesting information from the Supt.

5. When community members speak to the Board - add to the public response when addressing the BOE, the president will read a scripted explanation that addresses the role of the Board. The Board will listen and not comment to the community member.

New Procedure: Community members who speak to the Board will be provided the opportunity to leave their contact information for follow-up by the Superintendent or his designee.

6. Dr. Fessler will check with the attorney as to the protocol to follow when a community member begins to discuss specific staff member concerns. He will also check if the Board can go into an emergency Closed Session at the on-set of the discussion.

New Board Member Mentoring:

Sharon Roberts suggested that we formalize the mentoring process, including specific processes, resources, etc. Sharon Roberts will create a checklist of documents to share etc. This will come to the Board for review.

