

**Official Minutes of the Tuesday, October 14, 2014  
Board of Education Meeting**

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- Call to Order** The Board of Education of Community Consolidated School District 59 in County of Cook, State of Illinois, held a meeting in accordance with provisions of the Open Meetings Act, according to Illinois law, at the District 59 Administration Center, 2123 South Arlington Heights Road, Arlington Heights, Illinois on Tuesday, October 14, 2014. President Roberts called the meeting to order at 7:00 p.m.
- Roll Call** **Members Present:** President Sharon Roberts, Vice-President Janice Krinsky and Secretary Karen Osmanski. Members Brian Kiel and Seana McPherson.  
**Member Absent:** Mardell Schumacher and Barbara Somogyi.
- Others** Superintendent, Dr. Arthur Fessler; Associate Superintendent, Tom Luedloff; Assistant Superintendent for Business Services, Ruth Gloede; Assistant Superintendent for Educational Services, Veronica Lake; Assistant Superintendent for Instruction, Maureen McAbee; Assistant Superintendent for Innovation and Communication, Ben Grey; Executive Director of Human Resources, Kelley Zerfahs; Executive Director of Facilities and Operations, Tony Rossi; Translator, Nancy Torres; and Recording Secretary, Betsy Boswell.
- Also Present** Eydie Cohen, DEA; David Pohlmeier, Coordinator of Communications and Design; Christy Prikkel, Director of Fiscal Services; John Navickas, Friendship Jr. High School, Michael Merritt and Kathy Beach, Brentwood School; Randy Steinkamp, Devonshire School; Carrie Abrams and Rebecca Free, Robert Frost School; Susan Jones, Miller Cooper & Co., Ltd; Walter Jordt, resident; students and families from Robert Frost School.
- Pledge of Allegiance** The Pledge of Allegiance to the Flag of the United States of America was completed.
- AUDIENCE RECESS** Mrs. Roberts welcomed everyone to the meeting and asked if anyone wished to address the Board of Education.  
Mr. Walter Jordt stated he had questions regarding the Early Learning Center addition to Holmes Jr. High. He stated it was a done deal as far as he could tell. He asked how he could obtain information regarding the discussion and vote by the Board for this project. He also requested information on the purchase of the Wellington property. He asked if there was an updated long term plan for the district.  
Mrs. Gloede stated she would be presenting an update to our long term plan at the next Board of Education meeting.  
Dr. Fessler suggested Mr. Jordt contact Ms. Boswell to obtain the desired information.
- SPECIAL INTEREST** **ABCs OF ROBERT FROST SCHOOL**  
Mrs. Schumacher arrived during the student presentation.  
Mrs. Free, LRC teacher at Robert Frost School, and members of the school's WFSN broadcast team presented an iMovie they created using the alphabet to

describe all the great things that are happening at their school. The students took photos using their Nexus tablets and collaborated using GoogleDocs to create their presentation.

Mrs. Osmanski asked the students what they had learned from their project.

The students expressed their surprise at how difficult it can be to talk in front of a camera, but also indicated they had fun sharing ideas as they worked together.

Mrs. Schumacher asked the students how they selected the ideas for each letter of the alphabet.

The students indicated they all helped with the process and voted on the best ideas.

**Consent  
Agenda**

Mrs. Schumacher asked a question about the HR Report prior to the motion on the consent agenda.

**MOTION**

by Mrs. Schumacher, seconded by Mrs. McPherson, to adopt the following resolution:

BE IT RESOLVED THAT on the 14th day of October, 2014, the Community Consolidated School District 59 Board of Education approve the Consent Agenda as presented:

5.01 Approval of Minutes-Prior Meetings

- a. September 8, 2014 Regular Meeting minutes
- b. September 8, 2014 Closed Meeting minutes
- c. September 22, 2014 Regular Meeting Minutes
- d. September 22, 2014 Closed Meeting minutes
- e. September 29, 2014 Committee meeting minutes
- f. October 1, 2014 Committee Meeting Minutes

5.02 Disbursements Resolution

October 14, 2014–FY '14 Disbursements

5.03 Acceptance of Financial Reports

- a. Detail Balance Sheet as of August 31, 2014
- b. Combined Revenue and Expense Report as of August 31, 2014
- c. Investment Report as of August 31, 2014
- d. Activity Fund Statements as of August 31, 2014

5.04 Acceptance of Recommendations: Human Resources Report

- a. Certified Contract Changes
- b. Certified Lane Changes
- c. Certified Leave of Absence
- d. ESP Contract
- e. ESP Resignation
- f. CAMEO Contract
- g. CAMEO Termination
- h. Temporary Employee Resignation
- i. Administrator and teacher salary and benefits report

5.05 Approval to Destroy 18-month-old or older closed session recording

Roll Call      Ayes:        6      Kiel, Krinsky, McPherson, Osmanski, Roberts and Schumacher.

                  Nays:        0

                  Absent:     1      Somogyi.

                  Abstain:    0

Motion Carried: 6-0-1-0

**BOARD REPORTS**

Mrs. McPherson reported she and Mrs. Schumacher attended the Ridge intersession “magic learning” presentation.

Mrs. Schumacher reported she attended an anti-bullying program with Staley the Bear at Clearmont School.

**FOIA**

Ms. Zerfahs reported there were three FOIA requests received since the September 8<sup>th</sup> Board meeting. She indicated two of the three requests did not qualify for FOIA, but the third request regarding student teachers was addressed.

**DISCUSSION ITEMS**

**PUBLIC COMMENT DURING BOARD OF EDUCATION MEETINGS.**

The Board reviewed samples from area school districts of the statements used to invite the public to speak during Board meetings.

Mrs. Osmanski stated she liked the statements that warned against speaking about individual staff or students.

Mrs. McPherson asked how members felt about allowing comments during audience recess as well as during discussion/action items.

Mr. Kiel stated he did not like the idea of opening the floor too often during a meeting.

Mrs. Schumacher stated she preferred the statement used by District 25.

Ms. Krinsky suggested the Board codify its current procedures.

Mrs. McPherson suggested the president read a statement that explains the rules on public comments.

Mrs. Roberts suggested adding a statement explaining the Board will not respond but will direct administration to investigate issues presented.

**BOARD GOVERNANCE**

Mrs. Roberts thanked Mrs. McPherson and Mrs. Schumacher for their work on the board governance document. She suggested the final document be reviewed annually by the Board.

Mrs. Schumacher stated she and Mrs. McPherson worked well together as their ideas were similar.

Following several suggestions for changes to the document, Mrs. Roberts indicated the Board would revisit the discussion before final approval.

A discussion took place as to the best way for Board members to be recognized by the president when they wish to speak to the Board. The Board agreed to self-monitor their discussions.

**APPROVING THE PARTIAL ABATEMENT AND PERMANENT TRANSFER OF \$9.9M FROM THE WORKING CASH FUND TO THE OPERATIONS AND MAINTENANCE FUND**

**APPROVING THE TRANSFER OF \$9.9M FROM THE OPERATIONS AND MAINTENANCE FUND TO THE CAPITAL PROJECTS FUND**

Mrs. Gloede stated the District issued \$9.9M in Bank Qualified bonds, which closed on October 1<sup>st</sup>. The proceeds were deposited into the Working Cash Fund. These funds now need to be transferred to the Operations and Maintenance Fund, and then transferred to the Capital Projects Fund. The Board will be asked to approve these transfers at the next Board meeting.

**AWARD OF PHASE I CONSTRUCTION SERVICES FOR THE EARLY LEARNING CENTER ADDITION TO HOLMES JR HIGH**

Mr. Rossi stated the bids for site work, concrete, structural and miscellaneous metals were scheduled to be opened on October 21<sup>st</sup>, and the Board would approve award of bids at the next Board meeting.

Mr. Rossi noted there would be a presentation in November on the building interior, followed by a Phase II presentation at the December Board meeting.

**BOARD POLICY REVISIONS**

Mrs. McPherson questioned the District's policy on Head Lice.

Dr. Fessler stated he had a discussion with Denise Webster, the District's Health Coordinator. He discovered the procedures for dealing with students having head lice and recently changed and there seemed to be some lack of communication on these changes. He stated the ALT would be reviewing procedures at upcoming meetings.

**SLT WORK MAP-STRATEGIC OBJECTIVES ALIGNMENT**

Mr. Luedloff stated the work maps had begun as a summer project list with start and end dates. He stated he met with the heads of each department to review how their work was linked to the strategic plan. These meetings lead to the creation of work maps, which are tied to strategic objectives.

Mr. Luedloff stated the work maps help us to remain disciplined in our work. This does not mean that there will be no changes in priorities, but the work maps will guide our work and will flow through the District.

Mrs. McPherson stated the Strategic Plan is a fluid document and the District priorities also need to be fluid.

Mrs. Osmanski stated the work map document demonstrated the breath of the work that is going on in the District.

**ACTION  
ITEMS**

**AUTHORIZATION TO FILE FY14 ANNUAL FINANCIAL REPORT  
WITH ISBE**

Mrs. Gloede introduced Susan Jones of Miller Cooper Co. She noted this was the first year that Cooper Miller served as the District’s auditing firm. She stated the audit takes us back for a look at the 2013/14 school year.

Ms. Jones stated her company received excellent cooperation from Mrs. Gloede and her staff. She stated the opinions issued were unmodified “clean” reports. She indicated no new accounting policies were adopted in 2013/14. The District retained its Recognition Status. She stated the District has a very strong financial team.

Mrs. Gloede noted in 2013/14 there were FY overlaps: the purchase of tech devices and the District-wide lighting project. She stated there is a need to segregate large one-time projects. This will be part of the Long Term Plan and Levy process.

Mrs. Gloede noted the Operations and Maintenance Fund balance was \$3.3M. This fund balance will need to be raised to align with Board Policy.

Mrs. Gloede indicated the AFR would be sent to ISBE and noted the State Report Card data comes from this report.

Mrs. McPherson stated that during the Audit Committee meeting the representatives of Miller Cooper commented on how clean things were and that the audit was an easy process for them.

**MOTION**

by Mrs. Osmanski, seconded by Ms. Krinsky, to adopt the following resolution:

WHEREAS, on the 14th day of October, 2014, the Board of Education has reviewed the Community Consolidated School District 59 Annual Financial Report (ISBE Form SD50-35) for the fiscal year ended June 30, 2014 as presented;

BE IT RESOLVED THAT the Board of Education of Community Consolidated School District 59 accepts the Annual Financial Report (AFR) as Final and authorizes the filing of the AFR to the Illinois State Board of Education in accordance with 105 ILCS 5/3-7.

Roll Call

Ayes: 6 Kiel, Krinsky, McPherson, Osmanski, Roberts and Schumacher.  
Nays: 0  
Absent: 1 Somogyi.  
Abstain: 0

Motion Carried: 6-0-1-0

**ACCEPTANCE OF DONATIONS**

**MOTION**

by Mrs. Schumacher, seconded by Mrs. McPherson, to adopt the following resolution:

BE IT RESOLVED THAT on the 14<sup>th</sup> day of October, 2014, the Community Consolidated School District 59 Board of Education accepts the donation of \$110.00 for school fees to Admiral Byrd School from Mr. & Mrs. Joseph Belt of Elk Grove Village;

BE IT RESOLVED THAT on the 14<sup>th</sup> day of October, 2014, the Community Consolidated School District 59 Board of Education accepts the donation of school supplies Elk Grove Township General Assistance to Admiral Byrd School.

BE IT RESOLVED THAT on the 14<sup>th</sup> day of October, 2014, the Community Consolidated School District 59 Board of Education accepts the donation of ASA Bags to Grove Junior High from the American Society of Anesthesiologists, 1061 American Lane, Schaumburg, IL 60173;

BE IT FURTHER RESOLVED THAT the Superintendent shall communicate to the donors, in writing, expressing the appreciation of the members of the Board of Education, and that these donations shall be listed in the “official” minutes of this meeting.

Roll Call	Ayes: 6	Kiel, Krinsky, McPherson, Osmanski, Roberts and Schumacher.
	Nays: 0	
	Absent: 1	Somogyi.
	Abstain: 0	

Motion Carried: 6-0-1-0

**AMERICAN CHARACTER COUNTS! CELEBRATION–OCTOBER 19-25, 2014**

**MOTION** by Ms. Krinsky, seconded by Mrs. Schumacher, to adopt the following resolution:

**WHEREAS**, the next generation will be the stewards of our communities, nation and world, leading us toward a future of both promise and challenge;

**WHEREAS**, the well-being of our society requires an involved, caring citizenry with good moral character;

**WHEREAS**, the purpose of the CHARACTER COUNTS! Coalition is to fortify the lives of America’s young people with strong ethical values;

**WHEREAS**, CHARACTER COUNTS! is based upon the consensus values of Six Pillars: (Trustworthiness, Respect, Responsibility, Fairness, Caring, and Citizenship), which values transcend divisions between race, creed, politics, gender and wealth;

**WHEREAS**, the period of October 19-25, 2014 has been designated as a time for communities to celebrate and support character development and education;

**NOW, THEREFORE, BE IT RESOLVED THAT** the Community Consolidated School District 59 Board of Education proclaims the period commencing October 19, 2014, and ending October 25, 2014, as a time to celebrate the American Character, and calls upon parents, employees and community members to:

1. Discuss and study the lives of Americans of extraordinary character.
2. Recognize local individuals who have in the past year demonstrated the highest qualities of the American character.
3. Teach young people about and encourage them to consider careers in public service.
4. Provide service-learning opportunities to young people, as a first step in a commitment to a life of regular community service.

Roll Call      Ayes:        6      Kiel, Krinsky, McPherson, Osmanski, Roberts and Schumacher.  
                 Nays:        0  
                 Absent:     1      Somogyi.  
                 Abstain:    0

Motion Carried: 6-0-1-0

**NEW/OLD BUSINESS AND ANNOUNCEMENTS**

Mrs. Schumacher reported attending a Learning Spaces Committee meeting. She reported the committee would be sending out a confidential survey to staff, asking for their feelings on space usage. She stated it was a small but good committee. She asked Mr. Grey if he had any additions to her report. He stated he would report in the Friday Board Update.

Mrs. Roberts reported she, Ms. Krinsky and Mrs. Osmanski would all be absent from the October 27<sup>th</sup> Board meeting. She asked if the other members would be in attendance. When they indicated they would she stated she would contact Mrs. Somogyi to make sure there would be a quorum.

Mrs. Roberts asked for a volunteer to be the Board representative to the IASB Delegate Assembly. It was decided that either Mrs. Roberts or Mrs. Somogyi would serve in that capacity.

**REPORTS OF THE SUPERINTENDENT’S TEAM**

Mr. Luedloff stated there would be a presentation on Full Day Kindergarten at the next Board meeting. He stated the team would share an update on the demographic piece; review current programming; present research; review financial implications and present recommendations.

Mrs. McPherson requested the team address space issues and how ½ day Kindergarten would be offered.

Mrs. Gloede stated the Long Term Plan the Board received included the assumption that Full Day Kindergarten would be offered. She noted the new plan would be similar.

Mrs. Schumacher stated she had received a letter from a former kindergarten teacher when the Board last discussed offering FDK in 2008. She stated she would share the letter during the FDK discussion.

Mrs. McAbee reported the October 20<sup>th</sup> Institute Day would included sessions with Grant Wiggins for all certified staff. She also reported she was in the process of adding data to the State Report Cards to highlight the great things happening in the District.

Ms. Zurfahs indicated there would be programming for ESPs on October 20<sup>th</sup> that would be held at Friendship Jr. High. She also reported she was collecting data from surveys taken during goal setting conferences last week that would determine parent attendance.

Mr. Grey showed a new 59 in 59 video. He noted the video showed a great connection between the teacher’s home remodeling project and how kids are learning today.

Mr. Grey reported the Parent Tech Nights educated parents on how the new technology devices are used in the classroom. He stated there was a purposeful plan for implementation of devices and a timeline was available on the District 59 website. He stated staff received technology support during PLTs.

**MOTION** at 9:54 p.m. by Mrs. Roberts, seconded by Mrs. McPherson, to adopt the following resolution

BE IT RESOLVED THAT on the 14th day of October, 2014, the Community Consolidated School District 59 Board of Education recess in a closed meeting to discuss “the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body”, and “The setting of a price for sale or lease of property...”, 5ILCS 120/2 (c) (1 & 6) of the Open Meetings Act.

Roll Call Ayes: 6 Kiel, Krinsky, McPherson, Osmanski, Roberts and Schumacher.  
Nays: 0  
Absent: 1 Somogyi.  
Abstain: 0 Motion Carried: 6-0-1-0

**MOTION** at 10:27 p.m. by Mrs. Schumacher, seconded by Mrs. McPherson, to adopt the following resolution:

BE IT RESOLVED THAT on the 14th day of October, 2014, the Community Consolidated School District 59 Board of Education meeting is reconvened.

Roll Call Ayes: 6 Kiel, Krinsky, McPherson, Osmanski, Roberts and Schumacher.  
Nays: 0  
Absent: 1 Somogyi.  
Abstain: 0 Motion Carried: 6-0-1-0



**MOTION** at 10:27 p.m. by Mr. Kiel, seconded by Mrs. Roberts, to adopt the following resolution:

BE IT RESOLVED THAT on the 14th day of October, 2014, the Community Consolidated School District 59 Board of Education meeting is adjourned.

Roll Call	Ayes:	6	Kiel, Krinsky, McPherson, Osmanski, Roberts and Schumacher.
	Nays:	0	
	Absent:	1	Somogyi.
	Abstain:	0	

Motion Carried: 6-0-1-0

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Sharon Roberts, President

ATTEST:

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Karen Osmanski, Secretary