### Official Minutes of the Monday, September 9, 2013 Board of Education Meeting

#### Call to Order

The Board of Education of Community Consolidated School District 59 in County of Cook, State of Illinois, held a regular meeting in accordance with provisions of the Open Meetings Act, according to Illinois law, at the District 59 Administration Center, 2123 South Arlington Heights Road, Arlington Heights, Illinois on Monday, September 9, 2013. President Kiel called the meeting to order at 7:00 p.m.

#### Roll Call

*Members Present:* President Brian Kiel, Vice-President Sharon Roberts and Secretary Karen Osmanski. Members Janice Krinsky, Seana McPherson, Mardell Schumacher and Barbara Somogyi.

#### Others

Superintendent, Dr. Arthur Fessler; Assistant Superintendent for Human Resources, Tom Luedloff; Assistant Superintendent for Business Services, Ruth Gloede; Assistant Superintendent for Teaching and Learning, Dr. Nancy Wagner; Assistant Superintendent for Educational Services, Becki Streit; Director of Buildings and Grounds, Tony Rossi; Chief Innovation Officer, Ben Grey; Executive Director of ELL, Maureen McAbee; Translator, Nancy Torres; and Recording Secretary, Betsy Boswell.

#### Also Present

Eydie Cohen, DEA; Kelley Zerfahs, Principal of Robert Frost School; Wendy Allen, Principal of Brentwood School; Randy Steinkamp, Principal of Devonshire School; Jane Paterala, Principal of Friendship Jr. High School; Emily Woemmel and John Navickas, Assistant Principals for Friendship Jr. High School; Christy Prikkel, Director of Fiscal Services; Gina Mendez and Tina Merrill.

## Pledge of Allegiance

The Pledge of Allegiance to the Flag of the United States of America was completed.

### AUDIENCE RECESS Consent Agenda

Mr. Kiel welcomed everyone to the meeting and asked if anyone wished to address the Board of Education. No one came forward to address the Board.

# MOTION

Mrs. Schumacher asked to pull Items 5.01c and 5.04b from the Consent Agenda.

by Mrs. Schumacher, seconded by Mrs. Osmanski, to adopt the following resolution:

<u>BE IT RESOLVED THAT</u> on the 9th day of September, 2013, the Community Consolidated School District 59 Board of Education approve the Consent Agenda as amended:

- 5.01 Approval of Minutes-Prior Meetings
  - a. August 12, 2013 Regular Meeting Minutes
  - b. August 12, 2013 Closed Session Meeting Minutes
  - c. August 26, 2013 Committee of the Whole Meeting Minutes
- 5.02 Disbursements

September 9, 2013–FY '14 Disbursements

- 5.03 Acceptance of Financial Reports
  - a. Detail Balance Sheet as of July 31, 2013

- b. Combined Revenue and Expense Report as of July 31, 2013
- c. Investment Report as of July 31, 2013
- d. Activity Fund Statements as of July 31, 2013
- 5.04 Acceptance of Recommendations: Human Resources Report
  - a. Certified Resignation
  - b. Non-Negotiated Contracts
  - c. Non-Negotiated Termination
  - d. Non-Negotiated Resignation
  - e. Certified Contracts
  - f. Certified Lane Changes
  - g. Temporary Certified Contracts
  - h. ESP Contracts
  - i. Temporary Employee Contracts
  - j. ESP Resignations
  - k. Temporary Employee Resignation
  - I. ESP Retirement
  - m. CAMEO Contracts

5.05 Release of designated closed session minutes

Roll Call

Ayes: 7 Kiel, Krinsky, McPherson, Osmanski, Roberts, Schumacher

and Somogyi.

Nays: 0 Absent: 0

Abstain: 0 Motion Carried: 7-0-0-0

Mrs. Schumacher requested an addition be made to the minutes of 8-26-13. The Board agreed to her request.

#### MOTION

by Mrs. Schumacher, seconded by Mrs. Roberts, to adopt the following resolution:

<u>BE IT RESOLVED THAT</u> on the 9th day of September, 2013, the Community Consolidated School District 59 Board of Education approve Item 5.01c of the Consent Agenda.

Roll Call

Ayes: 7 Kiel, Krinsky, McPherson, Osmanski, Roberts, Schumacher

and Somogyi.

Nays: 0 Absent: 0

Abstain: 0 Motion Carried: 7-0-0-0

Mrs. Schumacher expressed her concern about salaries presented in Item 5.04b. She stated this item should have come to the Board in closed session.

Dr. Fessler stated the salaries had been presented to the Board, as well as the plan for restructuring the technology department. He stated the individuals hired had different skill sets and would be taking on different roles. He noted the Board had given its approval of the plan.

Mrs. Somogyi stated the process was a little confusing, as the Board had been given a salary range. She stated when a name is attached to a set salary, it has a different appearance.

Ms. Krinsky agreed that in the past the Board had seen specific salaries prior to hiring.

#### **MOTION**

by Mrs. McPherson, seconded by Mrs. Roberts, to adopt the following resolution:

<u>BE IT RESOLVED THAT</u> on the 9th day of September, 2013, the Community Consolidated School District 59 Board of Education approve Item 5.04b of the Consent Agenda.

Roll Call

Ayes: 7 Kiel, Krinsky, McPherson, Osmanski, Roberts, Schumacher and Somogyi.

Nays: 0 Absent: 0

Abstain: 0 Motion Carried: 7-0-0-0

## SPECIAL INTEREST

#### FREEDOM OF INFORMATION ACT REQUESTS

#### **TOPICS**

Mr. Luedloff reported there was one FOIA request since the August 12, 2013 Board of Education Meeting. The request from the Daily Herald concerned student fees

## ACTION ITEMS

#### APPROVAL OF NCERT MEMBERSHIP AGREEMENT

Mrs. Schumacher stated she was surprised to see that the contract was between NCERT and the District rather than Dr. Fessler. She stated she was concerned that the District would be locked into a three-year contract that would automatically renew within 90 days of its expiration. She stated she was unhappy with the contacts verbiage.

Dr. Fessler explained that he is the District's representative to NCERT. He stated NCERT focuses on bringing together the nation's top superintendents. He stated NCERT also provides many services, but as he is new to the group he does not yet know if these services would be beneficial to the District.

Mrs. Somogyi stated she would like to know what would happen if Dr. Fessler left the District prior to the expiration of the contract.

Mrs. McPherson suggested the District find out what would happen and report back to the Board.

Dr. Fessler stated he would check with NCERT.

Ms. Krinsky congratulated Dr. Fessler upon being chosen for NCERT membership.

Mrs. Roberts stated the membership would provide valuable mentoring to the superintendent.

Mrs. Schumacher stated the District is already up to its ears in change and stated it does not need expensive consultants coming in from California. She stated she would not vote in favor of the contract.

#### **MOTION**

by Mrs. Roberts, seconded by Ms. Krinsky, to adopt the following resolution:

<u>WHEREAS</u> the National Directors and Advisors of NCERT have nominated Community Consolidated School District 59 to participate in the education and technology research and professional development programs of NCERT;

<u>BE IT RESOLVED THAT</u> on the 9<sup>th</sup> day of September, 2013, the Community Consolidated School District 59 Board of Education approves the membership agreement attached to this resolution between School District 59 and NCERT, effective September 1, 2013, and continuing for the initial term of three years.

Roll Call

Ayes: 6 Kiel, Krinsky, McPherson, Osmanski, Roberts and Somogyi.

Nays: 1 Schumacher.

Absent: 0

Abstain: 0 Motion Carried: 6-1-0-0

## ACCEPTANCE OF DONATIONS TO ADMIRAL BYRD, CLEARMONT AND RUPLEY ELEMENTARY SCHOOLS

Ms. Krinsky stated the District is fortunate to have such supportive families.

#### **MOTION**

by Ms. Krinsky, seconded by Mrs. McPherson, to adopt the following resolution:

<u>BE IT RESOLVED THAT</u> on the 9<sup>th</sup> day of September, 2013, the Community Consolidated School District 59 Board of Education accepts the donation backpacks, school supplies and \$110.00 from Mr. & Mrs. Joseph Belt of Elk Grove Village and school supplies from Elk Grove Township General Assistance to Admiral Byrd Elementary School; and

<u>BE IT RESOLVED THAT</u> on the 9<sup>th</sup> day of September, 2013, the Community Consolidated School District 59 Board of Education accepts the donation of \$1000 from Mr. & Mrs. Michael Stichter of Greensboro, NC to Ira Rupley Elementary School;

<u>BE IT RESOLVED THAT</u> on the 9<sup>th</sup> day of September, 2013, the Community Consolidated School District 59 Board of Education accepts the donation of \$2000 from\_the Pecoulas Family of Elk Grove Village;

<u>BE IT FURTHER RESOLVED THAT</u> the Superintendent shall communicate to the donors, in writing, expressing the appreciation of the members of the Board of Education, and that these donations shall be listed in the "official" minutes of this meeting.

Roll Call

Ayes: 7 Kiel, Krinsky, McPherson, Osmanski, Roberts, Schumacher and Somogyi.

Nays: 0 Absent: 0

Abstain: 0 Motion Carried: 7-0-0-0

## 2013/14 APPLICATIONS TO ILLINOIS STATE BOARD OF EDUCATION - RECOGNITION OF SCHOOLS

#### **MOTION**

by Mrs. Schumacher, seconded by Mrs. McPherson, to adopt the following resolution:

<u>BE IT RESOLVED THAT</u> on the 9th day of September, 2013, the Community Consolidated School District 59 Board of Education approve the Applications for Recognition of Schools for all District 59 schools and authorize submission of the required applications to the Illinois State Board of Education.

Roll Call

Ayes: 7 Kiel, Krinsky, McPherson, Osmanski, Roberts, Schumacher

and Somogyi.

Nays: 0 Absent: 0

Abstain: 0 Motion Carried: 7-0-0-0

### DISCUSSION

### ITEMS

#### REVISIONS TO BOARD POLICY

Mrs. Schumacher noted the new tobacco policy reflected in BP 5.50 would need to be communicated to staff.

Mrs. Schumacher inquired about the changes to BP 8.20 and asked why we would prohibit community members from using school facilities for social reasons.

Mrs. Gloede stated she recommended deleting the words "and grounds" for the policy, as the District does not issue permits for use of school grounds.

Mr. Rossi stated the District has reciprocal agreements with park districts that allow them to use our grounds. He indicated that the parks around many of our schools are owned by park districts.

Mrs. Somogyi mentioned there had been a private soccer club that had used the property between Holmes and Forest View Schools in the past. She stated there had been some issues concerning the property usage.

Mrs. Gloede suggested the District open discussions with our park districts to refresh the agreements.

Dr. Fessler stated that if there are private teams using our property that we may want to leave the section on grounds in the policy.

#### **NEW/OLD BUSINESS & ANNOUNCEMENTS**

Ms. Krinsky stated she attended an NSSEO meeting. She indicated they are still in contract negotiations. She also reported her son Derek was recognized as a shining star and he presented the speech he delivered on opening day.

Mrs. Roberts indicated Derek had received a standing ovation following his opening day speech.

Mrs. Roberts reported she planned to attend the next Mt. Prospect elected officials meeting. She stated the topic for the meeting was safety and security and suggested Mr. Rossi might wish to attend.

Mrs. Schumacher reported she had been invited to attend the insurance committee meeting to say good-bye to Judy Sanders, who will be retiring this week. She stated Mrs. Sanders would be missed for her insurance expertise.

Mr. Kiel reported he had sent out a Doodle calendar to set a date for a strategic planning meeting. He indicated they Board would meet on September 21<sup>st</sup> from 8-11 a.m.

Mr. Kiel reported a delegation from Mt. Prospect's sister city was coming to Mt. Prospect for a visit and hoped to be able to take the delegation to one our our Mt. Prospect schools.

### REPORTS OF THE BOARD OF EDUCATION

None.

#### REPORTS OF THE SUPERINTENDENT'S TEAM

Mrs. Streit reported her department is looking at how the District provides core support in the area of social/emotional development. This includes taking a look at the PBIS program and any additional supports needed for students. She stated NSSEO is providing training. She stated her department would be doing a District audit to discover what we have in place and how students are identified for special services. She stated she would be making recommendations for next year.

Dr. Wagner reported on the new literacy materials. Training sessions were held in July and August where it was stressed that the materials are one resource for teachers.

Mrs. McAbee reported most teachers are working on classroom environment and getting to know their students. She found that most teachers were just beginning to examine the new literacy materials. She indicated Mrs. Perez was working with schools on Reach. She stated the school tech assistants were being trained in the program's on-line tools. She stated teachers were pleased with the emphasis on non-fiction. She stated the materials would be discussed during the first grade level meeting. She indicated a GoogleDoc of FAQ had been developed for teachers. She stated a draft of a 3-year literacy plan was being finalized.

Dr. Wagner stated she was working on Common Core professional development in math. She indicated that Mrs. Marvucic and two 8<sup>th</sup> grade teachers had met with representatives from District 25 and District 214 regarding algebra instruction. She reported the middle school math teacher would be meeting with Dr. Christine Trinter, an expert on math instruction, for training in building a backward design model.

Dr. Wagner indicated that by April the District would have a rubric and assessments in place to align with CCSS.

Dr. Wagner stated she would be bringing a discussion on TDP and summer programming to the next Committee of the Whole. She stated she would present data highlights and discuss strengths and opportunities for improvement. She will also provide recommendations summer 2014 and share a long-tem plan for TDP.

Ms. Krinsky asked that summer assessment information be resent to the Board.

Mrs. Gloede reminded the Board that demographic study results and enrollment projections would be discussed at the next Committee of the Whole meeting. She noted that the Board's opinions or various topics would be critical to the planning process and indicated she would be sending a questionnaire to Board members. She asked members to answer the questions while remembering that there may be no changes relate to the demographic study. She stated the questions have been used with Boards across the country. On September 23<sup>rd</sup> the Board will discuss their ideas with Cropper.

Dr. Fessler began his report by recognizing Ms. Krinsky for becoming an IASB LeaderShop Academy member.

Dr. Fessler stated the District was a little behind in adopting the Common Core State Standards, which will take about three years to implement. He stated he recommended using professional trainers to make the best use of our professional development time with teachers. He stated 3-40- hours of inhouse training had already taken place. He stated the principals did a wonderful job in covering 21<sup>st</sup> century learning during the first IOI meetings. Dr. Fessler played a video about 21<sup>st</sup> century learning, stating the key message was how to apply knowledge and how to create thinking classrooms. He stated that staff are excited and want to attend training sessions. He stated we need to do pull-out training to catch up in our professional development.

Dr. Fessler reported that Scott McLeod and Ann Riechel would both be in District this week for staff development and he invited the Board to attend these sessions.

Dr. Fessler shared a list of District committees in need of Board representatives and asked members to look over the list and be prepared during the next meeting to indicate their preferences for committee placement.

Mr. Kiel thanked everyone in the audience for attending the meeting.

#### **MOTION**

at 8:38 p.m. by Mrs. Roberts, seconded by Ms. Krinsky, to adopt the following resolution:

Board Minutes – <u>09/09/13</u> Item – 10<u>/15/13</u> –<u>5.01(a)</u> Page 8

<u>BE IT RESOLVED THAT</u> on the 9th day of September, 2013, the Community Consolidated School District 59 Board of Education recess in a closed meeting to discuss "the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body", including the evaluation of the superintendent, in accordance with 5ILCS 120/2 (1) of the Open Meetings Act.

Roll Call Ayes: 7 Kiel, Krinsky, McPherson, Osmanski, Roberts, Schumacher

and Somogyi.

Nays: 0 Absent: 0

Abstain: 0 Motion Carried: 7-0-0-0

**MOTION** at 10:10 p.m. by Mrs. Schumacher, seconded by Mrs. Roberts, to adopt the following resolution:

BE IT RESOLVED THAT on the 9th day of September, 2013, the Community Consolidated School District 59 Board of Education meeting is reconvened.

Roll Call Ayes: 7 Kiel, Krinsky, McPherson, Osmanski, Roberts, Schumacher

and Somogyi.

Nays: 0 Absent: 0

Abstain: 0 Motion Carried: 7-0-0-0

Mr. Kiel indicated he would be sending out a Doodle calendar to the Board to gather dates for a strategic planning session.

**MOTION** at 10:13 p.m. by Mrs. McPherson, seconded by Mrs. Roberts, to adopt the following resolution:

following resolution:

<u>BE IT RESOLVED THAT</u> on the 9th day of September, 2013, the Community Consolidated School District 59 Board of Education meeting is adjourned.

Roll Call Ayes: 7 Kiel, Krinsky, McPherson, Osmanski, Roberts, Schumacher

and Somogyi.

Nays: 0 Absent: 0

Abstain: 0 Motion Carried: 7-0-0-0

Brian Kiel, President
ATTEST:

Karen Osmanski, Secretary