

**Official Minutes of the Monday, September 14, 2015
Board of Education Meeting**

Call to Order The Board of Education of Community Consolidated School District 59 in County of Cook, State of Illinois, held a meeting in accordance with provisions of the Open Meetings Act, according to Illinois law, at the District 59 Administration Center, 2123 South Arlington Heights Road, Arlington Heights, Illinois on Monday, September 14, 2015.

President Roberts called the meeting to order at 7:00p.m.

MOTION by Mrs. Roberts seconded by Mrs. Somogyi to adopt the following resolution:
BE IT RESOLVED THAT on the 14th day of September, 2015, the Community Consolidated School District 59 Board of Education designate Ms. Janice Krinsky as Secretary Pro Tempore for the Board of Education meeting.

Roll Call Ayes: 6 Bhave, Burns, Krinsky, Roberts, Schumacher and Somogyi.
Nays: 0
Absent: 1 Osmanski
Abstain: 0

Motion carried: 6-0-1-0

Roll Call *Members Present:* President Sharon Roberts, Vice-President Janice Krinsky, Members: Sunil Bhave, Dr. Tim Burns, Mardell Schumacher and Barbara Somogyi.

Members Absent: Karen Osmanski

Others Superintendent, Dr. Arthur Fessler; Associate Superintendent, Tom Luedloff; Assistant Superintendent for Business Services, Vickie Nissen; Assistant Superintendent for Educational Services; Ben Grey, Assistant Superintendent for Innovation and Communications; Kelley Zarfahs, Executive Director of Human Resources; Tony Rossi, Executive Director of Facilities and Operations; and Recording Secretary, Kathie Lange.

Also Present Michele Lara, Salt Creek - DEA Secretary; Aracely Cardenas; Ellen Corcoran; Angie Spiotta; Gayle Greenberg-Smith - Rupley; Nikola Avena - Rupley; Omolola Olutade, Juliette Low parent; Lanre Olutade, Juliette Low student; Seana McPherson, Ridge and Friendship parent; Pam Schakowsky – Robert Frost; Susan Ejma, Principal – Juliette Low; Patty Schmitz, Three Peaks Marketing; Crystal Jimenez – John Jay; Cindy Wiggins – Clearmont; Christy Prikkel, Director of Fiscal Services; Dr. Josh Carpenter, Executive Director of Student Growth and Accountability; Mrs. Rosann Murray, Juliette Low parent; Mrs. Joann Krestel, Juliette Low parent.

Pledge of Allegiance The Pledge of Allegiance to the Flag of the United States of America was completed.

**AUDIENCE
RECESS**

President Roberts welcomed everyone to the meeting and asked if anyone wished to address the Board of Education.

Mr. Dan Sullivan, community member and former District 59 employee, asked to address the Board of Education. Mr. Sullivan stated that the lighting on the east side of the Early Learning Center is too bright at night and requested that the district do something to rectify the situation. Mr. Sullivan stated that many of his neighbors have also expressed concerns about the lighting. Mr. Sullivan asked if the Early Learning Center construction project came in under budget. Dr. Fessler stated he would get back to Mr. Sullivan on both the lighting and his question about the final cost for the ELC.

**CONSENT
AGENDA
MOTION**

by Mrs. Somogyi and seconded by Ms. Krinsky to approve the following:

- 5.01 Approval of Minutes – Prior Meetings
 - a. August 10, 2015 Special Meeting Minutes – Communication Audit
 - b. August 10, 2015 Regular Meeting Minutes
 - c. August 10, 2015 Closed Meeting Minutes
 - d. August 24, 2015 Regular Meeting Minutes
 - e. August 24, 2015 Closed Meeting Minutes
- 5.02 Semi-annual Review of Closed Session Minutes
- 5.03 Disbursements Resolution
 - a. September 14, 2015 for FY 2016
- 5.04 Acceptance of Financial Reports
 - a. Detail Balance Sheet as of July 31, 2015
 - b. Combined Revenue and Expense Report as of July 31, 2015
 - c. Investment Report as of July 31, 2015
 - d. Activity Fund Statements as of July 31, 2015
- 5.05 Acceptance of Recommendations: Human Resources Report
 - a. Certified Contracts
 - b. Certified Resignations
 - c. Certified Lane Changes
 - d. Certified Leave of Absence
 - e. ESP Contracts
 - f. ESP Resignations
 - g. Temporary Contracts
 - h. CAMEO Contracts
 - i. Memo of Understanding

5.06 Board Committees

DISCUSSION: A question was posed regarding the time for the 9/24/2015 Finance Committee Meeting. Ms. Nissen will get back to the Board once a time has been confirmed.

Roll Call Ayes: 6 Bhave, Burns, Krinsky, Roberts, Schumacher and Somogyi.
 Nays: 0
 Absent: 1 Osmanski
 Abstain: 0

Motion carried: 6-0-1-0

REPORTS OF BOARD OF EDUCATION

Mrs. Schumacher attended opening day at Clearmont. She also attended an event celebrating the 50th Anniversary of the Elk Grove Historical Society. Mrs. Schumacher shared four handouts regarding technology and two handouts on cursive writing.

Ms. Krinsky attended opening day at Holmes, Juliette Low and the ELC. Ms. Krinsky attended the backpack distribution (hosted by Costco) at John Jay Elementary. Ms. Krinsky noted that the District 59 Education Foundation Back to School event was very successful in spite of the weather. Ms. Krinsky met with Dr. Judy Hackett, NSSEO Superintendent, regarding strategic goals. She shared that Dr. Hackett has been nominated as Superintendent of the Year. Ms. Krinsky will also serve on the NSSEO Negotiations Committee.

Ms. Krinsky, Mrs. Roberts, and Dr. Fessler attended District 214's Community Engagement meeting. Patrick Mogge, D214 Director of Community, is looking at conducting a needs assessment for the D214 community.

Mr. Bhave shared that he was very impressed by the inspirational message Matt Wilhelm, national BMX champion, gave at the District 59 Back to School Event sponsored by the District 59 Education Foundation. The theme of Mr. Wilhelm's message was "Never Give Up".

Mrs. Roberts added that she was also impressed with Mr. Wilhelm's anti-bullying message.

Dr. Burns attended the Fall Fun Family Festival at the Elk Grove Baptist Church and the Byrd School PTO Ice Cream Social. Dr. Burns had a question about the village and the park district using the D59 soccer fields and the process for requesting permission from District 59.

Mrs. Roberts requested that the discussion about the soccer fields be moved to New/Old Business.

SPECIAL INTEREST TOPICS

SUMMER QUEST

Mrs. Maureen McAbee, Mrs. Griselda Pirtle and Dr. Carpenter presented

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information about the Summer Quest program. 698 students attended Summer Quest this year. Mrs. McAbee explained that this year, the District broadened the focus for Summer Quest by combining STEM and Literacy.

Dr. Carpenter introduced Olanrewaju “Lanre” Olutade, from Juliette Low Elementary School, who attended Summer Quest. Lanre shared a slideshow presentation he created during Summer Quest experience with the Board of Education.

The teachers from Summer Quest highlighted their experiences:

- Balancing STEM and LITERACY – planning together with teaching partners was outstanding
- The PE and “Brain Breaks” built into the schedule helped students to have a great attitude toward Summer School
- STEM provided students with “hands on” learning
- The Defined Website was a good start and teachers worked together to find additional resources
- The report card was made into an interactive portfolio using the student notebooks
- Teachers felt they had great support from the Summer Quest building supervisors and administrators

Supervisors shared that they were impressed with the teamwork and passion the teachers brought to the Summer Quest Program. They felt that teachers brought many new and fresh ideas to the program, creating an environment where students were engaged and excited.

Mrs. Krinsky shared her appreciation for what Summer Quest offered to our students.

Mrs. Roberts indicated that the Board has a strategic plan and that what she saw during the Summer Quest presentation brought the strategic plan to life. She thanked the administrators and teachers for their presentation.

Mrs. Schumacher felt this was the most enthusiastic summer school group that had ever presented to the Board. Her only concern with Summer Quest was the 85% attendance rate, which was the same as last year.

Mrs. Somogyi stated she was impressed with the excitement that Lanre showed when he shared his Summer Quest experience. She asked Lanre to share his experience with his teacher this school year and invited him to come back at the end of the school year to let the Board know if this excitement carried over throughout the year.

Dr. Burns had questions about how students are selected to attend Summer

Quest and how the District evaluates whether the program made a difference for those students. He asked if the report cards and portfolios for the students who attended Summer Quest were shared with the 2015-16 homeroom teachers.

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Dr. Fessler stated that the district is retooling the entire assessment system and seeking to narrow down the data that informs practice and supports student learning using the Learning Community model.

Dr. Fessler thanked the teachers, administrators and Lanre for the Summer Quest presentation. He stated that he was very impressed with how the teachers were designing learning specifically to meet the needs of our students.

FOIA Requests – Ms. Zerfahs stated there were three FOIA requests and the information requested had been provided.

Ms. Patti Schmitz and Mr. Ben Grey provided a Communication Plan Update

- Review of results from the Communication Listening Session
- Next steps (Phase II) will include surveys for parents, staff and community members
- Currently D59 communication includes translations in Spanish and Polish. Mr. Grey stated there would be conversation about translations in other languages for these surveys
- Phase III will include Accountability and Measurement

ACTION

ITEM

ACCEPTANCE OF DONATIONS

MOTION

by Mrs. Schumacher seconded by Mr. Bhave to adopt the following resolution:

BE IT RESOLVED THAT on the 14th day of September 2015, the Community Consolidated School District 59 Board of Education accepts the following donations from:

The Locker Shop
Mr. Ric Clifton, President
2201 Lively Blvd.
Elk Grove Village, IL 60007
Gift cards totaling \$500

Mr. Rich Stobart, Sales Representative
K & M Printing
1410 North Meacham Road
Schaumburg, IL 60173
Google Nexus 7 Tablet valued at \$149

Mr. Joe Lieu

Floodlight Design
25 S. Grove Ave.
Elgin, IL 60120
Google Nexus 7 Tablet valued at \$157.54

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The following individuals donated a combined total of \$299.00 in cash:

Dr. Thomas Seaton, Ms. Griselda Tapia, Mr. Larry Ganan, Mrs. Mary Ellen Esser, Mrs. Maureen McAbee, Mrs. Kim Shaffer, Mrs. Griselda Pirtle, Ms. Janice Krinsky, and Dr. Art Fessler.

BE IT FURTHER RESOLVED THAT the Superintendent shall communicate to the donors, in writing, expressing the appreciation of the members of the Board of Education, and that these donations shall be listed in the “official” minutes of this meeting.

Dr. Burns questioned whether the Board of Education can/should accept a donation from the superintendent.

Dr. Fessler stated that the District does not currently have any Board Policy addressing that.

Mrs. Roberts stated that any Board member can vote no if they do not feel comfortable with the donation.

Roll Call	Ayes:	5	Bhave, Burns, Krinsky, Osmanski, Roberts, Schumacher and Somogyi.
	Nays:	0	
	Absent:	1	Osmanski
	Abstain:	1	Burns

Motion carried: 5-0-1-1

DISCUSSION

ITEMS

BOARD POLICY REVISION PRESS UPDATE 89

SECTION 2 – School Board

(Updated) 2:160 BP -- Board Attorney

(NEW) 2:160 E -- Exhibit - Checklist for Selecting a Board Attorney

(Updated) 2:260 BP -- Uniform Grievance Procedure

SECTION 4 – Operational Services

(Updated) 4:50 BP -- Payment Procedures

SECTION 5- Personnel

(Updated) 5.50 BP -- Drug and Alcohol-Free Workplace; Tobacco Prohibition

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(Updated) 5.170 BP -- Copyright

Updated) 5.270 BP -- Employment At Will, Compensation and Assignment

(Updated) 5.290 BP -- Employment Termination and Suspensions

SECTION 6- Instruction

(Updated) 6:140 BP --Education of Homeless Children

(Updated) 6:210 BP -- Instructional Materials

(Deleted) 6:220 BP -- Instruction Materials Selection and Adoption

SECTION 7 - Students

(Updated) 7:10 BP --Equal Educational Opportunities

(Updated) 7:40 BP -- Nonpublic School Students, Including Parochial and Home-Schooled Students

(Updated) 7:260 BP -- Exemption from Physical Activity

(Updated) 7:310 BP -- Restrictions of Publications

(Renamed) 7:325 BP --Student Fundraising Activities

SECTION 8 - Community Relations

(Updated) 8:10 BP -- Connection with the Community

(Revised) 8:80 BP --Gifts to the District

The following policies require more discussion and will not be approved at the 9/28/2015 Board Meeting:

(Updated) 5.170 BP -- Copyright

(Updated) 6:140 BP --Education of Homeless Children

(Revised) 8:80 BP --Gifts to the District

The remaining policies will be approved.

District Administrative Policy and Procedure Manual. Due to recent legislation, IASB and Press will be sending new DRAFT Administrative Policy Regulations to District 59 for review and approval.

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Mrs. Kathie Lange will manage the project and distribute sections to each SLT member responsible for the Administrative Procedures being reviewed.

Approval of School Recognition Applications

Mr. Luedloff advised the Board about the Approval of School Recognition Applications required by ISBE. All District 59 schools are in compliance. The applications will be approved at the October 13, 2015 Board of Education meeting.

Board of Education Expenses 2013-2016

Dr. Burns had requested information for Board Members' expenses related to the upcoming Those Who Excel banquet on October 17, 2015. Ms. Nissen clarified that the expenses for that event would come from the Superintendent's account and not the Board Members' Travel account.

Mrs. Schumacher and Mrs. Somogyi provided clarification regarding Board members attendance for conferences and allowable expenses.

Dr. Burns stated that he did not feel the \$6,000 in Board Members Travel account would be sufficient considering the number of conferences and trainings that are available to Board members.

Mrs. Roberts agreed.

Board Self-Evaluation

October 3, 2015 from 8:30-11:30am, the Board of Education will participate in a Self-Evaluation led by IASB Director, Barbara Toney.

Mrs. Roberts requested that the Board review the Board Governance agreements prior to the meeting.

NEW/OLD BUSINESS AND ANNOUNCEMENTS

Financial Questions

Dr. Burns thanked Ms. Nissen for sending facts and figures he had requested. He asked if the overall financial plan for the district is to draw down the fund balance by \$34,000,000 between now and 2020.

Dr. Fessler replied that absolutely was not the plan. He explained that those projections were based on the worst-case scenarios for cost shift and a tax freeze.

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Mrs. Roberts explained that the Board implemented Board Policy regarding the District's Fund Balance several years ago to ensure that the District would not go below 60% of the fund balance. If that were to happen, it would automatically trigger extreme cost reductions.

Mrs. Schumacher added that she feels we need to continue to review the District's budget considering what is currently happening with the state and national budgets.

Dr. Burns stated that a parent approached him with a concern regarding their student's email exchange with a teacher. The email conversation was very casual and almost text-like. He asked if someone is monitoring students' email accounts and if teachers are aware of the student records act.

Dr. Fessler stated that the District subscribes to a service called Gaggle Monitor to monitor email accounts.

Mr. Grey added that the company filters through all email conversations looking for trigger words. All student and staff communications are archived. ILC receives notification of any concerns.

Mr. Bhave stated that he wouldn't want to inhibit communication between students and staff, but agrees that monitoring is essential.

REPORTS OF THE SUPERINTENDENT'S TEAM

Ms. Zerfahs stated she had been sharing information about class size with the Board for the last two weeks and referred to a google doc she had shared. HR is in the process of filling a position for a school psychologist which will be shared between John Jay and Robert Frost and a part-time psychologist to be shared between CCIP, ELS and LOP. Salt Creek is the process of interviewing for a 4th grade position due to the class size reaching 30. In December, the Board had approved an addition of 8.5 teachers to support full-day kindergarten throughout the district. Only seven teachers were needed to put full-day kindergarten in place. At this time the additional 1.5 positions are "banked". As the District moves to the 30-day enrollment mark in early October, HR will continue to review class size. Ms. Zerfahs also indicated that the Board had approved an additional 15 certified positions in

April, which were allocated for SEL (Psychologists, SW) three additional coaches and some contingency positions. There is one contingency position left from the spring allocation plan.

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Mrs. McAbee shared information regarding Home School expansion related to ELL programming. The District is reconvening a subgroup of the Enrollment/Demographic Committee to look at planning for the Holmes Cluster ELL Home School Expansion. Mrs. McAbee also discussed the possibility of expanding the 2-way Dual Language program and listed the three potential options:

1. Start a 2Way Dual Language Spanish program in Holmes and Friendship Clusters in order to have one program in each cluster. The students served could be either from home school or cluster. Whatever choice/lottery procedures are developed would also apply to Salt Creek program.
2. Combine the Holmes Cluster ELL Expansion with the formation of a 2Way Dual Language Spanish program at each site.
3. Start a 2Way Dual Language Spanish program in schools where current enrollment makes it an optimum and efficient location (for example, currently 12 Dual Language Spanish students in kindergarten).

Mrs. Roberts felt feedback from the SLT with pros and cons for each of the options would help the Board to understand the implications of each option. She is excited to hear about the possibility of expanding the two-way Dual Language program.

The Board request additional information about the different models for two-way Dual Language 80/20 vs. 90/10 or 50/50.

Mr. Bhave asked if the long-term goal of the district to one day have a two-way dual language opportunity for all students.

Dr. Fessler stated that the decision would be based on choice for parents.

Lice Management

Dr. Fessler had requested that Mr. Luedloff look at the protocol used in our schools related to Lice Management. Mr. Luedloff shared a document outlining the current process. Mr. Luedloff stated that in Skyward, nurses can only track symptoms. “Lice” would be a diagnosis, so it has been difficult to track the number of cases through Skyward.

Ms. Krinsky and Mrs. Roberts asked that the District address how cases of head lice can be tracked and outline the standard protocols for the teacher for consistency.

Mr. Luedloff shared that next steps would include:

- Data collection

- Reviewing the current process
- Review the “in-between process”
- Ways to communicate with and support parents

MOTION at 10:50pm by Mrs. Schumacher seconded by Mrs. Roberts to adopt the following resolution:

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BE IT RESOLVED THAT on the 14th day of September 2015, the Community Consolidated School District 59 Board of Education recess in a closed meeting to discuss “the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body”, “Collective negotiating matters....”, “The setting of a price for sale or lease of property owned by the public body”, -5ILCS 120/2 (c) (1, 2, & 6) of the Open Meetings Act.

Roll Call Ayes: 6 Bhave, Burns, Krinsky, Roberts, Schumacher and Somogyi.
 Nays: 0
 Absent: 1 Osmanski
 Abstain: 0

Motion carried: 6-0-1-0

MOTION at 11:33pm by Mrs. Roberts seconded by Mr. Bhave to adopt the following resolution:
BE IT RESOLVED THAT on the 14th day of September, 2015, the Community Consolidated School District 59 Board of Education meeting is reconvened.

Roll Call Ayes: 6 Bhave, Burns, Krinsky, Roberts, Schumacher and Somogyi.
 Nays: 0
 Absent: 1 Osmanski
 Abstain: 0

Motion carried: 6-0-1-0

MOTION at 11:33pm by Mrs. Roberts seconded by Mr. Bhave to adopt the following resolution:
BE IT RESOLVED THAT on the 14th day of September, 2015, the Community Consolidated School District 59 Board of Education meeting is adjourned.

Roll Call Ayes: 6 Bhave, Burns, Krinsky, Roberts, Schumacher and Somogyi.
 Nays: 0
 Absent: 1 Osmanski
 Abstain: 0

Motion carried: 6-0-1-0

Sharon Roberts, President

ATTEST:

Karen Osmanski, Secretary