

**Official Minutes of the Monday, October 26, 2015  
Board of Education Meeting**

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- Call to Order The Board of Education of Community Consolidated School District 59 in County of Cook, State of Illinois, held a meeting in accordance with provisions of the Open Meetings Act, according to Illinois law, at the District 59 Administration Center, 2123 South Arlington Heights Road, Arlington Heights, Illinois on Monday, October 26, 2015. President Roberts called the meeting to order at 7:03 p.m.
- Roll Call **Members Present:** President, Sharon Roberts, Vice-President Janice Krinsky and Secretary Karen Osmanski. Members Sunil Bhave, Tim Burns, Mardell Schumacher and Barbara Somogyi.
- Others Superintendent, Dr. Arthur Fessler; Associate Superintendent, Tom Luedloff; Assistant Superintendent for Business Services, Vickie Nissen; Assistant Superintendent for Instruction, Maureen McAbee; Executive Director of Human Resources, Kelley Zarfahs; Executive Director of Facilities and Operations, Tony Rossi; and Recording Secretary, Kathie Lange.
- Also Present Eydie Cohen, DEA; Dr. Josh Carpenter, Executive Director for Assessment and Data Analysis; Eydie Cohen, DEA/Friendship; Mary Ellen Esser, Principal Byrd; Sara Magnafichi, Byrd, Emily Woemmer, Assistant Principal Byrd; Rob Bohanek, Principal Ridge; Rachel Solomon, Principal Clearmont; Phil Stevens, Assistant Principal Grove; Linda Buniak, Coordinator for Educational Services; Crystal Jimenez, John Jay; Colleen Carlberg, Ridge; Kara Brodeur, Ridge; Natalie Amato-Zech; Melissa Ward, Coordinator for Educational Services; Laura Sandoval, Salt Creek Principal; Sue Stein, Coordinator for Educational Services.

**Pledge of Allegiance**

The Pledge of Allegiance to the United States of America was recited.

**AUDIENCE RECESS**

President Roberts welcomed everyone to the meeting. No one came forward to address the Board of Education.

**REPORTS OF THE BOARD OF EDUCATION**

Ms. Krinsky reported she had attended a special Fountas and Pinnell at Friendship and LLI training at Brentwood. Ms. Krinsky will be volunteering in Ms. Crystal Jimenez 2<sup>nd</sup> grade class at John Jay and Ms. Cindy Kiel's 2<sup>nd</sup> grade class at Devonshire.

Mrs. Osmanski read to Mrs. Glombicki's class at Robert Frost. She also took a tour of the new book room at Robert Frost and attended their PBIS cultural arts celebration promoting Respect, Responsibility and Safety. She reported that she received royal treatment.

Mrs. Schumacher shared that she missed the last meeting due to her husband's recent hospitalization. Mrs. Schumacher brought several handouts/articles to share with the Board members.

Dr. Burns recently met with Mr. Rudy Faulhaber, trustee for the Elk Grove Rural Fire Protection District. Mr. Faulhaber was a former Byrd School parent. He shared that he is very impressed with the District and how families from his area are welcomed at Byrd School.

Mr. Bhave shared that he had attended the IASB Suburban North Cook dinner along with Mrs. Roberts, Ms. Krinsky, and Mrs. Osmanski. Dr. Beth Purvis, Illinois Secretary for Education, was a speaker and is interested in visiting District 59. Mr. Bhave stated that Mrs. Somogyi received a Master School Board Member Award.

Ms. Krinsky shared that she attended the ISBE Those Who Excel Banquet in Bloomington Normal where Mrs. Roberts, Mr. Luedloff and fifteen additional District 59 staff members were recognized by ISBE.

## **ACTION ITEMS**

MOTION by Ms. Krinsky, seconded by Mrs. Osmanski to adopt the following resolution:

BE IT RESOLVED THAT on the 26th day of October, 2015, the Community Consolidated School District 59 Board of Education approve the following updates to the Community Consolidated School District 59 Board of Education Policy Manual.

7:90 -- Release During School Hours as edited

Roll Call	Ayes:	7	Bhave, Burns, Krinsky, Osmanski, Roberts, Schumacher and Somogyi.
	Nays:	0	
	Absent:	0	
	Abstain:	0	Motion Carried: 7-0-0-0

MOTION by Mrs. Osmanski seconded Dr. Burns to adopt the following resolution:

BE IT RESOLVED THAT on the 26th day of October, 2015, the Community Consolidated School District 59 Board of Education approve the following updates to the Community Consolidated School District 59 Board of Education Policy Manual.

8:80 – Gifts to the District as rewritten by Press

Roll Call	Ayes:	7	Bhave, Burns, Krinsky, Osmanski, Roberts, Schumacher and Somogyi.	
	Nays:	0		
	Absent:	0		
	Abstain:	0		Motion Carried: 7-0-0-0

## DISCUSSION ITEMS

### **Forecast5 Demonstration**

Ms. Nissen introduced David Torres, representative from Forecast5. The Finance Committee viewed a presentation in September and requested that the full board see the presentation. Ms. Nissen feels these programs would increase efficiency and accuracy and provide a quicker turnaround time as our financial landscape changes.

The cost would be \$15,000 per year for 5Cast and 5Sight. Ms. Nissen stressed that this would include the product and the team behind the product.

### **PREPARATION OF THE 2015 TAX LEVY AND TAX LEVY HEARING**

Ms. Vickie Nissen walked the Board of Education through the process used for recommendation for the 2015 tax levy. Ms. Nissen recommended the following timeline:

- Nov. 9, 2015: Board authorizes the preparation of the levy as discussed on Oct. 26 and will set the date for the public hearing
- Notification of public hearing is published in the newspaper
- Dec. 14, 2015:
  - Public hearing
  - Adoption of the levy
- Resolution authorizing which levy to reduce if exceeds tax cap
- Levy filed with County Clerk prior to December 29, 2015

The law requires the District to estimate the necessary amount of its aggregate levy not fewer than 20 days before taking action to adopt the levy. If the estimated levy exceeds 105% of the amount extended on the

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aggregate levy of the preceding year, then the District must follow the specific public notification requirements.

While the proposed levy does not exceed the 5% standard, the District considers it a good practice to continue with the spirit of the Truth in Taxation Law by complying with notification and public hearing requirements. Ms. Nissen's recommendation is to file for a 2.86% increase over the estimated aggregate levy extensions of the preceding year excluding the bond and interest levy.

Mr. Bhave expressed a concern about the public hearing and the adoption being held on the same day.

Mrs. Roberts requested that moving forward the District build one additional meeting into next year's timeline to allow for the hearing and the adoption to take place during separate meetings.

Ms. Nissen will change the verbiage in the resolution to read, "prepare the proposed levy".

The Board thanked Ms. Nissen for a thorough explanation and the summary provided.

### **Board Policy 5:170 – Copyright**

Mr. Grey shared that the Board attorney recommended designating a District Digital Millennium Copyright Act (DMCA) Agent. Mr. Grey will be registered as the agent. The Board will vote to approve the change to Board Policy 5:170 on November 9, 2015.

### **Board Working Agreements**

Board members have submitted recommendations to tweak the working agreements. Mrs. Osmanski and Mrs. Roberts volunteered to work on those changes and bring the modified agreements back to the Board for approval.

The Board created Legacy Statements during the Board Self Evaluation workshop on October 3, 2015. Mrs. Roberts asked that the Board approve adding the statements as a reference document. The Legacy Statements can be linked to the strategic plan or at the end of the governance document.

### **New/Old Business**

### **National Family and Community Engagement Conference (FCE)**

Board members gave approval to send Ms. Krinsky and Mrs. Roberts to the conference June 20-22, 2016 in Pittsburgh, PA. Mrs. Somogyi stated that she may have an interest based on her availability, but also felt that the Board

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needs to curb costs and that an “either or” with other national conferences may need to be considered. Mrs. Schumacher felt that this conference would not be something that should necessarily be done yearly.

**IASB Community Engagement Workshop** with Barbara Toney will be held from 6:00 – 9:00PM on January 14, 2016.

#### **Transportation Levy Article**

Dr. Burns requested to table the discussion about the Daily Herald article regarding the transportation levy. He expressed that he has questions about what the transportation fund encompasses and how the formulas are determined. He felt these questions might better be answered at the next Budget Hearing meeting.

#### **IASB Dinner Meeting / School Board Governance Recognition**

Mrs. Roberts shared that as a result of some of the IASB workshops and the Board Self-Evaluation meeting, the District 59 Board has made progress in meeting the criteria for recognition. If the Board agrees, the D59 Board will apply for the IASB Board Governance Recognition in 2016.

#### **Delegate Representation at the November IASB Conference**

Mrs. Roberts shared that she is happy to be the delegate for the IASB Conference and asked if any other Board member had an interest. No one expressed interest.

Mrs. Schumacher stated that she had completed her suggestions for changes to the recommended resolutions for the conference. Mrs. Roberts asked that any other Board members who had suggestions to send the recommendations to her. This topic will be added to New/Old Business for the November 9, 2015 meeting.

#### **Property Option Discussion**

Dr. Fessler asked the Board for feedback and direction on a process for conversations on property options for the Wellington property, the Administration Building property and the Lively property. Discussion included options such as a Board work session to navigate the process, a Community Survey or Listening Session and/or a Special Board meeting.

The Board will need to determine what data to collect and how to form the right questions if the decision is to go to the public for input.

Dr. Fessler felt the next step would be a work session with the Board to clearly define what the property options are. He stressed the needs of

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students must come first and questioned what can the District do in terms of improving the learning spaces for students during the next 3-5 year period.

Mrs. Schumacher expressed the desire to visit the prototype classrooms while they are in use. Ms. Krinsky stated she would also like to visit the classrooms. Dr. Fessler or Mr. Grey will accommodate the request. Mrs. Schumacher and Ms. Krinsky were asked to contact Dr. Fessler with possible dates.

Mrs. Schumacher asked Mr. Rossi if the Crisis Review Committee referenced in the Superintendent's Weekly Update could be incorporated into the Safety and Discipline Committee. She stated that the committee has not met in quite a while. Mr. Rossi stated that the annual review is mandated by the ISBE/ROE. Dr. Fessler agreed that would be possible to combine the Review Committee into the Safety and Discipline Committee.

## **REPORTS OF THE SUPERINTENDENT'S TEAM**

### **Lice Management**

Mr. Tom Luedloff provided an update with respect to the number of cases of lice reported and the protocols used in the schools. The District will continue to collect and monitor data across all 15 schools. Mr. Luedloff recommended that staff not have cloth beanbag chairs, pillows or shag carpets due to the possibility of transfer.

### **District 59 Magazine**

Mr. Ben Grey distributed a draft copy of the new District 59 magazine to the Board of Education. The Board expressed their appreciation for the fine work that went into creating this magazine. Mr. Grey credited Mr. David Pohlmeier and Mrs. Carolyn Whitson with writing 90% of the articles in the magazine. He stated they have worked hard to make this a readable, digestible and appealing magazine that the community will appreciate and want to read. He mentioned there could be a possibility of future conversations around advertising that could possibly offset the cost of publishing the magazine. The plan is to send the magazine twice a year.

The Board expressed an interest in having additional magazines printed to share with D214, real estate offices and the chamber of commerce.

### **School Report Cards**

Mrs. McAbee shared that the state is proceeding with releasing the school report cards on October 30, 2015. Since the PARCC results are not yet in,

the initial release of the report cards will not contain any test results. There is no hard date on when we can expect the PARCC data.

Dr. Fessler stated he had recently expressed his concern regarding PARCC testing and the time intensive KIDS Assessment for kindergarten with the Secretary of Education, Dr. Purvis.

Dr. Fessler shared that the Community Advisory Committee met earlier in the evening. He is very optimistic about the potential for the committee this year. They set ground rules and looked at options for future agenda topics.

**MOTION** at 9:51 p.m. by Ms. Krinsky, seconded by Mrs. Roberts, to adopt the following resolution:

BE IT RESOLVED THAT on the 26th day of October, 2015, the Community Consolidated School District 59 Board of Education recess in a closed meeting to discuss “the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body”, “Collective negotiating matters...”, “The setting of a price for sale or lease of property owned by the public body”, -5ILCS 120/2 (c) (1,2, & 6) of the Open Meetings Act.

Roll Call Ayes: 7 Bhave, Burns, Krinsky, Osmanski, Roberts, Schumacher and Somogyi.  
Nays: 0  
Absent: 0  
Abstain: 0 Motion Carried: 7-0-0-0

**MOTION** at 10:11p.m. by Mrs. Schumacher seconded by Ms. Krinsky, to adopt the following resolution:

BE IT RESOLVED THAT on the 26th day of October 2015, the Community Consolidated School District 59 Board of Education meeting is reconvened.

Roll Call Ayes: 7 Bhave, Burns, Krinsky, Osmanski, Roberts, Schumacher and Somogyi.  
Nays: 0  
Absent: 0  
Abstain: 0 Motion Carried: 7-0-0-0

Open Session Agenda: Suggestion was made to go back into Closed Session for purposes of discussing a current settlement agreement between

the District and a student's parents.

**MOTION**

at 10:14 p.m. by Mr. Bhave, seconded by Mrs. Schumacher, to adopt the following resolution:

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BE IT RESOLVED THAT on the 26th day of October, 2015, the Community Consolidated School District 59 Board of Education recess in a closed meeting to discuss “the placement of individual students in special education programs and other matters relating to individual students”-5ILCS 120/2 (c) (10) of the Open Meetings Act.

Roll Call Ayes: 7 Bhave, Burns, Krinsky, Osmanski, Roberts, Schumacher and Somogyi.  
Nays: 0  
Absent: 0  
Abstain: 0

Motion Carried: 7-0-0-0

**MOTION**

at 10:34 p.m. by Mrs. Schumacher, seconded by Ms. Krinsky, to adopt the following resolution:

BE IT RESOLVED THAT on the 26th day of October 2015, the Community Consolidated School District 59 Board of Education meeting is reconvened.

Roll Call Ayes: 7 Bhave, Burns, Krinsky, Osmanski, Roberts, Schumacher and Somogyi.  
Nays: 0  
Absent: 0  
Abstain: 0

Motion Carried: 7-0-0-0

**Open Session:** Dr. Burns expressed several concerns related to the transition between Open and Closed sessions. He expressed concern for meeting efficiency and the Board's safety. He suggested that the Board go directly into Closed Session by either having the audience vacate the boardroom immediately following Open Session or having the Board move to another space to conduct Closed Session. Board members shared that they feel the transition time is a perfect time to build relationships by talking to the people who were in the audience and also to take a short break. The remaining Board members did not express a safety concern. However, the Board president will ensure the doors are locked during



Closed Session and suggested that any Board member who was concerned for safety, could spend the transition time in the executive support office outside Superintendent's office.

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Dr. Burns also expressed concern over the length of transition time between Sessions. In an effort to address this concern, Board members agreed to continue the practice of taking a 10-minute break between Open and Closed sessions and self monitor and adhere to this time frame.

Dr. Burns expressed concern that there were several conversations going on at the same time at the end of Open Session. The president will continue to monitor this.

Mrs. Schumacher made a suggestion for SLT members who are reporting to the Board to join the Board (during Closed Session) at the table in an effort to hear their report better.

**MOTION**

at 10:53 p.m. by Mr. Bhave seconded by Mrs. Schumacher, to adopt the following resolution:

BE IT RESOLVED THAT on the 26th day of October 2015, the Community Consolidated School District 59 Board of Education meeting is adjourned.

Roll Call

Ayes: 7 Bhave, Burns, Krinsky, Osmanski, Roberts, Schumacher and Somogyi

Nays: 0

Absent: 0

Abstain: 0

Motion Carried: 7-0-0-0

ATTEST:

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Sharon Roberts, President

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Karen Osmanski, Secretary