

**Official Minutes of the Monday, November 9, 2015  
Board of Education Meeting**

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**Call to Order** The Board of Education of Community Consolidated School District 59 in County of Cook, State of Illinois, held a meeting in accordance with provisions of the Open Meetings Act, according to Illinois law, at the District 59 Administration Center, 2123 South Arlington Heights Road, Arlington Heights, Illinois on Monday, November 9, 2015.

**Roll Call** **Members Present:** President Sharon Roberts, Vice-President Janice Krinsky, Secretary Karen Osmanski, Members Sunil Bhave, and Tim Burns  
**Members Absent:** Mardell Schumacher and Barbara Somogyi.

**Others** Superintendent, Dr. Arthur Fessler; Associate Superintendent, Tom Luedloff; Assistant Superintendent for Business Services, Vickie Nissen; Assistant Superintendent for Educational Services; Ben Grey, Assistant Superintendent for Innovation and Communications; Executive Director of Human Resources, Kelley Zurfahs; Veronica Lake, Assistant Superintendent for Educational Services; Maureen McAbee, Assistant Superintendent for Instruction; Tony Rossi, Executive Director of Facilities and Operations; and Recording Secretary, Kathie Lange.

**Also Present** Eydie Cohen, DEA President; David Pohlmeier, Director of Communications and Design; Christy Prikkel, Director of Fiscal Services; Mrs. Seana McPherson, Ridge parent; Susan Ejma, Juliette Low Principal; Malliher Patel, parent; Mary Beth Niles, John Jay Principal; Griselda Tapia, John Jay Assistant Principal; Meg Weickert, Forest View Principal; Tami Massaro, Salt Creek; Carol Werner, Forest View; Tim Prikkel, John Jay; Melissa Ward, Ed. Services; Marie Kunslmon, Felix Medina, Frost Elementary; Carmen Romero, Colleen Carlberg, S. Thomas, V.P. Trimm

**Pledge of Allegiance** The Pledge of Allegiance to the Flag of the United States of America was completed.

**AUDIENCE  
RECESS**

Present Roberts welcomed everyone to the meeting and asked if anyone wished to address the Board of Education. No one came forward.

**CONSENT  
AGENDA  
MOTION**

by Mrs. Osmanski, seconded by Ms. Krinsky to adopt the following resolution:

BE IT RESOLVED THAT on the 9th day of November, 2015, the Community Consolidated School District 59 Board of Education approve the Consent Agenda as presented:

- 5.01 Approval of Minutes-Prior Meetings
- a. October 13, 2015 Regular Minutes
  - b. October 13, 2015 Closed Minutes
  - c. October 26, 2015 Regular Minutes

- d. October 26, 2015 Closed Minutes Session I
- e. October 26, 2015 Closed Minutes Session II
- f. November 2, 2015 Special Meeting

5.02 Disbursements Resolution

- a. November 9, 2015 Disbursement Listing for FY 2015-16

5.03 Acceptance of Financial Reports REPORTS

- a. Detail Balance Sheet as of September 30, 2015
- b. Combined Revenue and Expense Report as of September 30, 2015
- c. Investment Report as of September 30, 2015
- d. Activity Fund Statements as of September 30, 2015

5.04 Acceptance of Recommendations: Human Resources Report

- a. Certified Contracts
- b. Certified Retirement
- c. Certified Lane Changes
- d. Certified Leave of Absence
- e. ESP Contracts
- f. ESP Retirements
- g. CAMEO Contracts

5.05 Board Policy 5:170

**REPORTS OF  
BOARD OF ACTION**

Mrs. Osmanski shared that a group of sixteen District 59 retirees are scheduled to take a tour of the Early Learning Center on November 16, 2015. Mrs. Melissa Ward will conduct the tour.

Ms. Janice Krinsky visited Dr. Felix Medina's 4th grade Dual Language classroom. She also attended the Fall Festival at the ELC and praised the staff for a wonderful event. She attended a Brentwood family meeting to discuss how the school will use their Title I money. Ms. Krinsky also attend the first Brentwood Bilingual Family Council meeting. She mentioned that she did her regularly scheduled volunteer work in classrooms at John Jay and Devonshire and also attended a school assembly at John Jay. She also attended the NSSEO governing board meeting and highlighted an upcoming meeting on Transitions. She shared information about Camp Sunrise which includes many new opportunities for students.

Mrs. Roberts attended the Dual Language meeting and an assembly at John Jay. She also attended a Listening Session lunch at Juliette Low and the Diversity Symposium at Harper College.

Dr. Burns attended the Fall Family Festival at the ELC. He was very impressed with the number of families attending the event and felt the ELC staff did an excellent job hosting the event. Dr. Burns also attended a Financial Workshop put on by Ms. Vickie Nissen, as did most of the Board members. He stated the workshop was very informative.

**SPECIAL  
INTEREST  
TOPIC**

**INQUIRY BASED SCIENCE PROGRAM**

Mrs. Meg Weickert, principal at Forest View and Mrs. Susan Ejma, principal at Juliette Low provided information to the Board about the Inquiry Based Science Program.

Students and teachers from Forest View, John Jay and Juliette Low explained units from Models & Design and Mixtures & Solutions. Students shared some challenges and successes they experienced while working on their projects. They explained how they separated a mixture of powder, salt and gravel and gave demonstrations of the end products they created.

**THOSE WHO EXCEL**

Dr. Fessler shared that the Illinois State Board of Education annually recognizes and honors people who have made outstanding contributions to public and nonpublic elementary and secondary education. The 2015-2016 awards were presented at the Those Who Excel banquet on Saturday, October 17, 2015 at the Marriott Bloomington-Normal Conference Center, 201 Broadway Avenue, Normal, Illinois.

Several of the recipients attended the Board meeting and came forward to get photos with the Board of Education.

**Award of Excellence:**

Sharon Roberts, School Board

**Award of Meritorious Service:**

Dr. Felix Medina, Classroom Teacher  
Cathy Czeszewski, Educational Service Personnel  
Instructional Coaching Team  
Bob Padilla, Instructional Coach  
Brittany Snyder, Instructional Coach  
Christine Ciringione, Instructional Coach  
Lisa Welch, Instructional Coach  
Marjorie Bottari, Instructional Coach  
Innovative Learning Coaching Team  
Amy Gerardy, Innovative Learning Coach  
Christy Riggs, Innovative Learning Coach  
Jennifer Santini, Innovative Learning Coach  
Kaitlin Parrett, Innovative Learning Coach  
Marisol Audia, Innovative Learning Coach  
Mike Safina, Innovative Learning Coach  
Suzie Rocha, Innovative Learning Coach

**Award of Special Recognition:**

Tom Luedloff, Administrator

Tami Massaro, School Support Personnel

**FOIA Requests**

Mrs. Zerfahs stated that the District had received one FOIA request regarding the intergovernmental agreement between District 59 and the Elk Grove Park District. The request was responded to within the allotted timeframe.

**ITEM PREPARATION OF 2015 TAX LEVY AND SETTING THE DATE FOR THE PUBLIC HEARING**

**MOTION** by Mr. Bhave seconded by Ms. Krinsky to adopt the following resolution:

BE IT RESOLVED THAT on the 9th day of November, 2015 the community Consolidated School District 59 Board of Education directs the Administration to prepare the 2015 proposed tax levy based on a 2.86% increase over the estimated aggregate levy extensions of the preceding year excluding the bond and interest levy;

BE IT FURTHER RESOLVED THAT the Board of Education conduct a public hearing on the proposed tax levy during the November 23, 2015 school board meeting and notification of said hearing be circulated in an area newspaper announcing the public hearing.

**NOTICE OF PROPOSED PROPERTY TAX INCREASE  
FOR  
COMMUNITY CONSOLIDATED SCHOOL DISTRICT 59**

- I. A public hearing to approve a proposed property tax levy for Community Consolidated School District No. 59 for 2015 will be held on November 23, 2015 at 7:00 pm at the Administration Center, 2123 S. Arlington Heights Road, Arlington Heights, Illinois. Any person desiring to appear at the public hearing and present testimony to the taxing district may contact Dr. Art Fessler, Superintendent of Schools, at 2123 S. Arlington Heights Road, Arlington Heights, Illinois 60005 or (847) 593-4300.
- II. The corporate and special purpose property taxes extended for 2014 were \$75,124,936. The proposed corporate and special purpose property taxes to be levied for 2015 are \$77,270,000. This represents a 2.86% increase over the previous year.
- III. The property taxes extended for debt service for 2014 were \$3,673,262. The estimated property taxes to be levied for debt service for 2015 are \$3,674,370. This represents a .03% increase over the previous year.

- IV. The total property taxes extended for 2014 were \$78,798,198. The estimated total property taxes to be levied for 2015 are \$80,944,370. This represents a 2.72% increase over the previous year.
- V. All hearings shall be open to the public. The corporate authority of the taxing District shall explain the reasons for the proposed increase and will permit persons desiring to be heard an opportunity to present testimony within reasonable time limits as it determines.

**Roll Call**      Ayes: 5      Bhave, Burns, Krinsky, Osmanski, Roberts,  
                     Nays:      0  
                     Absent:    2      Schumacher and Somogyi.  
                     Abstain:    0

Motion carried: 5-0-2-0

**MOTION**      by Mrs. Osmanski, seconded by Dr. Burns to approve the following resolution:

NOW, THEREFORE, BE IT RESOLVED, on the 9th day of November 2015, the Board of Education of Community Consolidated School District 59 approves the following contract with Forecast5 Analytics for 13 months in the amount of \$16,500.00.

**Roll Call**      Ayes: 5      Bhave, Burns, Krinsky, Osmanski, Roberts,  
                     Nays:      0  
                     Absent:    2      Schumacher and Somogyi.  
                     Abstain:    0

Motion carried: 5-0-2-0

**DISCUSSION**

**ITEMS      PAPER BID**

District 59 issues a paper bid once each year for a quantity projected to meet one year's needs. This year the bid is for xerographic and vellum paper. Any variety of instructional paper including construction paper is ordered by each building as needed. The bid is awarded by category and the vendor holds the inventory until the District requests partial deliveries.

The bid specifications require the vendor to quote unit prices inclusive of shipping costs and stipulated delivery throughout the school year. The specifications also allow the District to compare prices with the state contract. Items purchased through the state contract are exempt from bidding requirements (105 ILCS 5/10-20.21) and only xerographic paper is available.

This year, the state contract prices for xerographic paper do not provide any savings, as they are less competitive than some local vendor bid results. Midland Paper submitted the low bid for xerographic paper and Murnane Paper submitted the low bid for vellum.

Five (5) bids were received with the lowest conforming bids submitted by Midland Paper for xerographic; and Murnane Paper for vellum.

The recommendation is to award the paper bid to Midland Paper, 101 E. Palatine Road, Wheeling, Illinois for \$48,076.00 and Murnane Paper, 345 Fischer Farm Rd., Elmhurst, Illinois for \$6,244.00 for a total of \$54,320.00.

### **PUBLIC HEARING ON 2015 TAX LEVY**

The Board of Education discussed and directed the administration to move forward with preparing the levy and to set the public hearing date for November 23, 2015. The state's Truth in Taxation Law requires that if the estimated levy exceeds 105% of the prior year's extension, the district must give public notice of and hold a public hearing on its intent to adopt an aggregate levy. While District 59's proposed levy does not meet this 5% level, the administration believes that meeting the spirit of the law is in the District's and community's best interest.

The Board of Education will hold a public hearing regarding the levy prior to adoption. Following the public hearing, a resolution should be approved adopting the levy.

The administration recommends that the meeting be opened for public comments and/or requests for consideration prior to adoption of the 2015 tax levy.

### **ADOPTION OF 2015 TAX LEVY**

At the December 14, 2015 board meeting the President shall vote on the proposed levy resolution. Following approval, the Certificate of Tax Levy is to be submitted to the Clerk of Cook County prior to the last Tuesday in December. A copy of the recommended Certificate of Tax Levy is included in the facing materials, and the original is included in the Board's signature file. The total 2015 levy of \$77,270,000 is 2.86% above the 2014 extended levy of \$75,124,936. As the Bond and Interest levy will automatically be added on by the County Clerk based on the Bond Ordinance on file with the Clerk's office, it is not included on the Certificate of Tax Levy the District submits to the Cook County Director of Tax Extensions.

**AUTHORIZING REDUCTION OF CERTAIN FUND LEVIES  
FOR THE 2015 TAX LEVY**

Adoption of this resolution by the Board of Education provides direction to the County Clerk in assigning levy amounts by fund following final determination of total extension based upon new growth and the C.P.I. The District is requesting a 2.86% increase in our levy over the prior year's extension. This amount is requested to assure that we receive the maximum allowable tax rate in accordance with Property Tax Extension Limitation Act. This resolution provides direction to the County Clerk on how the individual fund extensions should be assigned based upon final determination of our allowable extension. As the County will automatically add on a 3% lost cost factor to the District's levy, this resolution directs the County Clerk to first reduce the individual extension to no less than the original levy, and then to apply any further reduction to the Operations and Maintenance (Building) Fund.

On December 14, 2015 the Community Consolidated School District 59 Board of Education will vote on the adoption of a total levy in the amount of \$77,270,000 for 2015, which is 2.86% above the 2014 extended levy of \$75,124,936. This amount is to be distributed in the district's funds as indicated in the Certificate of Tax Levy.

Dr. Burns stated that there has been focus on District 211 using Fund Balances to spend down Debt Services. He asked if it is feasible for District 59 to use this method to introduce a flat levy for next year.

Dr. Fessler and Ms. Nissen agreed to look at those numbers and report back to the Board.

**Joint Board Legislative Forum/Focus Group Representative**

Mr. Sunil agreed to represent the District 59 Board for the focus group which includes members from D214 feeder districts.

**Recommendations for the Resolutions for IASB Conference**

Mrs. Roberts will be the delegate for the IASB Conference. She has received recommendations from D59 Board members with respect to resolutions for the IASB Conference.

**Board Subcommittees**

The Board Governance Document on the D59 website includes links to the Committee Assignments and the process for posting agendas and minutes for Board committees/subcommittees. Mrs. Roberts is interested in having these documents easily accessible for Board members.

### **Property Planning**

The renderings that have been produced are generic and will only be

used to provide perspective during Listening Sessions. It was recommended that the soccer fields that are included in the renderings be removed and those areas simply be shown as green space.

Mr. Rossi shared that anything we would do with these properties would require conversations with the village of Arlington Heights and possibly some zoning approvals from the village, similar to what the District experienced with Mount Prospect. Also, the Metropolitan Water Reclamation District upgraded their ordinance for watershed management.

After discussion, a decision was to create a digital survey before proceeding with Listening Sessions.

Dr. Fessler suggested having the Facilities Planning and Advisory Committee meet to develop a draft of a digital survey to send to the community. The draft survey will come back to the full Board for feedback.

Mrs. Schumacher arrived at 8:20pm

### **REPORTS OF THE SUPERINTENDENT'S TEAM**

#### **PERA Joint Committee**

Ms. Zarfahs reported that the PERA Joint Committee includes seven DEA members and seven administrators. They are looking at the 180 day target and feel certain that they can make improvements to the current evaluation plan and allow for the student grown component. Their goal is to have the student growth piece be meaningful to staff and students. Their plan is to have the draft finished by the beginning of May.

Ms. Zarfahs also reported that HR has posted a .5 EC teacher position and a .5 ESP FTE position. Both positions were part of the contingency FTE allotment from spring. Ms. Zarfahs will be working with Mrs. Lake, Ms. Nissen, Mrs. Ward and Mrs. Ramsey to develop a plan based on projections, enrollment and trends. The group hopes to share this information with the Board in December.

Mr. Luedloff shared that by building a new facility, the District is drawing in members of the community that may not have sought screenings for their students previously.

#### **Elementary Report Cards**

Mrs. McAbee shared information about the revised elementary report card. The revisions include increased narrative features, use of



outcomes, 21st century learning skills and Social Emotional learning components.

### **Innovative Learning & Communications**

Mr. Grey shared the most recent *59 in 59*. Mr John Prusko, science teacher at Grove Jr. High was featured this month. He has been teaching science in District 59 since 1968.

Mr. Grey also shared that on November 17th Will Richardson will be returning to the District. He will be working with Ridge staff in the morning, the ALT team in the afternoon and a parent evening at Friendship Jr. High. ILC staff will record the parent presentation to be shared with the District. He will return to present again to Ridge staff on November 18th.

### **Veteran’s Day**

Dr. Fessler informed the Board that many schools have celebrations and events planned for Veteran’s Day. He invited Board members to join in the events. A list of events will be sent to the Board members.

Mrs. Schumacher shared that her husband, Mr. Frank Schumacher, will be a speaker at Clearmont for Veteran’s Day. He is very honored to have received the invitation to speak at the Clearmont event.

### **School Board Member Appreciation Day**

School Board Member Appreciation Day is celebrated on November 15th. Dr. Fessler thanked the District 59 Board members for commitment and stated that they are some of the hardest working volunteers in our organization.

**MOTION** at 8:34 p.m. by Dr. Burns, seconded by Mrs. Osmanski to approve the following resolution:

BE IT RESOLVED THAT on the 9th day of November 2015, the Community Consolidated School District 59 Board of Education meeting is adjourned.

**Roll Call** Ayes: 6 Bhave, Burns, Krinsky, Osmanski, Roberts, and Schumacher  
Nays: 0  
Absent: 1 Somogyi.  
Abstain: 0

Motion carried: 6-0-1-0

ATTEST:

\_\_\_\_\_  
Sharon Roberts, President

\_\_\_\_\_  
Karen Osmanski, Secretary