

**Official Minutes of the Monday, January 11, 2015
Board of Education Meeting**

Call to Order The Board of Education of Community Consolidated School District 59 in County of Cook, State of Illinois, held a meeting in accordance with provisions of the Open Meetings Act, according to Illinois law, at the District 59 Administration Center, 2123 South Arlington Heights Road, Arlington Heights, Illinois on Monday, January 11, 2016 at 7:01PM.

Ms. Janice Krinsky will serve as President Pro Tempore.

Roll Call President Pro Tempore/Vice-President Janice Krinsky, Secretary Karen Osmani, Members Sunil Bhave, Tim Burns and Barbara Somogyi

Members Absent: President Sharon Roberts and Mardell Schumacher

Others Superintendent, Dr. Arthur Fessler; Associate Superintendent, Tom Luedloff; Assistant Superintendent for Business Services, Vickie Nissen; Assistant Superintendent for Innovation and Communications, Ben Grey; Executive Director of Human Resources, Kelley Zarfahs; Assistant Superintendent for Educational Services, Veronica Lake; Assistant Superintendent for Instruction, Maureen McAbee; Executive Director of Facilities and Operations, Tony Rossi; and Recording Secretary, Kathie Lange.

Also Present Eydie Cohen, DEA President; David Pohlmeier, Director of Communications and Design; Christy Prikkel, Director of Fiscal Services; Will Hogan – Assistant Principal, Holmes; Melissa Ward – Educational Services; Mary Beth Niles – Principal, John Jay; Meg Weickert, Principal – Forest View; Jane Schwartz, Assistant Principal – Holmes; Rob Bowers, Principal Holmes Jr. High, Rob Schwartz, Assistant Principal - Holmes Jr. High; Stephen Dugan – Holmes jr. High; Susan Ejma, Principal – Juliette Low; Mrs. Seana McPherson, Ridge parent

Pledge of Allegiance The Pledge of Allegiance to the Flag of the United States of America was recited.

**AUDIENCE
RECESS**

Ms. Krinsky welcomed everyone to the meeting and asked if anyone wished to address the Board of Education. No one came forward.

**CONSENT
AGENDA
MOTION**

Mr. Bhave asked to pull item 5.01 from the Consent Agenda.
Dr. Burns asked to pull item 5.04 from the Consent Agenda

Motion by Mrs. Osmanski, seconded by Dr. Burns to adopt the following resolution:

BE IT RESOLVED THAT on the 11th day of January 2016, the Community Consolidated School District 59 Board of Education approve the following items from the Consent Agenda:

~~5.01 Approval of Minutes Prior Meetings~~

- ~~a. December 14, 2015 Regular Meeting Minutes~~
- ~~b. December 14, 2015 Closed Meeting Minutes~~

5.02 Disbursements Resolution

- a. Disbursement Listing for 2015-16

5.03 Acceptance of Financial Reports

- a. Detail Balance Sheet as of November 30, 2015
- b. Combined Revenue and Expense Report as of November 30, 2015
- c. Investment Report as of November 30, 2015
- d. Activity Fund Statements as of November 30, 2015

~~5.04 Acceptance of Human Resource Report~~

- ~~a. Certified Contract~~
- ~~b. Temporary Certified Contracts~~
- ~~c. Certified Lane Changes~~
- ~~d. Temporary ESP Contracts~~
- ~~e. ESP Leave of Absence~~
- ~~f. CAMEO Retirement~~
- ~~g. CAMEO Leave of Absence~~

5.05 Board Policy Changes from Press Plus Update 90

SECTION 2 – School Board

2:150 BP Committees

2:200 BP Types of School Board Meetings

SECTION 4 – Operational Services

4:170 BP Safety

SECTION 5- Personnel

5.90 BP Abused and Neglected Children

5.100 BP Staff Development Program

SECTION 6 - Instruction

6:50 BP School Wellness

6:160 BP English Learners

6:315 PG High School Credit for Students in Grade 7 or 8

6:320 BP High School Credit for Proficiency

SECTION 7 - Students

7:50 BP School Admissions and Transfers To and From
Non-District Schools

7:100 BP Health, Eye and Dental Exams; Immunizations; and
Exclusion of Students

7:130 BP Student Rights and Responsibilities

7:140 BP Search and Seizure

7:290 BP Suicide and Depression Awareness and Prevention

7:300 BP Extracurricular Activities

7:305 BP Student Athlete Concussions and Head Injuries

SECTION 8 Community Relations

8:30 BP Visitors to and Conduct on School Property

Roll Call Ayes: 5 Bhave, Burns, Krinsky, Osmanski, Somogyi

Nays: 0

Absent: 2 Roberts and Schumacher

Abstain: 0

Motion carried: 5-0-2-0

Mr. Bhave indicated he would be abstaining on the approval of minutes for the meeting on December 14, 2015 as he was not present.

MOTION

by Mrs. Somogyi, seconded by Ms. Krinsky to adopt the following resolution:

BE IT RESOLVED THAT on the 11th day of January, 2016 the Community Consolidated School District 59 Board of Education approve the minutes of the following meetings as presented by Board action:

5.01 Approval of Minutes-Prior Meetings

a. December 14, 2015 Regular Meeting Minutes

b. December 14, 2015 Closed Meeting Minutes

Roll Call Ayes: 4 Burns, Krinsky, Osmanski, Somogyi
Nays: 0
Absent: 2 Roberts and Schumacher
Abstain: 1 Bhave
Motion carried: 4-0-2-1

MOTION by Mrs. Somogyi, seconded by Mrs. Osmanski to adopt the following resolution:

BE IT RESOLVED THAT on the 11th day of January, 2016 the Community Consolidated School District 59 Board of Education approve the following Human Resources items:

- 5.04 Acceptance of Human Resource Report
 - a. Certified Contract
 - b. Temporary Certified Contracts
 - c. Certified Lane Changes
 - d. Temporary ESP Contracts
 - e. ESP Leave of Absence
 - f. CAMEO Retirement
 - g. CAMEO Leave of Absence

Dr. Burns indicated he would be abstaining from a vote on 5.04 as he has an association with one of the candidates.

Roll Call Ayes: 4 Bhave, Krinsky, Osmanski, Somogyi
Nays: 0
Absent: 2 Roberts and Schumacher
Abstain: 1 Burns
Motion carried: 4-0-2-1

REPORTS OF THE BOARD OF EDUCATION

Mrs. Osmanski recently volunteered packing food at Feed My Starving Children. Afterward, she sent information about the visit to the Robert Frost 4th grade students who had presented information about their community service to the Board of Education. Mrs. Osmanski will visit the students after their trip to Feed My Starving Children in May to hear about their experience.

Mr. Bhave and Mrs. Somogyi attended the Insurance and Employee Wellness Committee meeting. Mr. Bhave shared highlights from the meeting.

Mr. Bhave expressed his appreciation and gratitude for the cards and expressions of sympathy he and his family received after the recent loss of his mother.

Dr. Burns and Mrs. Somogyi attended the Facilities Planning and Advisory Committee Meeting at Devonshire Elementary School. Dr. Burns indicated that there will need to be further discussion about some of the topics that came up at the meeting.

Mrs. Somogyi indicated it was wonderful to see the enthusiasm of the new members of the Facilities Planning and Advisory Committee and she looks forward to further discussion.

Ms. Krinsky attended:

- The Bilingual Parent Advisory Committee (BPAC) meeting at Holmes Jr. High. The Latino Policy Forum presented at the meeting and there were activities for the children. She thanked Mrs. Nelly Perez, Bilingual Family Liaison, for the great work she has done in organizing the BPAC events.
- The Family and Community Engagement Committee Meeting
- The NSSEO Governing Board meeting where there was a celebration for Dr. Hackett 2016 Superintendent of the Year.

**SPECIAL
INTEREST
TOPIC**

SEL AND ADVISORY AT HOLMES

Dr. Bowers introduced Jean Schwartz , Stephen Dugan, Regina Calabrese and Jennifer Iannuzelli from Holmes. The Holmes team shared information about how they have implemented the SEL program through Advisory on Wednesdays.

The Board thanked Dr. Bowers and the Holmes staff for the presentation.

Mrs. Schumacher arrived at 7:20PM.

FOIA REQUESTS

The District received two FOIA requests since the last update and both were addressed within the required timeframe.

PARCC RESULTS

Dr. Josh Carpenter shared that the District’s Assessment Plan incorporates multiple approaches, methods, and formats of assessments, which help identify learner strengths, diagnose weaknesses, and establish instructional goals. The Assessment Plan includes state and district level formal assessments and classroom-based assessments. By utilizing multiple assessments, District 59 staff can more accurately plan purposeful instruction to meet the diverse learning needs of students.

On January 15, 2016 the student PARCC reports will be sent home with an informational letter and interpretation resources. Information for parents can also be found on the District 59 webpage.

PARCC Reports

Dr. Carpenter shared graphs and examples of PARCC assessment reports. He noted that District 59 scores mirror the state scores.

School Report Cards

Mrs. McAbee shared that the School and District Report Cards are published annually and contain:

- PARCC Results
- Demographic Information
- 5 Essentials Survey Results
- Teacher/Staff Survey results
- Parent Survey results (only if participation reached a 20% or > response rate)
- Student Survey results - Jr. High students only

Dr. Carpenter reiterated that these data represent baseline information and it will not use to make significant educational decisions. The District will continue to analyze all assessment data to make decisions about teaching and learning.

Dr. Fessler added that the District’s poverty rate is close to 65% compared to the state, which is approximately 50%. He stated the fact that our scores mirror the state average is meaningful considering the District’s poverty rate is so much higher.

**ACTION ITEM AUTHORIZATION TO MOVE FORWARD WITH POSTING AND
HIRING OF STAFF FOR TWO ADDITIONAL SECTIONS OF
EARLY CHILDHOOD CLASSROOMS**

MOTION by Mr. Bhawe seconded by Mrs. Schumacher to adopt the following resolution:

WHEREAS, the District is required to provide special education services for the early learners identified, and

WHEREAS, a focus on a commitment to blended classrooms for the benefit of the early learners were taken into consideration in the development of these recommendations; and

WHEREAS, Administration sought the input of Early Childhood leadership;

BE IT RESOLVED THAT on the 11th day of January 2016, the Community Consolidated School District 59 Board of Education supports the following postings for new hires to support the additional sections of EC:

- 1.0 FTE Certified EC Teacher
- 1.0 FTE Speech/Language Pathologist (District position assigned to EC);
- 1.0 FTE 6.5 hour ESP to support the students and teacher of the program

Roll Call Ayes: 6 Bhave, Burns, Krinsky, Osmani, Schumacher and Somogyi

Nays: 0

Absent: 1 Roberts

Abstain: 0

Motion carried: 6-0-1-0

ACTION ITEM BOARD GOVERNANCE - WORKING AGREEMENT

Mrs. Schumacher requested to table Item 8.02 - Board Governance Working Agreement. Board members agreed to table 8.02. The Board expressed that they would like to continue to work on refining the language in the Working Agreement and remove parts that sounded like policy.

ACTION ITEM BOARD GOVERNANCE - NEW BOARD MEMBER MENTORING

Item 8.03 Board Governance- New Board Mentoring Document was tabled.

It was agreed that a work session would be needed to continue to refine this document. The Board will look at scheduling a work session.

ACTION ITEM THE BOARD OF EDUCATION APPROVING AN APPLICATION TO THE ILLINOIS STATE BOARD OF EDUCATION FOR QUALIFIED SCHOOL CONSTRUCTION BONDS

MOTION by Ms. Krinsky, seconded by Mr. Bhave to approve the following resolution:

WHEREAS, in order to assist state and local governments in financing capital projects at lower borrowing costs and to stimulate the economy and create jobs, on the 17th day of February, 2009, the United States Congress enacted the American Recovery and Reinvestment Act of 2009, which Act authorizes, *inter alia*, the issuance of "qualified school construction bonds" ("QSCBs") to finance the construction, rehabilitation or repair of public school facilities; and

WHEREAS, as part of the Hiring Incentives to Restore Employment Act (the "*HIRE*

Act'), Congress added provisions to the Internal Revenue

Code of 1986, as amended, which permit state or local governments to obtain certain tax advantages when issuing QSCBs; and

WHEREAS, if the QSCBs meet conditions set forth in the *HIRE Act*, the QSCBs are eligible for a direct payment from the United States Treasury equal to the lesser of the amount of interest payable on the QSCBs on an interest payment date or the amount of interest that would have been payable on the QSCBs on an interest payment date if such interest was determined at an applicable credit rate set by the United States Treasury; and

WHEREAS, an allocation of nationwide volume limitation ("*Volume Cap'*") is required in order to issue QSCBs; and

WHEREAS, on November 20, 2015, the Illinois State Board of Education ("*SBE'*") approved allocation guidelines and an application process for the Volume Cap which was allocated to the State of Illinois; and

WHEREAS, in order to avail of the provisions of the HIRE Act, including, specifically, the right to receive the direct interest payment subsidy from the United States Treasury for QSCBs, the Board of Education of the District (the "*Board*") has determined that it is advisable, necessary and in the best interests of the District to apply to ISBE for Volume Cap for obligations (the "*Bonds*") to finance certain capital projects in and for the District (the "*Projects*")

NOW, THEREFORE BE IT RESOLVED THAT by the Board of Education of Community Consolidated School District No. 59, Cook County, Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

Section 2. Determination to Apply. The District shall apply to ISBE for Volume Cap

for the Bonds. The amount of Volume Cap requested and a description of the Projects to be financed are set forth in the application for the Volume Cap (the "*Application*"), a copy of which is now before the Board.

Section 3. Approval of Application. The Application, in substantially the form now before the Board, is hereby approved. The President of the Board is hereby authorized and directed to execute the same, his or her execution to constitute conclusive proof of action in accordance with this Resolution, and approval of all completions of or revisions to the Application necessary or appropriate. Vickie Nissen is hereby directed to submit the Application to ISBE prior to January 15, 2016.

Section . 4. Further Proceedings. The Board hereby approves the issuance of the Bonds subject to receipt of Volume Cap and adoption of all other proceedings as may be necessary in accordance with applicable law.

Section 5. Effective Date. This Resolution will be in full force and effect forthwith upon its adoption.

Adopted this 11th day of January, 2016 by the following roll call vote:

Roll Call Ayes: 6 Bhave, Burns, Krinsky, Osmanski, Schumacher and
 Somogyi
 Nays: 0
 Absent: 1 Roberts
 Abstain: 0
 Motion carried: 6-0-1-0

DISCUSSION

ITEMS ED RED DINNER

The Ed Red Dinner will conflict with the January 25, 2016 Board of Education meeting. The Board decided that the Board Meeting should be rescheduled and will be held on Tuesday, January 26, 2016.

PROPERTY OPTIONS

Dr. Fessler shared the results of a traffic study for the 999 Leicester Road Property that had been done at the request of the Board.

Dr. Fessler asked the Board for feedback on the Property Options.

Board members discussed the Property Option survey results.

Dr. Burns asked Mr. Rossi if he could estimate what the fuel impact would be with Option 3 for maintenance vehicles. Mr. Rossi stated that it would depend on the number of work orders that are submitted and that it varies from year to year.

The Board requested Mr. Rossi provide an estimate of how much space could be made available in the current Administration Building.

Mr. Grey provided the Board with additional survey responses that had been received since the Dec. 14, 2015 Board meeting. The District received a total of 229 responses.

Mrs. Osmanski asked Mr. Rossi if the sale of the two properties on Arlington Heights would be more marketable if sold as two properties rather than parceling it off. Mr. Rossi agreed that the sale of two properties would be more marketable.

Dr. Fessler stated he would provide the Board with the exact number of votes needed for each option after conferring with the Board attorney. He envisions the Board voting on each option separately.

Discussion will continue at the January 26, 2016 Board of Education meeting.

PROGRAM FEE FOR TYPICALLY DEVELOPING PRESCHOOL STUDENTS FOR THE 2016/17 SCHOOL YEAR

Currently District 59's Pre-School Program has space to host 60 typically developing students.

The administration recommends a 2.89% increase to the fee for 2016/17. In addition, the administration is recommending a 5-day fee be added, should the District offer typically developing students the opportunity to attend the morning 5-day program.

Families are now required to pay the first month fee at the time of confirmation of placement in the program, with a family eligible for a refund of the first month payment through July 31, 2016.

The length of a preschool student's day changed effective with the 2015/16 school year when the school district changed hours. The pre-school school day is now 2 hours and 30 minutes.

Rather than comparing District 59's fees to area park district or private programs as has been the past practice, the administration collected fee information from area school districts. While program options are not necessarily the same as the program offered by District 59, the comparison allows the Board to compare programs that blend the student population and where instruction is offered by certified teachers.

The recommendation for 2016/17 is as follows:

- 4-Day: September - June: \$214 per month (\$1,070 per semester, \$2,140 per year);
- 5-Day: September - June: \$268 per month (\$1,543 per semester, \$3,088 per year);
- The school day (two and one-half hours) and school week

Time

8:15 - 10:45 a.m.
12:00 - 2:30 p.m.

School Week

5-Day (M, T, W, Th, F)
4-Day (M, T, Th & F)

The District would also require the first month fee to be paid at the time of confirmation of placement in the program, with a family eligible for a refund of the first month payment through July 31, 2016.

The Board of Education will take action on this item at the January 26, 2016 meeting.

K-8 INSTRUCTIONAL MATERIALS FEES: 2016/17

Ms. Nissen shared that the District is recommending the Instructional Materials Fees for the 2016/17 school year remain the same as 2015/16:

- Maintain a \$35 Instructional Materials Fee for half-day kindergarten students
- \$55 Instructional Materials Fee for a full-day kindergarten through fifth grade students
- \$65 Instructional Materials Fee for sixth through eighth grade students.

Mr. Bhave expressed that he feels that requiring instructional material fees from families runs counter to a “free public education”. He wonders whether the entire community could shoulder these fees.

Ms. Nissen responded that the entire community does shoulder the majority of the responsibility through the levy process. The amount of revenue from fees collected is approximately \$250,000.

Ms. Krinsky asked about the number of fee waivers requested this year compared to last year. Ms. Nissen stated that the number of waivers requested has gone down this year. Ms. Krinsky stated that she will vote no to instructional fees.

Mrs. Somogyi stated she feels this is a minimum amount that is being requested. Families do not pay for their books or devices.

Mrs. Schumacher agreed with Mrs. Somogyi.

Instructional Materials fees were instituted in 2002/03 school year.

Dr. Burns stated that he is aware of a growing concern from parents who are responsible for computer cords or other things not covered under the technology plan.

Mr. Bhave asked that Ms. Nissen provide information about the cost to each taxpayer if the projected revenue amount for instructional materials was incorporated into the next tax levy going forward. Ms. Nissen will provide the information requested.

The Board of Education will take action on this item at the January 26, 2016 meeting.

JUNIOR HIGH SCHOOL EXTRA-CURRICULAR PARTICIPATION FEES: 2016/2017 SCHOOL YEAR 2017

The Administration is not recommending an increase for the 2016/17 school year.

Students who have qualified for a waiver of school fees are not required to pay these fees. Students qualify for a waiver either through a Direct Certification process (a direct notification from the State of Illinois) or through a district-level application process.

Additional background data provided includes a listing of a comparison of fees of surrounding districts.

| | 2016/17 |
|--------------------------------------------|----------------|
| Extra-Curricular Participation Fees | |
| Basketball | \$30.00 |
| Cheerleading | \$30.00 |
| Cross Country | \$15.00 |
| Spirit Squad/Pom Poms | \$30.00 |
| Soccer | \$30.00 |
| Volleyball | \$30.00 |
| Wrestling | \$30.00 |

Mr. Bhave indicated that he agrees with charging families for extra curricular fees because they are optional and parents choose to put their students in these programs.

Ms. Nissen indicated that if a family qualifies for a waiver, these fees are included in the waiver.

The Board of Education will take action on this item at the January 26, 2016 meeting.

APPOINTMENT OF SUPERINTENDENT TO CAUSE A BUDGET TO BE PREPARED FOR FISCAL YEAR 2017

Section 5/17-1 of the Illinois School Code requires an annual budget to be prepared in tentative form by “... some person or persons designated by the board, and in such tentative form shall be made conveniently available to public inspection for at least 30 days prior to final action.”

Community Consolidated School District 59 Board of Education will designate the Superintendent to cause a tentative budget to be prepared for the fiscal year beginning July 1, 2016 and concluding June 30, 2017. Said budget to be presented to the Board of Education no later than the first regular meeting in July 2016.

Mrs. Schumacher stated she feels Board members would have the opportunity to weigh-in on where money is spent as the budget is being built.

The Board of Education will take action on this item at the January 26, 2016 meeting.

SUMMER PROGRAMMING

Discussions regarding plans for summer programming 2016 are focused on using the feedback from 2015 to build on past successes and also incorporate the feedback and suggestions about how to improve and expand.

Mrs. McAbee informed the Board that the District could be eligible to receive some reimbursement for students participating in ESY (Extended School Year).

Planning and Next Steps

- Discuss with Board of Education to allow the Board to provide direction, input, and suggestions.
- Share feedback and options with all staff and allow input/suggestions.
- Convene a small planning committee to analyze all feedback and develop a proposed plan.
- Seek approval of the plan.

- Proceed with planning phases, including identification of leaders and a leadership structure, recruiting staff, creating course descriptions, and planning for the enrollment process.

POLICY ADOPTION AND REVISION DATES

IASB Press recommends removing Revision Dates for policies that have been updated by the Board of Education and simply having the Adoption Date listed.

Board members requested that the District contact Press to see how revisions are recorded in archived policies.

Mrs. Krinsky and Mr. Bhave asked for additional information about how the District would defend itself in litigation if a policy had changed and there was no revision history.

Dr. Fessler will check with Press and the District attorney and provide an update at the January 26, 2016 Board meeting.

The Board determined that they would prefer to keep the revision history on all policy changes moving forward.

HIRING PROCESS AND SELECTION CRITERIA FOR THE NEXT ASSISTANT SUPERINTENDENT FOR EDUCATIONAL SERVICES

Dr. Fessler shared an outline and the criteria for selection for the hiring process with the Board. There are currently 50 applicants in the pool right now. The posting will close at the end of the week.

Dr. Fessler will send information in the Friday update inviting Board members to participate in the interview process.

AWARDING OF SINGLE YEAR OR MULTI-YEAR CONTRACT FOR THE NEXT ASSISTANT SUPERINTENDENT FOR EDUCATIONAL SERVICES

Dr. Fessler's recommendation is that this conversation take place with the Board once the District has the final two candidates.

Dr. Burns requested that the District check with surrounding districts to see if they offer multi-year contracts to their assistant superintendents. Ms. Zerfahs agreed she would look into that.

NEW/CONTINUING BUSINESS

Beth Purvis, Illinois Secretary for Education needed to reschedule her visit to District 59. She will visit the ELC and one elementary building from 9-11:00am on February 23, 2016. Dr. Fessler will send information to the Board.

SUPERINTENDENT’S REPORTS

Dr. Fessler indicated the link to the Work Maps for the next 100 days is live for the Board to review. The full report to the Board will be moved from the February 22nd to the March 14, 2016 Board meeting to allow for learning outcomes to be included.

Mrs. McAbee shared that on Cheryl Urow will be presenting a professional development session on Wednesday and Thursday for the ESL teachers (60 each day).

CLOSED SESSION

No closed session was held.

MOTION

at 10:13PM by Mrs. Osmanski and seconded by Dr. Burns to approve the following resolution:

BE IT RESOLVED THAT on the 11th day of January 2016, the Community Consolidated School District 59 Board of Education meeting is adjourned.

Roll Call

Ayes: 6 Bhave, Burns, Krinsky, Osmanski, Schumacher and Somogyi

Nays: 0

Absent: 1 Roberts

Abstain: 0

Motion carried: 6-0-1-0

Sharon Roberts, President

ATTEST:

Karen Osmanski, Secretary