

***Official Minutes of the Tuesday, October 11, 2016
Board of Education Meeting***

Call to Order The Board of Education of Community Consolidated School District 59 in County of Cook, State of Illinois, held a meeting in accordance with provisions of the Open Meetings Act, according to Illinois law, at the District 59 Administration Center, 2123 South Arlington Heights Road, Arlington Heights, Illinois on Tuesday, October 11, 2016. The meeting was called to order at 7:00PM.

Roll Call ***Members Present:*** President Barbara Somogyi, Vice-President Janice Krinsky, Karen Osmanski, Secretary - Members: Sunil Bhave, Tim Burns, Sharon Roberts and Mardell Schumacher

Members Absent: None

Others Superintendent, Dr. Arthur Fessler; Assistant Superintendent for Business Services, Vickie Nissen; Ben Grey, Assistant Superintendent for Innovation and Communications; Assistant Superintendent for Human Resources, Kelley Zerfahs; Assistant Superintendent for Educational Services, Karen Starr; Assistant Superintendent for Instruction, Maureen McAbee; Executive Director of Facilities and Operations, Tony Rossi; Executive Director of Student Growth and Accountability, Dr. Josh Carpenter; and Recording Secretary, Kathie Lange.

Also Present Christy Prikkel, Director of Fiscal Services; Randy Steinkamp, Devonshire Principal; Dr. Tom Seaton, Rupley Principal; Mrs. Mary Ellen Esser, Byrd Principal; Mrs. Laura Sandoval, Salt Creek Principal; Mr. Dan Allaway, Clearmont Assistant Principal; Dr. Rob Bohanek, Ridge Family Center For Learning Principal, Mrs. Jodi Briggs, Devonshire teacher; Ms. Liz Freiburger, Grove teacher; Grove students - Megan Shafar, Ryan Mayschak, Grace Bourke, and Morgan Sanaghan; Members of the District 59 Education Foundation - Sharon Lansdown, Ray Hardtke, Karen Osmanski, Jennifer Randolph, Marlene Pasdo, Janet Weglarz, Jayne Wilkins-Scott; Colleen Carlberg, Ridge parent and member of the Community Advisory Committee;

Pledge of Allegiance The Pledge of Allegiance to the Flag of the United States of America was recited.

AUDIENCE RECESS

No one came forward to address the Board of Education.

CELEBRATIONS

Grove TDP Student Presentation

Mr. John Harrington introduced Ms. Liz Frieberger and 7th grade Grove students: Megan Shafar, Ryan Mayschak, Grace Bourke, and Morgan Sanaghan. At the board meeting on October 11, Ms. Liz Freiburger,

6th grade teacher at Grove, and 7th grade TDP Grove students Megan Shafar, Ryan Mayschak, Grace Bourke, and Morgan Sanaghan presented a student-led project to rehab the Grove Junior High School courtyard. Phase I of the project was initiated in the spring of 2015. The project involved planning and surveying how the students and staff felt the courtyard space should be utilized. Mr. Carl Goetz, an architect from ARCON, volunteered to assist the students in their planning. The final drawings consist of a patio area and a learning space that includes a water feature, reading rocks, low maintenance plants, an outdoor art area, and a moveable edible garden.

Phase II will focus on researching grant and fundraising opportunities and looking for partnerships with businesses wanting to help students complete this project. The sixth grade students who started the courtyard project hope to see the end result by the time they graduate from Grove Junior High.

2014-16 Community Advisory Committee

Dr. Fessler recognized and thanked members of the Community Advisory Committee who had served on the committee from 2014-16. The full list of Committee Members who served during that time include: Emily Arens, Roberta Bisceglie, Kara Pelz, Brodeur, Colleen Carlberg, David DiVito, Neil Madden, Seana McPherson, Michelle Notini, Nichol Novoselsky, Maria Ortiz, Jean Pennisi, Rachel Samlan and Michaela Shafar. Mrs. Colleen Carlberg, Ms. Jean Pennisi and Ms. Maria Ortiz were in attendance at the Board meeting.

The online application process for the 2016-18 Community Advisory Committee will close on October 14, 2016. The first meeting will take place at 6:00pm on October 24, 2016 in the lunchroom of the Administration Center.

CONSENT AGENDA

Mrs. Roberts requested to pull item 6.06 (e.) BP - 3:30 Chain Of Command.

MOTION

by Mrs. Schumacher, seconded by Mrs. Roberts to adopt the following resolution:

BE IT RESOLVED THAT on the 11th day of October, 2016, the Community Consolidated School District 59 Board of Education approve the Consent Agenda as presented/amended:

- 6.01 Approval of Minutes-Prior Meetings
 - a. September 12, 2016 Regular Meeting Minutes
 - b. September 12, 2016 Closed Meeting Minutes
 - c. September 26, 2016 Regular Meeting Minutes
 - d. September 26, 2016 Closed Meeting Minutes

SPECIAL INTEREST TOPICS

District Education Foundation

Mrs. Somogyi welcomed the following members of the District 59 Education Foundation who were able to attend the Board meeting: Sharon Lansdown, Ray Hardtke, Karen Osmanski, Jennifer Randolph, Marlene Pasdo, Janet Weglarz and Jayne Wilkins-Scott. Mr. Jim Christie was unable to attend. Ms. Wilkins-Scott shared that the mission of the foundation is to enhance the quality of education and increase community involvement by fostering partnerships that support excellence and innovation in Community Consolidated School District 59.

The Board enjoyed viewing a powerpoint presentation created by Ms. Wilkins-Scott which included photos of the many events that the District Education Foundation has hosted throughout the year.

The Board thanked the Foundation for their support and loyalty to the district, the staff and the community.

Miller Cooper & Co., LTD Presentation

A representative from Miller Cooper & Co., LTD provided the Board of Education with a presentation on the results of the District 59 audit.

FOIA Requests

The District received three FOIA requests since the last meeting:

- SmartProcure regarding purchase orders and vendors
- Better Government Association regarding contracts, budgets, legal settlements
- NBC5 Chicago regarding the use epinephrine auto injectors in schools

Responses to the FOIA requests have been provided.

ACTION ITEMS

PROCLAMATION FOR CHARACTER COUNTS! WEEK OCTOBER 17-21, 2016

MOTION

by Mrs. Osmanski, seconded by Mr. Bhave to adopt the following resolution:

WHEREAS, the next generation will be the stewards of our communities, nation and world, leading us toward a future of both promise and challenge;

WHEREAS, the well-being of our society requires an involved, caring citizenry with good moral character;

WHEREAS, the purpose of the CHARACTER COUNTS! Coalition is to fortify the lives of America's young people with strong ethical values;

WHEREAS, CHARACTER COUNTS! is based upon the consensus values of Six Pillars: (Trustworthiness, Respect, Responsibility, Fairness, Caring, and Citizenship), which values transcend divisions between race, creed, politics, gender and wealth;

WHEREAS, the period of October 17-21, 2016 has been designated as a time for communities to celebrate and support character development and education;

NOW, THEREFORE, BE IT RESOLVED THAT the Community Consolidated School District 59 Board of Education proclaims the period commencing October 17, 2016, and ending October 21, 2016 as a time to celebrate the American Character, and calls upon parents, employees and community members to:

1. Discuss and study the lives of Americans of extraordinary character.
2. Recognize local individuals who have in the past year demonstrated the highest qualities of the American character.
3. Teach young people about and encourage them to consider careers in public service.
4. Provide service-learning opportunities to young people, as a first step in a commitment to a life of regular community service.

Roll Call

Ayes:	7	Bhave, Burns, Krinsky, Osmanski, Roberts, Schumacher, and Somogyi
Nays:	0	
Absent:	0	
Abstain:	0	

Motion carried: 7-0-0-0

AUTHORIZATION TO FILE FY16 ANNUAL FINANCIAL REPORT WITH ISBE

MOTION by Mrs. Schumacher, seconded by Mrs. Roberts to adopt the following resolution:

WHEREAS, on the 11th day of October, 2016, the Board of Education has reviewed the Community Consolidated School District 59 Annual Financial Report (ISBE Form SD50-35) for the fiscal year ended June 30, 2016 as presented;

BE IT RESOLVED THAT on the 11th day of October, 2016, the Community Consolidated School District 59 Board of Education accepts the donation of two hundred dollars from Abbvie Foundation Employee Engagement Fund, 2440 W. El Camino Real, Suite 300 Mountain Valley, CA 94040.

BE IT RESOLVED THAT on the 11th day of October, 2016, the Community Consolidated School District 59 Board of Education accepts the donation of two hundred dollars to Forest View School to be used to support instructional programs for students.

BE IT FURTHER RESOLVED THAT the Superintendent shall communicate to the donors, in writing, expressing the appreciation of the members of the Board of Education, and that these donations shall be listed in the “official” minutes of this meeting.

Roll Call

Ayes: 7 Bhave, Burns, Krinsky, Osmanski, Roberts, Schumacher, and Somogyi

Nays: 0

Absent: 0

Abstain: 0

Motion carried: 7-0-0-0

**ACCEPTANCE OF DONATION TO ELC, MS. LAURA DURAN
LOEWS CHICAGO O'HARE HOTEL**

MOTION

by Ms. Krinsky, seconded by Mr. Bhave to adopt the following resolution:

BE IT RESOLVED THAT on the 11th day of October, 2016, the Community Consolidated School District 59 Board of Education accepts the donation of office and school supplies from Ms. Laura Duran of Loews Chicago O'Hare Hotel, 5300 N. River Rd. Rosemont, IL 60018.

BE IT RESOLVED THAT on the 11th day of October, 2016, the Community Consolidated School District 59 Board of Education accepts the donation of office and school supplies to the Early Learning Center to be used to support staff in the building's workroom and students in need of school supplies.

BE IT FURTHER RESOLVED THAT the Superintendent shall communicate to the donors, in writing, expressing the appreciation of the members of the Board of Education, and that these donations shall be listed in the “official” minutes of this meeting.

BE IT RESOLVED THAT on the 11th day of October, 2016, the Community Consolidated School District 59 Board of Education accepts the donation of a piano from Ms. Deborah Callaghan, 116 East Orchard Arlington Heights, IL 60005.

BE IT RESOLVED THAT on the 11th day of October, 2016, the Community Consolidated School District 59 Board of Education accepts the donation of a piano to Ridge Family Center For Learning to be used to upgrade the piano used for fine arts classes and school performances.

BE IT FURTHER RESOLVED THAT the Superintendent shall communicate to the donors, in writing, expressing the appreciation of the members of the Board of Education, and that these donations shall be listed in the “official” minutes of this meeting.

Roll Call

Ayes: 7 Bhave, Burns, Krinsky, Osmanski, Roberts, Schumacher, and Somogyi

Nays: 0

Absent: 0

Abstain: 0

Motion carried: 7-0-0-0

MOTION

by Mrs. Roberts, seconded by Mrs. Schumacher to adopt the following resolution:

ACCEPTANCE OF DONATION TO RIDGE, CARRIE BARTON

BE IT RESOLVED THAT on the 11th day of October, 2016, the Community Consolidated School District 59 Board of Education accepts the donation of school and office supplies from Ms. Carrie Barton, 25 Northwest Point Blvd., Suite 100 Elk Grove Village, IL 60007.

BE IT RESOLVED THAT on the 11th day of October, 2016, the Community Consolidated School District 59 Board of Education accepts the donation of school and office supplies to Ridge Family Center For Learning to be used to support staff and students with the supplies they need to begin the new school year.

BE IT FURTHER RESOLVED THAT the Superintendent shall communicate to the donors, in writing, expressing the appreciation of the members of the Board of Education, and that these donations shall be listed in the “official” minutes of this meeting.

Ms. Nissen share the timeline for the 2016 Proposed Levy

- Oct. 11, 2016: Proposed Levy discussion
- Oct. 24, 2016: Resolution authorizing the preparation of the Levy as discussed on Oct. 11 and will set the date for the public hearing
- Nov. 28, 2016: Public Hearing
- Notification of public hearing is published in the newspaper not more than 14 nor less than 7 days prior to action
- Dec. 12, 2016: Adoption of the Levy and Resolution authorizing which Levy to reduce if exceeds tax cap
Dec. 27, 2016: Last day Levy filed with County Clerk; must be prior to last Tuesday in December

Ms. Nissen explained that Cook County taxing districts adhere to the Truth Taxation Law (35 ILCS 200/18-55; Division 2). This law requires the District to estimate the necessary amount of its aggregate levy not fewer than 20 days before taking action to adopt the levy. If the estimated levy exceeds 105% of the amount extended on the aggregate levy of the preceding year, then the District must follow the specific public notification requirements.

While the proposed levy does not exceed the 5% standard, the District considers it a good practice to continue with the spirit of the Truth in Taxation Law by complying with notification and public hearing requirements. The proposed resolution authorizes the Administration to proceed with the preparation of the 2016 levy based on the assumptions set forth and to announce the public hearing 2016 date of November 28, 2016.

RESOURCE ALLOCATION TRANSLATION PLAN

Mrs. McAbee explained the District's recommendation for a plan to more effectively meet the current demand for translations and also connect translation efforts to the District's communication strategies. The District is recommending the addition of two ESP positions for translation purposes. These two positions would be utilized in the following manner:

1. District-wide Spanish translator position focusing on onsite & telephone interpretation (i.e. parent phone calls, parent/teacher communication, conferences, & IEP meetings) and written translations (i.e. school and district communications, curriculum documents, district forms & letters). The estimated cost for this 10-month 8-hour per day position is approximately \$45,000 plus benefits. This allocation of resources would be offset by approximately \$40,000 in costs associated with translation/interpretation services of an outside vendor.

a. Estimated Additional Resources (Salary & Benefits) requested = \$20,000 / .33 FTE

2. Communications Department Spanish translator position assigned to focus on large scale communications, such as the website, magazine, E-News, and superintendent messages. The estimated cost for this 10-month 6.5-hour per day position is approximately \$35,000 plus benefits. While assigned to a different category, the district currently has a 1.0 support staff FTE budgeted for and available for reallocation to this position.

a. Estimated Additional Resources (Salary & Benefits) requested = \$0 / 0.0 FTE

Mrs. McAbee explained that from a cultural perspective, there might be an additional communication sent out to families who speak spanish, but that all families will continue to receive the english version of the district magazine. Mrs. McAbee will confirm details about the translation for the magazine and get back to the Board.

In response to a question from Dr. Burns, Ms. Zerfahs confirmed that the cost for salary and benefits would increase each year based on the ESP negotiated agreement if the district were to proceed with the recommendation to hire translators.

Mrs. Schumacher stated that she can support the idea of having translators for IEP meetings, but cannot support translating the information on the district website and having a separate magazine printed in spanish. She prefers to have the district focus on helping families to learn to speak english.

NEW/CONTINUING BUSINESS

Mrs. Somogyi provided the Board members with information about upcoming events:

- North Cook Division Meeting on October 19, 2016
- Board of Education tour of four Grove Cluster Schools October 26, 2016
- Alliance Leadership Summit - February 21-22, 2017 - Ms. Krinsky and Dr. Burns both expressed interest in possibly attending the event.

BOARD BELIEFS

Mrs. Osmanski and Mrs. Schumacher shared a draft document with suggestions for changes to the Board Belief statements. Ms. Krinsky will continue to refine the document and bring it back to the full Board for review.

REPORTS OF THE SUPERINTENDENT'S TEAM

Ms. Zerfahs facilitated Orange Frog Training sessions with the ELC staff and a group from the Administration Center. Another session will be offered in November and once more during conferences.

Mrs. McAbee shared that the first round of training with Dr. Layne for school teams has been completed. The next phase will provide an opportunity for Jr. High students to work with Dr. Layne.

AUDIENCE RECESS

Ms. Maribel Munoz, parent of a District 59 student, addressed the Board of Education on the topic of student discipline and home/school communication. The Board thanked Ms. Munoz for attending and expressing her concerns. Dr. Fessler encouraged Ms. Munoz to make an appointment to meet with him to further discuss her concerns.

CLOSED SESSION

MOTION at 10:35 PM by Mr. Bhave, seconded by Mrs. Schumacher to adopt the following resolution:

BE IT RESOLVED THAT on the 11th day of October, 2016,

Roll Call Ayes: 7 Bhave, Burns, Krinsky, Osmanski, Roberts, Schumacher, and Somogyi

Nays: 0

Absent: 0

Abstain: 0

Motion carried: 7-0-0-0

Closed Session began @ 10:42pm

RECONVENE

MOTION at 11:10 PM by Mrs. Schumacher, seconded by Mr. Bhave to adopt the following resolution:

BE IT RESOLVED THAT on the 11th day of October, 2016, the Community Consolidated School District 59 Board of Education meeting is reconvened.

