COMMUNITY CONSOLIDATED
SCHOOL DISTRICT 59

Dear CCSD59 Parents and Families,

It is with great pride that I welcome parents, families, and students to the 2017 - 2018 school year. I'm looking forward to continuing our partnership to provide a meaningful learning experience for all students. As we consider the work ahead in the coming school year, we must always be thinking about how we can most effectively equip our students to be prepared for a future world that may look completely different when they graduate from CCSD59, high school, or college.

During the 2017 - 2018 year, we will continue to build on the foundational work we have been accomplishing over the past several years. Our focus includes:

- An ongoing emphasis on social-emotional learning and the impact it has on students' learning and development. Over the past three years, CCSD59 embedded social-emotional learning opportunities throughout the daily schedule to specifically work on building community, strengthening self-awareness, self-management, social awareness, and relationship skills, and developing responsible decision making capacities.

- Continuing to develop a modern curriculum and teaching strategies. We will continue building our new learning maps based on district outcomes, applied content outcomes, and subject area understandings to create powerful learning experiences for all students. This work is supported through our weekly staff and leadership training.

- A deep dive into literacy and math (reading and writing) with the goal of developing passionate readers, writers, and mathematicians. By incorporating powerful strategies like the reading, writing, and math workshops, staff will continue to develop and model the skills and dispositions needed to be literate in the modern world.

- This year, we will increase early intervention strategies and services for students and families, providing increased support for them prior to to entering CCSD59 schools. In the fall, CCSD59 will launch our birth to age 8 plans for early interventions for literacy, math, and social-emotional learning, as we believe that intervening at an earlier age will increase readiness of students for entry into our schools.

Collectively, the district is called upon to create an effective educational experience designed to meet the needs of all learners - preparing each for the 21st century. School and parent partnerships play a vital role in this preparation. Your encouragement and support of your child's educational journey is paramount to achieving student success.

On behalf of the CCSD59 Board of Education, administration, and staff, I would like to welcome you to a new and exciting year, and best wishes for a successful school year.

Sincerely,
Dr. Art Fessler, Superintendent of Schools

2123 S. Arlington Heights Road - Arlington Heights, IL 60005
P: (847) 593-4300 | **F:** (847) 593-4301 | ccsd59.org

Dear Rupley School Community,

Welcome to the 2017-2018 school year! My name is Diana O'Donnell and I am honored to be your new principal for the upcoming school year. I was most recently the Principal at Kilmer Elementary school in Wheeling School District 21 for four years, and bring over 17 years of educational experience in both elementary and middle level education. I have a strong passion for my students and will provide a safe and engaging school environment at Rupley School. Dan Allaway, previously at Clearmont, will be joining us at Rupley as our Assistant Principal. Please join me in welcoming Dan!

Every school year, I like to have a school theme for all community members to experience. Our school theme this year is "Journey to Success"! We are busy planning learning experiences to help develop student understanding of the characteristics required to be a life long learner. I know the Rupley Community will strive to help comfort and guide our students as they explore engaging and instructive life lessons.

I look forward to meeting all of our families at our Back to School BBQ from 4pm-6pm on Monday, August 14th and welcome everyone to join us to meet the teachers, drop off school supplies, and celebrate before the beginning of the school year.

Our first day of classes will be Wednesday, August 16th for our students in First through Fifth grade. School, on that day, will be in session from 8:45 a.m. to 2:35 p.m. **The first day of class for our Kindergarten students will be Thursday, August 17th** from 8:45 a.m. to 3:35 p.m.

You will be receiving a school newsletter called the Rupley Review every month during the school year. The newsletter will contain important school and community information that will help you be informed about what is happening at Rupley.

I hope the remainder of your summer is fun and relaxing. The school office is open on Monday, July 24th, if should you need any additional information. I look forward to meeting and greeting everyone on the 1st day of school!

Sincerely,

Mrs. Diana O'Donnell

305 E. Oakton Street - Elk Grove Village, IL 60007

P: (847) 593-4353 | **F:** (847) 593-4405 | rupley.ccsd59.org

Family Barbecue and Supply Drop Off

Please join us on

Monday, August 14, 2017

4:00 p.m. - 6:00 p.m.

- Welcome our new administrators
- Meet your new teacher
- Bring your school supplies
- Return your updated medical forms
- Tour the school
- Enjoy a Barbecue and meet the PTO

First Day of School Family Celebration

Wednesday, August 16th

Parents/Guardians,
please join us on the first day of school to meet your child's teacher and learn about the 2017-2018 school year.

8:20 Escort your child to the blacktop to meet their teacher. Parents proceed to the LRC for a cup of coffee

8:45 Students are in their classrooms, RBC begins (Rupley Broadcast Center)

9:00 Building Administrators meet with Parents in the LRC

Remember: On Wednesdays school dismissal is at 2:35p.m.,

beginning the First Day of School

305 E. Oakton **847-593-4353**

BACK TO SCHOOL CURRICULUM NIGHT

Wednesday, August 30, 2017
6:00 - 7:15 pm

Please join us on this evening to:

- ☑ **Spend time with your child's teacher**
- ☑ **Hear about CCSD59's vision for learning**
- ☑ **Visit the LRC and meet our PE, Fine Arts, LRC teachers, and Student Services team**
- ☑ **Talk to other parents**

305 E. Oakton Street - Elk Grove Village, IL 60007

P: (847) 593-4353 | **F:** (847) 593-4405 | rupley.ccsd59.org

CCSD59

VISIT OUR WEBSITE TO FIND MORE INFORMATION ON THE FOLLOWING:

VISITE NUESTRO SITIO WEB PARA ENCONTRAR MÁS INFORMACIÓN ACERCA DE:
ODWIEDŹ NASZĄ STRONĘ INTERNETOWĄ, ABY ZNALEŹĆ WIĘCEJ INFORMACJI DOTYCZĄCYCH:

CCSD59.ORG/BACKTOSCHOOL

School Supply Lists
- Listas de útiles escolares
- Listy przyborów szkolnych

Family Reference Guide
- Guía de Referencia Familiar
- Przewodnik dla rodziców

Menus
- Menús
- Jadłospis

Healthy Snacks
- Meriendas saludables
- Zdrowe przekąski

Transportation Information
- Información sobre transporte
- Informacja dotycząca przewozów uczniów

Application for Free and Reduced Price Meals
- Solicitud para comidas gratis y a precio reducido
- Podanie o darmowe lub częściowo odpłatne posiłki

Ability to Pay School Fees and Make Deposits into Your Student's Meal Account
- Pago de cuotas escolares y depósitos a la cuenta de almuerzo
- Możliwość dokonania opłat szkolnych i wpłat na Studenet's Meal Account (konto opłat za wyżywienie ucznia)

CCSD59

TRADITIONAL 2017-2018 SCHOOL CALENDAR

AUGUST 2017

Wednesday Schedule: Students Dismissed One Hour Early - August 16, 23, 30

14	Teacher Inservice Day - No School for Students
15	Teacher Inservice Day - No School for Students
16	First Day of Student Attendance - Grades 1 through 8
17	First Day of Student Attendance - Kindergarten

SEPTEMBER 2017

Wednesday Schedule: Students Dismissed One Hour Early - September 6, 13, 20, 27

4	Labor Day - School Closed

OCTOBER 2017

Wednesday Schedule: Students Dismissed One Hour Early - October 4, 11, 18, 25

4	Student Attendance Day with Evening Parent Conferences
5	No School for Students with Afternoon and Evening Parent Conferences
6	Non Attendance Day - School Closed
9	Columbus Day - School Closed

NOVEMBER 2017

Wednesday Schedule: Students Dismissed One Hour Early - November 1, 8, 15, 29

21	One Hour Early Dismissal (Before Holiday)
22	Non Attendance Day - School Closed
23	Thanksgiving Holiday - School Closed
24	Non Attendance Day - School Closed

DECEMBER 2017

Wednesday Schedule: Students Dismissed One Hour Early - December 6, 13, 20

20	One Hour Early Dismissal (Before Break)
21 - 29	Winter Break - School Closed

JANUARY 2018

Wednesday Schedule: Students Dismissed One Hour Early - January 10, 17, 24, 31

1-5	Winter Break Continues - School Closed
8	Classes Resume
15	Martin Luther King Jr. Day - School Closed

FEBRUARY 2018

Wednesday Schedule: Students Dismissed One Hour Early - February 7, 14, 21, 28

14	Student Attendance Day with Evening Parent Conferences
15	No School for Students with Afternoon and Evening Parent Conferences
16	Non Attendance Day - School Closed
19	Presidents' Day - School Closed

MARCH 2018

Wednesday Schedule: Students Dismissed One Hour Early - March 7, 14, 21

20	Teacher Institute Day - No School for Students
23	One Hour Early Dismissal (Before Holiday)
26 - 30	Spring Break - School Closed

APRIL 2018

Wednesday Schedule: Students Dismissed One Hour Early - April 4, 11, 18, 25

2	Classes Resume

MAY 2018

Wednesday Schedule: Students Dismissed One Hour Early - May 2, 9, 16, 23, 30

28	Memorial Day - School Closed

JUNE 2018

Wednesday Schedule: Students Dismissed One Hour Early - June 6

8	Last Day of Student Attendance (Tentative)

FOR ALL DISTRICT EVENTS VISIT **CCSD59.ORG/CALENDAR**

COMMUNITY CONSOLIDATED
SCHOOL DISTRICT 59

August 2017

Dear Rupley Parents:

In the unfortunate event that an emergency or crisis situation occurs in our area during the school day, we want you to know that Rupley School is prepared. With the help of the Elk Grove Village Fire and Police Departments, we have designed a Standardized School Crisis Plan that will assist us in effectively responding to these types of situations.

While your natural instinct as a parent in an emergency is to go to your child's school to safeguard him/her, please understand that doing so may significantly impede our response capabilities as well as those of our local emergency responders. It is vital that school officials and the Police and Fire Departments have access to our buildings to manage the situation and give care to students. In addition, it may be necessary to evacuate students to another location if there is immediate danger.

In an emergency or crisis situation, we need your cooperation and assistance and ask that you please follow the guidelines below:

- In the event of a crisis that requires an evacuation/relocation of students, please await information sent to you from the school via the School Messenger system. While it is important to keep our phone lines open during an emergency, please be aware of the following important numbers:
    - **CCSD59 Administrative Building: (847) 593-4300**
    - **Rupley Main Office: (847) 593-4353**

- Check the CCSD59 website at www.ccsd59.org for information on the situation. In some emergency or crisis situations, it may be necessary to relocate to another facility for safety reasons. Please note your school's relocation site:
    - **Elk Grove Bowl 53 S. Arlington Heights Rd. - Elk Grove Village 60007**

- When you travel to the reunification site, please be sure to bring **picture identification.** We will only release students to their legal guardians, or the authorized individuals as listed on your child's emergency forms.

Enclosed you will find quick reference wallet cards with the above information for your use. We thank you for your cooperation in this matter. Our ultimate goal is to keep your children safe while they are under our care.

Thank you.

Dr. Art Fessler, Superintendent of Schools

COMMUNITY CONSOLIDATED SCHOOL DISTRICT 59

AN IMPORTANT REMINDER FOR ALL PARENTS/GUARDIANS OF RETURNING 3RD & RETURNING 6TH GRADE STUDENTS ONLY *

Effective beginning in the 2017 - 2018 school year, parents and guardians of all students of returning 3rd and returning 6th grades must prove CCSD59 residency **at the student's school of attendance** in the following time frame:

- For balanced calendar students (Ridge): Between July 10 - 19 at Ridge Family Center for Learning
- For traditional calendar students (all other schools): Between August 1 - August 10 at the student's school

Proof of residency at the school is only required for students returning to 3rd and returning to 6th grades. Students in these grades will not be allowed to begin school until residency is proven.

*If any student is new to the district for the 17-18 school year, parents/guardians will be required to provide evidence of residency at the time of the new registration. Therefore, if a child is entering school as a **new** kindergarten student, 3rd, or 6th grader, proof of residency is required at the time of the new registration. Proof of residency therefore does NOT need to re-proven at the school during the 7/10 - 7/19 and 8/1 - 8/10 requirement at the school.

Acceptable Documents for Proving Residency:

Category A: One (1) Document Required
Most recent Real Estate Tax Bill for my Residence
Mortgage Papers
Signed and Dated Lease

Category B: Two (2) Documents Required
Driver's License
Vehicle Registration
Voter Registration
Current Public Aid Card
Current Homeowners/Renters Insurance
Policy and Premium Payment Receipt
Most Recent Gas, Electric and/or Water Bill
Most Recent Cable or Credit Card Bill
Receipt for Moving Company Services
Showing Current Address

Please note, CCSD59 reserves the right to evaluate the evidence present and merely presenting the items listed below does not guarantee admission. Thank you for your cooperation.

2123 S. Arlington Heights Road - Arlington Heights, IL 60005
P: (847) 593-4300 | **F:** (847) 593-4301 | ccsd59.org

Community Consolidated School District 59
School Lunch and Breakfast Program

CCSD59 participates in the National School Lunch and Breakfast Program and is committed to providing quality, nutritious and satisfying meals to all children each school day. Meal components include protein, fruit, vegetables, grains, and milk. All children participating in the Lunch and Breakfast Program must select at least three items including a fruit or a vegetable in order for a meal to be considered complete.

Under the National School Lunch and Breakfast Program, free and reduced-price meals are available for children whose family qualifies based on size of household and income level. Applications for this program are available each August. Completed applications can be submitted to your school office or to the Administration Building. If you qualify for this benefit you will be notified by letter and confidentiality will be maintained.

MealTime Computerized Meal Accounts

CCSD59 uses MealTime, a software program that permits each child to have a personal meal account. Parents simply deposit money into the child's account and, as the child goes through the service line, the cost of the meal is deducted from their personal account using an ID card. **Low Balance Statements will be emailed when accounts are running low.**

To make a deposit using a credit card, you can use MealTime Online. MealTime Online also permits parents to view their child's purchase history and their current balance. Directions for setting up a MealTime Online account are available on the District's website at www.ccsd59.org.

If you prefer, you can simply send cash or check to school in an envelope marked "LUNCH DEPOSIT" with your child's name, ID number, and amount of deposit. Checks should be made payable to Community Consolidated School District 59.

If you have any questions regarding MealTime or the Lunch and Breakfast Program, please call Stacey Manwell at 847-593-4341 or Jan Fisher at 847-593-4338.

Information is also available on the CCSD59 website at www.ccsd59.org

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MEAL DEPOSIT FORM

STUDENT NAME(S) **GRADE** **STUDENT ID**
(Please print)

_____|_____|_____

_____|_____|_____

_____|_____|_____

DEPOSIT AMOUNT $ _____

CASH ☐ CHECK ☐ CHECK NUMBER _____

LUNCH PRICES:	**$2.75**
BREAKFAST PRICES:	**$1.30**
A LA CARTE MILK PRICE:	**$0.40**

COMMUNITY CONSOLIDATED
SCHOOL DISTRICT 59

IMPORTANT!
ALTERNATE LUNCH POLICY

Dear Parent/Guardian,

The United States Department of Agriculture (USDA) requires every school district that participates in the National School Lunch Program (NSLP) to have a written policy for unpaid meal charges.

The policy pertains to families who have children participating in the lunch program at the paid or reduced rate, but do not have money in their account, or in hand, to cover the cost of the meal at the time of service. CCSD59's procedures outline how these situations will be handled and are intended to provide a consistent practice to reduce confusion for families and students.

Please find School District 59's procedures related to unpaid meal charges for both elementary and junior high students included with this letter.

Parents are responsible for ensuring that children have an adequate lunch from home or sufficient funds to purchase school meals. It is strongly suggested that parents/guardians use MealTime Online (www.mymealtime.com) to monitor their student's meal account. MealTime Online can also be used to conveniently make deposits to ensure your child has consistent access to nutritious and healthy meals without accruing unpaid meal balances. There are no fees related to this convenience.

If you have questions regarding this change in alternate meal procedures, please contact the School Nutrition Office at 847-593-4341 or 847-593-4338.

Sincerely,
Janet L. Fisher
Purchasing and School Nutrition Coordinator

COMMUNITY CONSOLIDATED SCHOOL DISTRICT 59

ALTERNATE LUNCH PROCEDURES 2017-2018
ELEMENTARY AND JUNIOR HIGH

Alternate Lunch Procedures
An Alternate Lunch is different than the daily advertised meal and is provided to students who have exceeded the established maximum negative balance and do not bring a lunch from home or money to purchase lunch. Students will be allowed to charge meals however, when the negative balance reaches (-$8.00) for a Paid student and (-$1.50) for a Reduced student an Alternate Lunch will be provided.

In these situations, the student will be provided an **Alternate Lunch Ticket.** The Alternate Lunch Ticket allows the student the option of a cheese or sunbutter sandwich in place of the daily entree. In addition, they may select the offered side items and a milk. The alternate lunch is a federally determined complete meal and will be charged to the student's account at the appropriate paid or reduced price.

Low Balance Statements
Low Balance Statements are emailed to families once a week to keep them informed regarding their student's meal account balance and to encourage deposits to avoid going into the negative. Parents can also keep track of their student's balance by using MealTime Online (www.mymealtime.com).

Negative Balance Statements
Negative Balance Statements are emailed to families daily after lunch if accounts remain in the Negative. At the end of the school year, any unpaid meal charges will be carried over into the next school year.

All negative balances that exceed $25.00 will be added to Skyward student fees and will be processed for collections.

2123 S. Arlington Heights Road - Arlington Heights, IL 60005
P: (847) 593-4300 | **F:** (847) 593-4410 | ccsd59.org

Holmes Junior High School

SAT, AUGUST 26

11AM TO 2PM

DISTRICT 59 EDUCATION FOUNDATION

BACK TO SCHOOL CELEBRATION

Where is the event? Holmes Junior High School

Who's invited? All students and families in District 59

Who's sponsoring this? District 59 Education Foundation

What kind of fun and games will be there?

- Rope Warrior
- Martial Arts Demonstration
- Mount Prospect Dance Program
- Giant Inflatable Obstacle Course
- DJ with Music
- Dunk Tank
- More New Games!

Will there be food? Yes. Free Hotdogs and Chips while supplies last!

FREE HOTDOGS & CHIPS

WHILE SUPPLIES LAST

CCSD59