



Q. Who is considered an eligible dependent?

A. The following are eligible dependents:

- Spouse, or civil union partner (must provide marriage certificate or civil union certificate and proof of financial interdependency – i.e. Real Estate Tax bill or tax return listing spouse and dependents if any)
- Child under age 26 (must provide birth certificate and SSN)
- Child up to age 27 if a full time student (must provide student certification, birth certificate and SSN)
- Unmarried child up to age 30 if they live within the state of Illinois; and have served as an active or reserve member of any branch of the Armed Forces of the United States; and have a release or discharge other than a dishonorable discharge, (must provide proof of residency, discharge papers, birth certificate and SSN)
- Disabled dependent (must complete disabled dependent certification, provide birth certificate, and SSN)

Q. I just got married. How do I add my spouse to my insurance?

A. This is considered a qualifying life event. You must provide the marriage license/certificate and complete an enrollment form. This must be done within 30 days of the marriage date. The only other time you may add your spouse is during Open Enrollment or separate life event.

Q. I just had a baby. How do I add my baby to my insurance?

A. This is considered a qualifying life event. You must provide proof of birth and birth certificate. You must also complete the enrollment form. This must be done within 30 days of the birth. The only other time you may add your child is during Open Enrollment or separate life event.

Q. My dependent just lost health coverage because of loss of job or declined insurance through employer. How do I add my dependent to my insurance?

A. This is considered a qualifying life event. You must provide proof of loss of coverage and end date. You will need to provide the marriage certificate for your spouse and birth certificate for dependent children. You must also complete the enrollment form. This must be done within 30 days of the coverage end date. The only other time you may add your spouse or dependent children is during Open Enrollment or separate life event

Q. I enrolled in another health plan and want to drop coverage with CCSD59. How do I do this?

A. This is considered a qualifying life event. You must provide proof of coverage elsewhere and start date. You must also complete the enrollment form declining coverage. This must be done within 30 days of the coverage start date. The only other time you may drop your coverage is during Open Enrollment or separate life event.

Please contact Mari Schlottman x4330 or schlottman.mari@ccsd59.org if you have a qualifying life event.