

**Official Minutes of the Monday, December 8, 2014
Board of Education Meeting**

- Call to Order The Board of Education of Community Consolidated School District 59 in County of Cook, State of Illinois, held a meeting in accordance with provisions of the Open Meetings Act, according to Illinois law, at the District 59 Administration Center, 2123 South Arlington Heights Road, Arlington Heights, Illinois on Monday, December 8, 2014. President Roberts called the meeting to order at 7:00 p.m.
- Roll Call **Members Present:** President Sharon Roberts, Vice-President Janice Krinsky and Secretary Karen Osmanski. Members Brian Kiel, Seana McPherson, Mardell Schumacher and Barbara Somogyi.
- Others Superintendent, Dr. Arthur Fessler; Associate Superintendent, Tom Luedloff; Assistant Superintendent for Business Services, Ruth Gloede; Assistant Superintendent for Educational Services, Veronica Lake; Assistant Superintendent for Instruction, Maureen McAbee; Assistant Superintendent for Innovation and Communication, Ben Grey; Executive Director of Human Resources, Kelley Zerfahs; Executive Director of Facilities and Operations, Tony Rossi; Translator, Nancy Torres; and Recording Secretary, Betsy Boswell.
- Also Present Eydie Cohen, DEA; David Pohlmeier, Coordinator of Communications and Design; Christy Prikkel, Director of Fiscal Services; Melissa Ward, Coordinator for Early Childhood Learning; Enza Papeck, Director of Social Emotional Learning; Ross Vittore, Director of Innovative Learning; Kim Barrett, Coordinator of Literacy; Janet Fisher, Coordinator of Purchasing and School Nutrition; Eric Swanson, Assistant to Ex. Director of Facilities and Operations; John Harrington, Principal for Grove Jr. High; Mary Ellen Esser and Emily Woemmel, Principal and Asst. Principal for Admiral Byrd School; Laura Sandoval and Larry Ganan, Principal and Asst. Principal for Salt Creek School; Rachel Solomon and Dan Allaway, Principal and Asst. Principal for Clearmont School; Michele Ramsey and Linda Buniak, Principal and Assistant Principal for Ridge Family Center for Learning; Dr. Tom Seaton and Heidi Thomas, Principal and Asst. Principal for Rupley School; Coaches: Marisol Audia, Amy Garardy, Lisa Welsh, Suzie Rocha, and Christine Ciringione; Vicki Nissen, CSBO elect.
- Pledge of Allegiance** The Pledge of Allegiance to the Flag of the United States of America was completed.
- AUDIENCE RECESS** Mrs. Roberts welcomed everyone to the meeting and asked if anyone wished to address the Board of Education. Two people stepped forward. Mrs. Roberts read a prepared statement regarding addressing the Board during Board meetings.
- Nicola Avena stated she was in her 26th year as a teacher for District 59 and wished to speak about the impact the coaches are having in classrooms. She stated it had been a very challenging year and she thanked the Board for its investment in coaches. She noted the coaches team-taught with teachers and did not judge them. She stated she appreciated all the resources the coaches brought with them.

Gayle Greenberg Smith stated she was a 1st year employee in District 59. She stated her literacy coach had been very supportive. She noted they planned together for student success, sharing ideas and making student learning enjoyable. She stated she was a stronger teacher because of the coaches.

Mrs. Roberts thanked them for their comments.

**Consent
Agenda
MOTION**

by Mrs. McPherson, seconded by Mrs. Somogyi, to adopt the following resolution:

BE IT RESOLVED THAT on the 8th day of December, 2014, the Community Consolidated School District 59 Board of Education approve the Consent Agenda as presented/amended:

5.01 Approval of Minutes-Prior Meetings

- a. November 6, 2014 Special Meeting minutes
- b. November 10, 2014 Special Meeting minutes
- c. November 10, 2014 Regular Meeting minutes
- d. November 10, 2014 Closed Session Meeting minutes

5.02 Disbursements Resolution

December 8, 2014–FY '14 Disbursements

5.03 Acceptance of Financial Reports

- a. Detail Balance Sheet as of October 31, 2014
- b. Combined Revenue and Expense Report as of October 31, 2014
- c. Investment Report as of October 31, 2014
- d. Activity Fund Statements as of October 31, 2014

5.04 Acceptance of Recommendations: Human Resources Report

- a. Administrative Contract
- b. Certified Contract
- c. Certified Lane Changes
- d. Temporary Contracts
- e. ESP Contracts
- f. ESP Resignations
- g. CAMEO Contracts

Roll Call	Ayes:	7	Kiel, Krinsky, McPherson, Osmanski, Roberts, Schumacher and Somogyi.
	Nays:	0	
	Absent:	0	
	Abstain:	0	Motion Carried: 7-0-0-0

**BOARD
REPORTS**

Mrs. Somogyi reported attending the IASB conference in Chicago, serving as the Board delegate to the general assembly. She reported 23 resolutions were brought to the assembly and 13 were pulled for discussion, which was quite unusual. She reported some of the items had extensive discussion and one failed to be approved. Rural districts objected to the incompatibility of office resolution.

Mrs. Schumacher reported attending a financial meeting with four area business managers. She also reported attending a performance of *Fiddler on the Roof* at Harper College and noticed one of the actors was a 5th grade student at Forest View School. She reported writing the student's family regarding his performance and encouraging him to stay involved in the arts.

Mrs. McPherson reported attending the final staff lunches. She also reported attending a *Girls on the Run* event in Chicago, where a number of District 59 schools participating. She reported the girls did a great job.

Ms. Krinsky reported on an Open House taking place at NSSEO schools on Friday from 9 am-12 pm. She distributed a flyer regarding the activities taking place during the Open House, inviting all Board members to attend.

**SPECIAL
INTEREST**

GROVE CLUSTER SEL PRESENTATION

Mary Ellen Esser and Emily Woemmel introduced a video presentation on Social Emotional Learning taking place at all six schools in the Grove Cluster. The video showed how each school uses its SEL time in different ways. Salt Creek School uses a buddy system, pairing 5th graders with Kindergarten students, with the older students acting as mentors and role models to the younger students. Byrd School took on community service projects to teach the importance of caring for others. Grove Junior High has an Amazing Teens program that pairs staff with students to build special relationships and foster trust of adults.

Dr. Fessler stated the goal of the SEL program is to create relationships with every child. He stated every child needs a champion. He noted he was especially pleased with the community service opportunities staff had provided for students. He thanked all staff involved in providing these services and opportunities to our students.

Mrs. McPherson suggested the public be updated on the meaning of SEL and everything staff does for our students.

Dr. Fessler stated that at some point there would be more community service opportunities for our kids.

UPDATE-DISTRICT COACHES

Ross Vittore and Kim Barrett presented an update on District coaches.

Ms. Barrett stated the District coaching model was well thought out and the result of deliberate planning. She noted coaching is a support system for teachers: high quality job embedded professional development. Professional development is the best way to improve teacher and student performance.

Ms. Barrett explained there are two types of coaches: innovative learning, with a focus on technology and instructional, focusing on assessment to provide differentiated instruction. She noted coaches might work 1 on 1 with a teacher or in small groups. They might also provide school-wide professional development.

Mr. Vittore stated coaches work as a diverse team, coming from many different backgrounds and experiences. He stated relationship building and identifying support needs was key. He reported data showed over 1500 coaching experiences with staff which broke down as follows: 62% for planning; 34% for implementation and 4% for reflection. Teacher testimonies affirm their value for and appreciation of coaches.

Mrs. McPherson asked about a typical day in the life of a coach.

Ms. Santini responded that every day was unique and noted the coaches need to be flexible and patient.

Mrs. Roberts asked about the working relationship with LRC teachers. She asked if some of their duties overlapped.

Mr. Vittore stated the coaches look at all staff and how they can best be supported. He noted there was collaboration with resource teachers as well as classroom teachers. One coach described how her LRC teacher supported her and science teachers with resources, such as articles that support the learning taking place in the classroom.

Mrs. Roberts thanked Mr. Vittore, Ms. Barrett and all the coaches for their report.

FREEDOM of INFORMATION ACT REQUESTS

Ms. Zurfahs reported there had been three FOIA requests since the November 10th Board meeting. The requests were addressed.

WELCOME

Dr. Fessler welcomed Vicki Nissen as the newly appointed Chief School Business Official for District 59. She will be replacing Ruth Gloede, who retires at the end of the current fiscal year.

Dr. Fessler shared Ms. Nissen's background with the Board:

"Ms. Nissen comes to District 59 with many years of experience in leadership positions in the Business Services field. For the past six years she has served as the Assistant Superintendent, Chief School Business Official, in DuPage County School District 45. Prior to joining District 45, Ms. Nissen had a similar role in Aurora School District 129 and Downers Grove School District 58. In all Ms. Nissen has served as an Assistant Superintendent of Business/Finance Services for over fifteen years. In addition to her time as an Assistant Superintendent, Ms. Nissen spent seven years as a Director of Business/Operation in West Chicago and Woodridge.

Ms. Nissen has a bachelor's degree in finance from Northeastern Illinois University, a master's degree in administration/CSBO from Northern Illinois University and is currently a doctoral candidate at Aurora University. Finally, Ms. Nissen, has been very active in the Illinois Association of School Business Officials (IASBO) having served as Co-Chair of the Public Policy Committee and as a representative to the Delegate Advisory Assembly.

In addition to her leadership roles with IASBO, Ms. Nissen has participated in the Legislative Education Network of DuPage as the Chair of the Finance Committee and currently as the Co-Chair of the SB16 working Committee for this group.”

Mrs. Roberts welcomed Ms. Nissen on behalf of the Board of Education.

ACTION ITEMS

PUBLIC HEARING ON 2014 TAX LEVY

Mrs. Gloede explained the following three resolutions all pertained to the 2014 Tax Levy

MOTION

Mrs. Schumacher, seconded by Ms. Krinsky, that the Community Consolidated School District 59 Board of Education meeting is opened on this date, December 8, 2014 for a public hearing on the proposed tax levy for 2014 and the secretary shall record the time as 8:21 p.m.

Roll Call Ayes: 7 Kiel, Krinsky, McPherson, Osmanski, Roberts, Schumacher and Somogyi.

Nays: 0

Absent: 0

Abstain: 0

Motion Carried: 7-0-0-0

Mrs. Roberts invited those interested to address the Board regarding the 2014 Tax Levy. No one came forward.

MOTION

by Ms. Krinsky, seconded by Mrs. Osmanski, that the public hearing on the proposed tax levy for 2014 be closed and the secretary shall record the time as 8:22 p.m.

Roll Call Ayes: 7 Kiel, Krinsky, McPherson, Osmanski, Roberts, Schumacher and Somogyi.

Nays: 0

Absent: 0

Abstain: 0

Motion Carried: 7-0-0-0

ADOPTION OF 2014 TAX LEVY

MOTION

by Ms. Krinsky, seconded by Mrs. Somogyi, to adopt the following resolution:

BE IT RESOLVED THAT on the 8th day of December 2014 the Community Consolidated School District 59 Board of Education approves the adoption of a total levy in the amount of \$75,320,000 for 2014, which is 2.52% above the 2013 extended levy of \$73,465,402. This amount is to be distributed in the district's funds as indicated in the Certificate of Tax Levy. A signed copy of the *Certificate of Levy* is to be attached to and made a part of the official minutes.

Roll Call Ayes: 7 Kiel, Krinsky, McPherson, Osmanski, Roberts, Schumacher and Somogyi.

Nays: 0

Absent: 0

Abstain: 0

Motion Carried: 7-0-0-0

**AUTHORIZING REDUCTION OF CERTAIN FUND LEVIES FOR THE 2014
TAX LEVY**

MOTION

by Mrs. Schumacher, seconded by Mrs. Somogyi, to adopt the following resolution:

WHEREAS, on December 8, 2014 the Board of Education of School District 59, Cook County, Illinois ("School District") did file a duly approved certificate of tax levy for the 2014 levy year with the County Clerk of Cook County ("County Clerk"); and

WHEREAS, Public Act 89-01 subjected Cook County school districts to the Property Tax Extension Limitation Act ("PTELA") for the 2014 levy year and imposed a limit on the increase in tax extensions from the 2013 levy year to the 2014 levy year; and

WHEREAS, the County Clerk has notified each Cook County taxing district now subject to the PTELA that it may direct the County Clerk's Office, by proper resolution, to make specific and necessary reductions to its tax levy for the 2014 levy year to meet the requirements of the PTELA.

NOW THEREFORE, BE IT RESOLVED by the Board of Education of Community Consolidated School District 59, Cook County, Illinois as follows:

Section 1. That the Board of Education hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does hereby incorporate them into this Resolution by reference.

Section 2. That the Board of Education hereby authorizes and directs the County Clerk to make the necessary reductions to the School District's tax levy for the 2012 levy year in order that the levies by fund shall be no less than the following amounts as indicated:

Education	\$63,000,000
Special Education	925,000
Building	6,300,000
Transportation	3,300,000
Working Cash	0
Municipal Retirement	895,000
Social Security	900,000

Section 3. That the Board of Education further authorizes and directs the County Clerk that if any additional reductions are required to be made to the School District's tax levy beyond those projected and specified by the Board of Education Section 2 above, that such reductions shall be made to the following funds as indicated: Building - 100%.

MOTION by Ms. Krinsky, seconded by Mrs. McPherson, to adopt the following resolution:

WHEREAS, the District is required to provide special education services for the early learners identified, and

WHEREAS, a focus on a commitment to blended classrooms for the benefit of the early learners were taken into consideration in the development of these recommendations; and

WHEREAS, Administration sought the input of Early Childhood leadership;

BE IT RESOLVED THAT on the 8th day of December 2014, the Community Consolidated School District 59 Board of Education supports the following postings for new hires to support the additional two sections of EC:

- 1.0 FTE Certified EC Teacher
- 0.6 FTE Speech/Language Pathologist;
- 0.2 FTE Social Work/School Psychologist support (Can accommodate this additional support with in District staff)
- 1.0 FTE 6.5 hour ESP to support the students and teacher of the program

Roll Call

Ayes: 7 Kiel, Krinsky, McPherson, Osmanski, Roberts, Schumacher and Somogyi.

Nays: 0

Absent: 0

Abstain: 0

Motion Carried: 7-0-0-0

APPROVAL OF FULL-DAY KINDERGARTEN AT ALL SCHOOLS

Mr. Luedloff stated discussions with the Board on full day kindergarten went back as far as 2008. He stated the final bullet of the resolution acknowledged that we still had work to do to be ready to offer FDK in all schools.

Mrs. McPherson asked what plan there was to communicate this is to community.

Mr. Luedloff stated the community would not be notified until May. If families ask they can be told they will be notified before the end of the current school year as to whether their child will be offered full day kindergarten. The District needs to look over enrollment data following kindergarten registration to see where we are. He stated he would work with Mr. Grey on any communication piece.

Mrs. Schumacher stated she had already given her thoughts on FDK. She stated the District is mandated to teach children 7-17 only. She stated our first priority should be the new ELC. She stated the District already provides FDK to over half our schools. She suggested taking on one school per year for FDK rather than rushing in to offering it across the District. She stated our taxpayers are already stressed and shouldn't have to pay for FDK. Also, data shows that student gains are lost by third grade.

Mrs. Schumacher also noted the resolution does not include any information about how the initiative would be implemented. We questioned using all Title I funds for FDK and asked what would happen to the children who need Title I services. She stated she would support FDK if it were done in a more organized and gradual way.

Mrs. Somogyi stated she would not support the resolution as written. She stated the bulleted plan was not specific enough. She noted once this resolution is passed the public will expect it as a certainty. She stated there needed to be a better space plan in place.

Mr. Kiel stated it was wonderful that the District already offered FDK in most schools. Our one district vision promotes equal opportunities for all students and this is a good opportunity to provide it.

MOTION

by Ms. Krinsky, seconded by Mrs. Osmanski, to adopt the following resolution:

BE IT RESOLVED on the 8th day of December, 2014, the Community Consolidated School District 59 Board of Education approve the following Full-Day Kindergarten Plan:

- Provide full-day kindergarten programming at all District 59 school sites, with students attending their assigned home school.
- Hire the necessary additional staff (estimated 8.5 teachers) to provide full-day kindergarten at all school sites.
- Utilize Title I grant funds to finance the program to the maximum.
- Continue to update the kindergarten programming design to focus on academic, social-emotional, and behavioral aspects of the whole child.
- Re-configure current space to house program at home school sites and study space implications in the initial year of implementation
- If possible, implement full-day kindergarten at all schools in the 2015.16 school year, pending the necessary advance planning, preparation, and communication, and in consideration of the following additional factors that may impact implementation for 2015.16:
 - kindergarten registration and enrollment
 - availability of space at all buildings
 - the assignment and/or hiring of qualified staff
 - current full-day status

Roll Call Ayes: 5 Kiel, Krinsky, McPherson, Osmanski, Roberts.

Nays: 2 Schumacher, Somogyi.

Absent: 0

Abstain: 0

Motion Carried: 5-2-0-0

DISCUSSION ITEMS

AWARD OF BID FOR MAINTENANCE VEHICLES

Ms. Fisher stated the District had a replacement schedule for its maintenance vehicles designed to minimize repair costs and maximize trade-in value. She stated bids had been issued for two 2015 Chevy Silverado 3500HD pickup trucks with service box and snowplow.

Ms. Fisher reported three bids were received that included trade-in values. Hoskins Chevrolet was the lowest responsible bidder. She stated she recommended awarding the bid to Hoskins Chevrolet.

Mrs. McPherson asked if the District had looked into selling the old trucks instead of trading them in.

Mrs. Gloede stated there were legal implications to selling the trucks.

Dr. Fessler suggested it would be a good idea to look into this option in the future.

APPROVAL OF BOARD OF EDUCATION GOVERNANCE DOCUMENT

The Board of Education discussed changes to this document to be approved at the January 12, 2015 meeting.

SECOND BOND ISSUANCE

Mrs. Gloede stated she had sent two different schedules to the Board regarding the bond issuance. She noted the process had started in June. The Board authorized a not to exceed \$19.8M bond issuance and agree to break it into two issues. The Board agreed to wait for results of elections and other bill discussions in Springfield before deciding upon the second issuance. She stated another resolution was not required, but she wished to have the Board's consensus on issuing the maximum amount for the second issue.

Mr. Rossi stated the Board would receive phase 2 bids in January. He predicted the ELC would cost \$18M to complete.

The Board agreed to move forward with the full issuance, making a total of \$19.8M in bonds issued for capital projects, including the ELC.

BOARD POLICY REVISIONS

Board policy revisions were reviewed. Mrs. Schumacher suggested creating a bullying hotline. She also noted the Board Policy on audience participation did not agree with the new process recently developed for addressing the Board. The Board agreed to return to the 5-minute rule.

NEW/OLD BUSINESS AND ANNOUNCEMENTS

None.

REPORTS OF THE SUPERINTENDENT'S TEAM

Mrs. Lake reported she had spoken to the District health coordinator regarding procedures to be used in all schools when head lice are present. The District Health Coordinator is working with the school nurses on the following procedure: when a student has live lice they will be sent home for treatment. They can return to the classroom following treatment and a recheck by the school nurse. Siblings are also to be checked.

Dr. Fessler stated the SLT was discussing purchasing lice treatment kits to be given to needy families as needed.

Mrs. McPherson asked if the process included notifying parents if a case of head lice occurs in their child's classroom.

Mrs. Lake stated this was not a part of the process.

Dr. Fessler suggested the communication piece be reviewed.

Mr. Kiel stated the procedures need to be the same across the District.

Dr. Fessler reported Josh Carpenter would be providing an update on Math and TDP during the January 12th Board meeting. He reported a group of 5th grade students had visited Harper science classrooms.

Mrs. Roberts suggested the Board hold a strategic planning session in January to be facilitated by Jeff Cohn.

Mrs. Somogyi suggested there was no need for a facilitator. Mrs. Schumacher agreed.

Dr. Fessler stated he would provide the Board with documents from Mr. Cohn for review.

MOTION at 10:12 p.m. by Mrs. Schumacher, seconded by Mrs. McPherson, to adopt the following resolution:

BE IT RESOLVED THAT on the 8th day of December, 2014, the Community Consolidated School District 59 Board of Education recess in a closed meeting to discuss “the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body”, and “The setting of a price for sale or lease of property...”, 5ILCS 120/2 (c) (1 & 6) of the Open Meetings Act.

Roll Call Ayes: 7 Kiel, Krinsky, McPherson, Osmanski, Roberts, Schumacher and Somogyi.

Nays: 0

Absent: 0

Abstain: 0

Motion Carried: 7-0-0-0

MOTION at 11:16 p.m. by Ms. Krinsky, seconded by Mrs. Roberts, to adopt the following resolution:

BE IT RESOLVED THAT on the 8th day of December, 2014, the Community Consolidated School District 59 Board of Education meeting is reconvened.

Roll Call Ayes: 7 Kiel, Krinsky, McPherson, Osmanski, Roberts, Schumacher and Somogyi.

Nays: 0

Absent: 0

Abstain: 0

Motion Carried: 7-0-0-0

MOTION at 11:17 p.m. by Mrs. McPherson, seconded by Mrs. Somogyi, to adopt the following resolution:

BE IT RESOLVED THAT on the 8th day of December, 2014, the Community Consolidated School District 59 Board of Education meeting is adjourned.

Motion Carried: 7-0-0-0

Karen Osmanski, Secretary