

Family and Community Engagement CommitteePresenter: **Griselda Pirtle and Maureen McAbee**Date: **1/12/16**Location: **Ad. Building - Board Room**Time: **4:00-6:00**

1. Approval of 11/30/15 Minutes
2. Finalizing Needs Assessment Plans
 - Review and refine Sampling Process - Timeline, Facilitation, etc.
 - Develop Communication
 - Calendar/Schedule - Logistics
 - Form for capturing responses
2. Contact Sheet of School Resources (like Nelly's sample)

3. Other Misc. Committee News**4. Next Steps**

Committee Members fill in Logistics table with details of meetings in their building

Committee Members not Present

- **John, Laura - Maureen**
- Nelly, Marlyn - **Griselda**
- Mary Ellen - **Stephanie**
- Sharon - **Janice**

Communication to Principals/Asst. Principals not represented

- Low - **Kathleen**
- **Devonshire, Forest View, Rupley - Maureen**

Information to Share

- Logistics - see document linked above
- Response Form - see form linked above
- Communicate to Admin.
- Intro/Script - below

Opening/Purpose: The Family and Community Engagement Committee is working to support parents and families to maximize student success in school and for life. The work of the committee is to identify the needs of our families and to identify and increase access to community services and agencies to support the learning and social needs of our families. As a district we want to do a better job of partnering with our parents and families and we need your honest ideas about how we can improve. Thank you for sharing your ideas.

- Thinking behind the questions - try not to “lead” the people to any of the answers in parenthesis but use them as prompts if needed. We want to get a full picture of the family needs so follow up questions may be needed.
- Rehearsal - It is a good idea to rehearse the questions and process with a partner prior to facilitating a group
- Conference Day Option - some members asked if they could meet with individual or small groups of parents during conference days if that fits in with their schedule. Yes, that would be great but it is not expected.
- using the form - It is suggested that facilitators take notes on paper during the actual session and later go back and fill in form.
- need for “buddy” - if anyone needs a partner for facilitation please indicate on the Logistic sheet and we’ll see if someone from committee can volunteer.

To Do - Planning for Language Group session

6:00p Reflection

- CCSD59 Feedback Survey
- CCSD59 Attendance Sign-out

Staff Meeting Forms:

ISBE PD Evaluation Form

ELIS PD Entry

Evidence of Completion

Our Vision

One District, One Population, One Core Purpose

Our Mission

The Mission of Community Consolidated School District 59 is to provide the skills, knowledge, and experiences that will prepare students to be successful for life.

District Focus 2015-2016

Instructional Practice: Designers of Learning

- Integrating literacy across the curriculum
- Promoting application and transfer

Social Emotional Learning: Creating Conditions for Learning

- Developing academic & social competencies
- Building positive relationships
- Applying brain research to planning & practice

Innovation: Amplifying the Potential of All Learners

- Creating a culture of innovation
- Utilizing technology to amplify the potential of all learners