

**Official Minutes of the Monday, March 20, 2017  
Board of Education Meeting**

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**Call to Order** The Board of Education of Community Consolidated School District 59 in County of Cook, State of Illinois, held a meeting in accordance with provisions of the Open Meetings Act, according to Illinois law, at the District 59 Administration Center, 2123 South Arlington Heights Road, Arlington Heights, Illinois on Monday, March 20, 2017. The meeting was called to order at 7:00PM.

**Roll Call** **Members Present:** President Barbara Somogyi, Vice-President Janice Krinsky, Karen Osmanski, Secretary - Members: Sunil Bhawe, Tim Burns, Sharon Roberts and Mardell Schumacher  
**Members Absent:** none

**Others** Superintendent, Dr. Arthur Fessler; Associate Superintendent, Tom Luedloff; Assistant Superintendent for Business Services, Vickie Nissen; Assistant Superintendent for Human Resources, Kelley Zefahs; Assistant Superintendent for Educational Services, Karen Starr; Assistant Superintendent for Instruction, Maureen McAbee; Executive Director of Facilities and Operations, Tony Rossi; Executive Director of Student Growth and Accountability, Dr. Josh Carpenter; and Recording Secretary, Kathie Lange.

**Also Present** Eydie Cohen, DEA President; David Pohlmeier, Director of Communications and Design; Ross Vittore, Director of Innovative Learning; Janet Russo, Business Services; Janet Fisher, Purchasing/School Nutrition Coordinator; Mike Merritt, Brentwood Principal; Mary Beth Niles, John Jay Principal; Griselda Tapia, John Jay Assistant Principal; Andrea Cohn, John Jay; Sara Magnafichi, Byrd; Will Hogan, Assistant Principal Holmes Jr. High; Meg Weickert, Principal Forest View; Melissa Dominguez, Assistant Principal, Forest View; Chrys Castellani, Matt Legg, Nicola Avena - Rupley; Kristy LaCost, Ann Sullivan, Karen Lange - Brentwood; Jodi Briggs, Devonshire; Jill Nadler, Robert Frost; Liz Sullivan, Clearmont; Andrea Lenahan, Salt Creek; Cindy Placko, Administration Center and Ridge; Gary Ofisher, Elk Grove resident; Nick Jahnke, Arlington Heights resident

**Pledge of Allegiance** The Pledge of Allegiance to the Flag of the United States of America was recited.

**AUDIENCE RECESS**

Ms. Eydie Cohen addressed the Board of Education on the topic of the 2017-18/2018-19 staffing allocation plan and communication sent to Board members from the staff regarding the plan.

Mrs. Somogyi thanked Ms. Cohen for sharing her thoughts.

## **REPORTS OF THE BOARD OF EDUCATION**

Mrs. Roberts visited Clearmont to see the art that was displayed at the Fine Arts Festival and shared that she was very impressed with the students' work. She also visited classrooms at Jay and Bryd to observe the workshop model. She was very impressed with the writing and vocabulary skills of the students. Mrs. Roberts also attended two Learning Map sessions during the week.

Ms. Krinsky, Dr. Burns, and Mrs. Somogyi also attended the IASB, North Cook division meeting at Buffalo Grove High School. Mrs. Roberts and Ms. Krinsky shared details of Dr. Schuler's address on the Redefining Ready! Initiative.

Mrs. Osmanski has been attending a number of District 59 PTO meetings as the liaison to the District 59 Education Foundation. The Foundation's largest fundraiser, District 59's Got Talent, will be held on April 8, 2017 at Harper College in the "J" Theater. Tickets are \$5.00 each.

Mrs. Schumacher shared that she is thrilled to be attending the Board meeting. Due to a serious injury, she was unable to attend the last two Board of Education meetings and needed to participate via phone conference.

Ms. Krinsky attended an immigration workshop at Robert Frost. The workshop was offered by an immigration attorney.

Dr. Burns shared that he had recently received 75 emails from staff and community members. He highlighted one email that he received from a community member who had concerns about real estate signs in an Arlington Heights neighborhood indicating the home is in District 25. Dr. Fessler said that topic will be brought up under New Business.

Mrs. Somogyi shared that the Character Counts Coalition was recently recognized at an Elk Grove Village Board meeting. She indicated that is very proud she was of the many District 59 students who are involved in giving back to the community.

Mrs. Somogyi recently had the opportunity to hear Representative Prichard and Representative Davis speak. She shared her concerns regarding the possible property tax freeze and the impact this will have on students and programs with the representatives.

## **SPECIAL INTEREST TOPIC**

As part of the Strategic Planning Cycle, the Superintendent's Leadership Team provides the Board of Education with an update three times per year based on a 100 day cycle. The second trimester ended on March 3, 2017. Members of the SLT updated the Board on the

following areas for Trimester 2:

- Learning Maps & Outcomes
- Social-Emotional Learning
- Instructional Practice
- Student Growth & Reporting
- Professional Learning

Mrs. Roberts expressed interest in receiving an overview of the changes and recommendation for classroom management in relation to alignment with requirements from Senate Bill 100.

Mrs. Schumacher suggested that she finds it more difficult to know how students are doing academically. She feels that anything that is being collected with respect to student growth should be made available to the Board of Education. Dr. Fessler responded that currently, the administration shares the spring benchmark, fall benchmark and PARCC scores with the Board. He encouraged the Board to contact him if there is something specific they are interested in seeing that is not currently being provided.

Dr. Burns suggested he would like to see a future presentation about articulation with D214 on how prepared students are for high school. Dr. Fessler shared that Dr. Schuler has agreed to allow D59 to survey the current freshman class from District 59 on preparedness for high school.

Mrs. Schumacher inquired about the average number of days a teacher is out of the classroom. Mr. Luedloff indicated he would pull data and provide that information to the Board in the weekly update.

Mrs. Somogyi thanked the SLT for the comprehensive report.

## **ACTION ITEMS**

### **Approval of 2017/18 School Year Pay Bus Fee**

**MOTION** by Ms. Krinsky, seconded by Mrs. Osmanski to adopt the following resolution:

BE IT RESOLVED THAT on the 20th day of March, 2017 the Community Consolidated School District 59 Board of Education establish the 2017/18 school year pay bus fee at \$335.00

**Roll Call**

Ayes:	7	Bhave, Burns, Krinsky, Osmanski, Roberts, Schumacher, and Somogyi
Nays:	0	
Absent:	0	
Abstain:	0	

Motion carried: 7-0-0-0

**Authorizing Intervention On 2017 Assessment Appeals At The Property Tax Appeals Board (PTAB)**

**MOTION** by Mrs. Roberts, seconded by Mrs. Schumacher to adopt the following resolution:

WHEREAS, an owner or manager of a parcel or parcels of real property located within the boundaries of the State of Illinois has the right to file an appeal challenging the assessed value of a parcel or parcels of real property with the State of Illinois Property Tax Appeal Board (“PTAB”); and

WHEREAS, an appeal before the PTAB seeks a reduction in the assessed value of the parcel or parcels; and

WHEREAS, a reduction in the assessed value of a parcel or parcels granted by the PTAB on property located within the boundaries of the Board of Education of Community Consolidated School District No. 59 will lead to the issuance of a real estate tax refund from the Board; and

WHEREAS, a taxing district has the right to intervene in proceedings before the PTAB in order to protect the taxing district’s revenue interest in the assessed value of a parcel or parcels; and

WHEREAS, the time period during which a taxing district may intervene is within 60 days after the taxing district’s receipt, from the local Board of Review, of notice of the filing of an appeal by an owner or manager of a parcel or parcels of real property; and

WHEREAS, the Board has determined that it is necessary, desirable, advantageous, and in the public interest to defend the Board’s real property tax base by intervening in PTAB appeals filed on parcels within the boundaries of the Board.

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of Community Consolidated School District No. 59 , Cook County, Illinois, as follows:

1. The Board finds that all of the recitals contained above are true and correct, and that the same are hereby incorporated herein by reference.

2. The Board hereby authorizes Franczek Radelet P.C., as its legal representative, to: a) file a Request to Intervene in Appeal Proceedings in all 2015-2018 assessment-year appeals filed at the PTAB for which the Board receives notice from the Cook County Board of Review, and b) represent the Board's interests in these proceedings.
3. All motions and resolutions or parts thereof in conflict with the provisions of this Resolution are, to the extent of such conflict, hereby repealed.
4. If any section, paragraph, clause, or provision of this Resolution shall be held invalid, the invalidity of such section, paragraph, clause, or provision shall not affect any of the other sections, paragraphs, clauses, or provisions of this Resolution.
5. This Resolution shall be in force and effect upon its adoption.

Approved the 20th day of March, 2017, by the following roll call vote of the Community Consolidated School District 59 Board of Education.

**Roll Call**

Ayes:	7	Bhave, Burns, Krinsky, Osmani, Roberts, Schumacher, and Somogyi
Nays:	0	
Absent:	0	
Abstain:	0	

Motion carried: 7-0-0-0

### **Approval of Closing Date for the 2016/17 School Term**

**MOTION** by Mrs. Schumacher, seconded by Ms. Krinsky to adopt the following resolution:

WHEREAS, the last day of student attendance for the 2016/17 school year will be June 9, 2017 for the traditional calendar and June 8, 2017 for the balanced calendar; and

WHEREAS, the official calendars for the 2016/17 school year represent the following:

The 2016/17 traditional calendar includes the following:

Five (5) Emergency Days  
June 12, 13, 14, 15, 16, 2017

The 2016/17 balanced calendar includes the following:

Five (5) Emergency Days  
June 9, 12, 13, 14, 15, 2017

One Hundred Seventy-eight (178) Student Attendance Days

NOW, THEREFORE, BE IT RESOLVED on the 20th day of March 2017, the Community Consolidated School District 59 Board of Education approve the final school calendars for the 2016/17 school year based upon the following: 178 student attendance days and five institute days.

BE IT FURTHER RESOLVED THAT the last day of attendance for students and staff following the traditional calendar will be June 9, 2017 and staff and students following the balanced calendar will be June 8, 2017.

**Roll Call**

Ayes:	7 Bhave, Burns, Krinsky, Osmanski, Roberts, Schumacher, and Somogyi
Nays:	0
Absent:	0
Abstain:	0

Motion carried: 7-0-0-0

**MOTION**      **Approval of Roofing and Mechanical Upgrades**  
 by Mrs. Roberts, seconded by Mrs. Schumacher to adopt the following resolution:

WHEREAS, members of the Board of Education approved the Capital Improvement projects for fiscal year 2018 during the February 27, 2017, Board of Education meeting;

WHEREAS, drawings and specifications were developed by Hutchinson Design Group and put out to bid; three (3) bids were opened on March 13, 2017, for the replacement of roof and mechanical systems;

NOW, THEREFORE, BE IT RESOLVED THAT on the 20th day of March 2017, the Community Consolidated School District 59 Board of Education award the base bid for roofing and mechanical work to Amber Mechanical, Alsip, IL in the amount of \$1,848,000.

**Roll Call**

Ayes:	7      Bhave, Burns, Krinsky, Osmanski, Roberts, Schumacher, and Somogyi
Nays:	0
Absent:	0
Abstain:	0

Motion carried: 7-0-0-0

**Acceptance of Donation To The Early Learning Center, Ms. Janice Krinsky and Mr. Stefan Tucker**

**MOTION** by Mrs. Roberts, seconded by Mrs. Osmanski to adopt the following resolution:

BE IT RESOLVED THAT on the 20th day of March, 2017, the Community Consolidated School District 59 Board of Education accepts the donation of twelve hundred dollars from Ms. Janice Krinsky and Mr. Stefan Tucker, Arlington Heights, IL 60005.

BE IT RESOLVED THAT on the 20th day of March, 2017, the Community Consolidated School District 59 Board of Education accepts the donation of twelve hundred dollars from Ms. Janice Krinsky and Mr. Stefan Tucker, Arlington Heights, IL 60005 to The Early Learning Center. The money donated will assist in funding a soccer coach, tables and chairs for the ELC at Blackhawk, and the cost of snacks and supplies for parent/teacher training classes.

BE IT FURTHER RESOLVED THAT the Superintendent shall communicate to the donors, in writing, expressing the appreciation of the members of the Board of Education, and that these donations shall be listed in the “official” minutes of this meeting.

**Roll Call**

Ayes:	7	Bhave, Burns, Krinsky, Osmanski, Roberts, Schumacher, and Somogyi
Nays:	0	
Absent:	0	
Abstain:	0	

Motion carried: 7-0-0-0

The Board thanked Ms. Krinsky and Mr. Tucker for the extreme generosity they have shown to the district.

**Approval of 2017.18 Staffing Plan**

**MOTION** by Mrs. Roberts, seconded by Ms. Krinsky to adopt the following resolution:

BE IT RESOLVED on the 20th day of March, 2017, the Community Consolidated School District 59 Board of Education approves the following Staffing Plan for the 2017.18 school year to increase the

staffing allocation by a total of 18.8 FTEs as described below to better meet the needs of our students:

- Social Emotional Learning & Support - 6.4 FTEs
- Coaching and Learning Support - 4.0 FTEs
- Early Intervention & Internal Programming - 4.4 FTEs
- Contingency - 4.0 FTEs

Mrs. Osmanski read a prepared statement:

*"I would like to thank all staff for sharing your passion and commitment to recognizing and addressing the needs of students sitting in your classrooms through your e-mails, letters and conversations. And although board members look from a different perspective or wear a different hat, we share your passion and commitment to doing our best to support the needs of our students, staff, families and communities. It is this shared commitment that requires us to listen, and collaborate work towards common understandings.*

*To this end, I am taking a little different twist on the staffing situation- it's a focus on relationships, and one that truly aligns to my core beliefs and one that aligns to my years of leadership both within the district and currently in my professional work.*

*I would support postponing/pausing action on the staffing plan in order to take more time upfront to build common understandings, highlight shared needs and solutions, ask and answer questions(including questions from the board), make connections and share ideas and suggestions related to staffing. From my perspective, this approach reinforces positive communication and demonstrates our commitment to fostering a collaborative culture. I believe we all support these values in our work.*

*One outcome from these conversations may lead to the plan remaining as it is today-but with more staff sharing an understanding of "why" and "how" the plan supports the mission of the district.*

*There may be numerous outcomes, – but the one shared outcome would be a better understanding. Better understanding leads to greater support and satisfaction. Greater support and satisfaction leads to increased achievement/success.*

*I view taking a little more time upfront, as a positive strategy to increase success and sustainability.*



Mrs. Schumacher indicated she would support taking more time to discuss the Staffing Plan.

Dr. Fessler stated that the Staffing Plan is an administrative function. Discussions began in January with the resource allocation process. The Board presentations have explained the rationale and the why for these recommendations.

Dr. Fessler indicated that the District has 919 staff and the results of DEA survey that was shared with the Board clearly shows that by asking staff what they would like to see in a staffing plan, it clearly pits staff against one another, reinforcing the fact that a staffing plan is an administration function.

Ms. Krinsky acknowledges that staff have expressed discomfort and that they don't have a clear understanding of this plan. She indicated that she fully supports the plan, but agrees that it is important to have clear communication and work toward understanding.

Mr. Bhave stated that he read all of the emails and apologized if he was unable to respond to each one. Mr. Bhave indicated that the role of the Board is to delegate this responsibility to the superintendent and that the discussion to move forward on this plan has occurred over several Board meetings. He assured staff that approving the resolution for the staffing plan does not mean that Dr. Fessler and the administrative team have not heard your concerns about the need to have staff that directly works with students.

Mrs. Roberts indicated that she was surprised that so many concerns came up in the last 72 hours because the discussions on the staffing plan started back in January. She stated that she supports the staffing plan and explained that this plan supports the Strategic Plan. She stressed that there are contingency funds built into the budget for staffing needs that may arise during the school year.

Dr. Fessler indicated that he received no emails expressing concern about the Staffing Plan and pointed out that at least half of the staff members in the audience sent emails supporting the Staffing Plan.

Mrs. Osmanski clarified that she does support the Staffing Plan, but hoped for better understanding for the staff.

**Roll Call**

Ayes:	6	Bhave, Burns, Krinsky, Osmanski, Roberts, and Somogyi
Nays:	1	Schumacher
Absent:	0	
Abstain:	0	

Motion carried: 6-1-0-0

### **Appointment Of And Contract Approval For Elementary Principal**

**MOTION**

by Ms. Krinsky, seconded by Mrs. Roberts to adopt the following resolution:

BE IT RESOLVED THAT on the 20th day of March 2017, the Community Consolidated School District 59 Board of Education hereby appoints Ms. Diana O'Donnell as Elementary Principal effective July 1, 2017.

BE IT FURTHER RESOLVED THAT on the 20th day of March 2017, the Community Consolidated School District 59 Board of Education hereby approves the contract for Ms. Diana O'Donnell for the position of Elementary Principal at a base salary of \$121,000, effective July 1, 2017.

**Roll Call**

Ayes: 7 Bhave, Burns, Krinsky, Osmanski, Roberts, Schumacher, and Somogyi

Nays: 0

Absent: 0

Abstain: 0

Motion carried: 7-0-0-0

Mrs. O'Donnell was welcomed by the Board of Education. Mrs. O'Donnell expressed her appreciation and shared that she is looking forward to working in District 59.

### **Appointment Of And Contract Approval For Elementary Principal**

**MOTION**

by Mrs. Schumacher, seconded by Mrs. Roberts to adopt the following resolution:

BE IT RESOLVED THAT on the 20th day of March 2017, the Community Consolidated School District 59 Board of Education hereby appoints Ms. Susan Savage as Elementary Principal effective July 1, 2017.

BE IT FURTHER RESOLVED THAT on the 20th day of March 2017, the Community Consolidated School District 59 Board of Education hereby approves the contract for Ms. Susan Savage for the position of Elementary Principal at a base salary of \$135,000, effective July 1, 2017.

Dr. Burns indicated that he would be abstaining from the vote. His concern is that the starting salary is higher than the salary of a member of the superintendent's leadership team. Thus, he feels the starting salary is too high.

**Roll Call**

Ayes:	6	Bhave, Krinsky, Osmanski, Roberts, Schumacher, and Somogyi
Nays:	0	
Absent:	0	
Abstain:	1	Burns

Motion carried: 6-0-0-1

## **DISCUSSION ITEM**

### **Performing Arts Space**

Dr. Burns inquired about what facilities we currently use for Jr. High productions and about the possibility of doing a feasibility study to see if there might be a market for a performing arts center in the district. The full Board did not make any decision to proceed with a study at this time, but expressed that they may be open to looking into this in the future.

### **Ridge Family Center For Learning Inter-Session Programming and Fee Proposal FY 18**

As the Ridge Family Center for Learning operates on a unique school calendar, an Inter-Session Program is offered to elementary students as an option and on a fee basis only. The fees are intended to cover the direct operating costs of the programming provided.

The 2017/18 Ridge balanced calendar provides for two inter-sessions: 1) September 25 - October 4, 2017 (8 days); and 2) April 2 - 6, 2018 (5 days).

This resolution authorizes the continuation of the inter-session and the fees to be charged families who choose to participate. The Board of Education will be asked to approve the following fee arrangements for 2017/18:

		<u>Proposed 2017/18</u>	<u>2016/17</u>
Sep/Oct	Inter-session	(8 days) \$160	(8 days) \$160

January	Inter-session	(0 days)	\$ 0	(4 days)	\$ 80
Apr	Inter-session	(5 days)	\$100	(5 days)	\$100

8.02(a) Ridge Inter-Session Fee Proposal 2017/18 3.20.17 - BOE Discussion

Ridge Family Center for Learning Inter-Session Program							
				Sept. 25, 26, 27, 28, 29, Oct. 2, 3, 4	April 2, 3, 4, 5, 6		
Actual 2015/16		Estimated 2016/17		Proposed for 2017/18			
Budget	Actual	Budget	YTD Actual	October	January	April	Total Year
all	all	all	after	8 days	0 days	5 days	13 days
3 sessions	3 sessions	3 sessions	3 sessions				
<b>Fees</b>							
No. of days in Session	18	18	17	17	0	5	13
Fee per Day	\$20	\$20	\$20	\$20	\$20	\$20	\$20
<b>Fee per Session</b>				<b>\$ 160</b>	<b>\$ -</b>	<b>\$ 100</b>	<b>\$ 260</b>
Anticipated No. of Students	48	47	50	40	0	40	
<b>Total Fees</b>	<b>\$17,200</b>	<b>\$16,920</b>	<b>\$17,000</b>	<b>\$6,400</b>	<b>\$0</b>	<b>\$4,000</b>	<b>\$10,400</b>
<b>Expenditures</b>							
Instructor #1	\$3,853		\$3,639	\$1,712	\$0	\$1,070	\$2,783
Instructor #2	3,853	\$9,788	3,639	1,712	0	1,070	2,783
Instructor #3	3,853						
Teacher Assistant		132					
Administrative Supervision			3,639	1,390	0	0	0
Nurse		1,344	2,442	1,149	0	718	1,868
Secretary		1,139	2,040	1,150 [1]	0	719 [2]	1,869
Lunch Supervisor #1	369	0	0	included above	included above	included above	0
Lunch Supervisor #2	369	0	0	included above	included above	included above	0
Field Trip/Assembly/Consultant	1,800	1,816	1,375	500	0	300	800
Supplies	3,102	1,585	226	176	0	122	298
<b>Total Expenditures</b>	<b>\$17,200</b>	<b>\$15,804</b>	<b>\$17,000</b>	<b>\$6,400</b>	<b>\$0</b>	<b>\$4,000</b>	<b>\$10,400</b>

Mr. Bhave questioned whether the fee for intercession can be waived for families that cannot afford to pay. Mrs. Prikkel shared that the fee for the Ridge intercession course is not a required fee, so typically the fee would not be 'waivable'. Dr. Fessler felt the district would have discretion to waive the fee if a family was unable to pay. Ms. Nissen will look into whether there has ever been a request for a waiver for a Ridge intercession course and share the information with the Board.

Dr. Fessler indicated that he will ask the Dr. Bohanek to survey parents to measure parent perceptions for participation or nonparticipation in intercession opportunities. Survey results will be shared with the Board once they are available.

## **NEW/CONTINUING BUSINESS**

### **2016-17 Board Calendar Agenda**

#### **Retirement and Recognition Dinner**

May 17, 2017 the District will host the retirement and recognition dinner at the Meridian Banquet Hall beginning at 6:00PM. The event is by invitation only and formal invitations will be going out soon.

#### **Date for Board Reorganization**

Due to the date set by the county clerk to canvass and transmit the election results from the April 4, 2017 Consolidated Election, the Board of Education decided to reschedule the April 24, 2017 Board of Education meeting. The meeting will be rescheduled for Tuesday, April 25, 2017.

### **Board Self Evaluation**

A date will be selected to hold a Special Board of Education meeting for the Board Self Evaluation.

## **NEW AND CONTINUING BUSINESS**

An additional topic was added to New/Continuing Business:

#### **Community Member Concern - Property Values**

Board members received an email from a District 59 taxpayer concerned about property values in her area. The email included a photo of a 'for sale' sign indicating "District 25" on signs in Arlington Heights. Dr. Fessler will get information to the Board members regarding a tour that the Communications Department is planning for local realtors.

Board members requested information for an overview of school boundaries and bussing. Information from the last Cropper Demographic study and reports from the Transportation Department will be shared with the Board in the Board Weekly Update.

## **REPORTS OF THE SUPERINTENDENT'S TEAM**

Mr. Rossi shared that because District 59 has already performed lead testing on drinking water in all district buildings prior to the law being put in place, the district has been granted a waiver.

Ms. Nissen shared that the Insurance and Employee Wellness Committee met earlier in the evening. The district is preparing for open enrollment. There will be a 3.2% increase for PPO insurance with no changes to the plan.

**CLOSED SESSION**

**MOTION** at 9:48PM by Mr. Bhave, seconded by Mrs. Roberts to adopt the following resolution:

BE IT RESOLVED THAT on the 20th day of March 2017, the Community Consolidated School District 59 Board of Education recess in a closed meeting for discussion of “the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body” -5ILCS 120/2 (c) (1) of the Open Meetings Act.

**Roll Call** Ayes: 7 Bhave, Burns, Krinsky, Osmanski, Roberts,  
Schumacher, and Somogyi  
Nays: 0  
Absent: 0  
Abstain: 0

Motion carried: 7-0-0-0

**RECONVENE**

**MOTION** at 10:10PM by Ms. Krinsky, seconded by Mrs. Osmanski to adopt the following resolution:

BE IT RESOLVED THAT on the 20th day of March, 2017, the Community Consolidated School District 59 Board of Education meeting is reconvened.

**Roll Call** Ayes: 7 Bhave, Burns, Krinsky, Osmanski, Roberts,  
Schumacher, and Somogyi  
Nays: 0  
Absent: 0  
Abstain: 0

Motion carried: 7-0-0-0

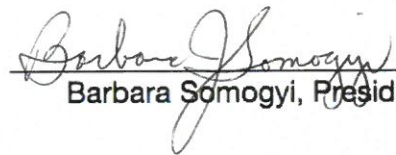
**ADJOURNMENT**

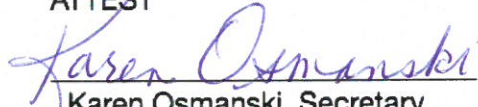
**MOTION** at 10:11PM by Ms. Krinsky, seconded by Mrs. Schumacher to adopt the following resolution:

BE IT RESOLVED THAT on the 20th day of March, 2017, the Community Consolidated School District 59 Board of Education meeting is adjourned.

**Roll Call**      Ayes:      7      Bhave, Burns, Krinsky, Osmanski, Roberts,  
Schumacher, and Somogyi  
Nays:      0  
Absent:      0  
Abstain:      0

Motion carried: 7-0-0-0

  
Barbara Somogyi, President

ATTEST  
  
Karen Osmanski, Secretary

# ATTACHMENTS







# **Preparing Students to be Successful for Life: District Focus Elements Update - Trimester 2 2016.17**

Board of Education Presentation

March 20, 2017



COMMUNITY CONSOLIDATED  
SCHOOL DISTRICT 59

2nd Trimester Focus Elements Update: 3.20.17 BOE Meeting

## 2nd Trimester District Focus Update

Outcome: Our goal is to provide the BOE with an update on the status of the District Focus Elements for the 2016.17 school year.

### Presentation Preview

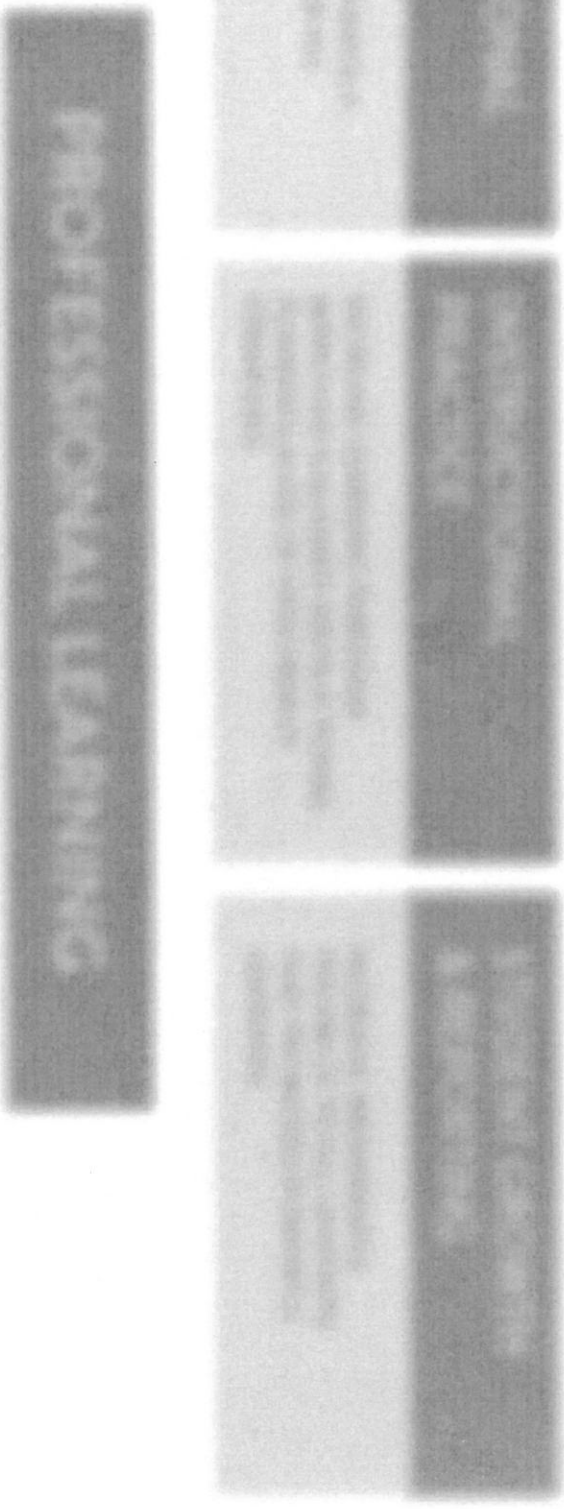
- Governance Cycle
- 2016.17 Focus
- SLT members have highlighted information and actions aligned to the main focus elements for 2016.17
  - Learning Maps & Outcomes
  - Social-Emotional Learning
  - Instructional Practice
  - Student Growth & Reporting
  - Professional Learning
- Questions & Comments



PREPARING STUDENTS TO BE SUCCESSFUL FOR LIFE

LEARNING MAPS

LEARNING OUTCOMES



# Learning Map & Learning Outcomes

**Focus:** Continue development of learning maps as detailed in the learning map timeline in order to ultimately create a PreK-8 curriculum that will support the goal of preparing students to be successful for life. (Strategic Plan Link: 1A, 1B, 2B, 3A, 3C & 4A )

## Pluses

- All work completed to date has been accomplished in direct partnership with classroom teaching staff and coaches
- Learning experiences are blending both necessary skills and understandings for students
- Work completed is resulting in more choice and autonomy for both staff and students with needed support for both
- First Science learning experience is being implemented across the district
- Learning Lab implementation has positively supported the organization, navigation, and implementation of learning experiences

## Deltas

- Revise plan for creating the learning experiences moving forward to include as many staff as interested and increase capacity to complete the work on schedule

## What We've Learned

- Continue to focus on connecting what learning outcomes we are trying to accomplish with each individual lesson in an experience along with the overall experience in general

## Evidence / Measures

- Progress as determined in the timeline, learning map products being produced, feedback from staff implementing experiences

## Next Steps

- Complete first Social Science learning experience and implement in the spring
- Revise plan for learning experience development moving forward
- Explore options for how the learning experiences informs and impacts student reporting and grading



PREPARING STUDENTS TO BE SUCCESSFUL FOR LIFE

LEARNING WAYS

LEARNING OUTCOMES

SOCIAL-EMOTIONAL  
LEARNING

INCREASE SKILLS TO ENHANCE A  
CULTURE OF CARING FOR ALL  
STUDENTS & ADULTS

STUDENT LEARNING

TEACHER LEARNING

PROFESSIONAL LEARNING



# Social-Emotional Learning

**Focus:** Our focus this year is to enhance a culture of caring, deepen positive relationships, as well as support students and staff (EVERY child and adult deserves a champion) through: increasing skills and sharing resources to enhance instruction, embedding SEL in learning experiences and strengthening relationships among student, staff, and families. (Strategic Plan Link: 1B, 1C, 1D, 2D, 3A, 3B, 3C & 4A)

## Pluses

- Focused SEL training for staff in the areas of, Orange Frog (happiness), Circle Keeping & Preventing Conflict and De-escalation
- Play n' Learn expansion to additional sessions, including at mobile home parks
- SEL embedded within the MTSS matrix & SEL Applied Outcomes have been created and shared with staff
- Continued alignment and administrative training in behavior management, data collection, & reporting process to SB100 expectations
- Established SEL, FACE, and Behavior Intervention committees focused on self-assessment, resource sharing, and vision
- Community Outreach Specialists created Community Cares Closet and Directory of Services

## Deltas

- Individual capacity building (coaching for behavior change) within classrooms has been minimally fulfilled
- Reaching all staff with consistent learning opportunities at a similar time of year
- Follow up with staff has been challenging with current structure
- No common assessment for social and emotional skill levels- instructional planning is based mostly on opinion.

## What We've Learned

- Defining new roles and consistently updating staff on roles is essential for smooth transitions
- A research-based tool to screen social and emotional skills is needed
- Through Play n' Learn we have identified multiple families in need of Early Intervention and additional supports

## Evidence / Measures

- 92 staff members were trained in Orange Frog - Data is being collected through the evaluation and individual feedback forms
- 9 of our schools have been trained in Circle Keeping, all junior high certified staff have had de-escalation training and 154 certified staff (4 schools) had other building-specific SEL trainings & we have facilitated over 30 individual staff requests for SEL support
- Documented support of building & district administration in planning and facilitating responses to student disciplinary issues

## Next Steps

- Increase understanding of effective discipline strategies, anti-bullying documentation and process
- Create progressions for SEL applied outcomes and utilize the Learning Lab to create SEL lessons
- Continued professional learning- SEL concepts and FACE strategies for teachers
- Exploring options to work one-on-one with staff looking to improve learning environment



PREPARING STUDENTS TO BE SUCCESSFUL FOR LIFE

LEARNING PLANS

LEARNING OUTCOMES

INSTRUCTIONAL PRACTICE

INCREASE LEARNING THROUGH IMPROVED & ALIGNED INSTRUCTIONAL PLANNING & USE OF HIGH IMPACT STRATEGIES

PROFESSIONAL LEARNING





# Instructional Practice

**Focus:** We have devoted time during the first half of the year to allow staff to deepen their understanding of UbD thinking and planning by learning and using our new learning outcomes and applied outcomes and renewing our commitment and practice of the workshop structure. (Strategic Plan Link: 1A, 1B, 1C, 2B, 3A, 3B, 3C & 4A)

## Pluses

- The coaches are growing in visibility and expanding their roles (BLT, Learning Maps, MTSS) to support staff and students
- Staff are requesting the support of coaches in planning and implementing the science learning experiences, and even how to integrate with literacy
- Staff have been allowed more ownership in directing their learning during PLT sessions
- The workshop lesson structure was used in developing most of the learning experience lessons (PE, science, social science, etc.)

## Deltas

- Not able to implement full and repeated coaching cycles due to current coaching assignments
- The demand for coaching appointments exceeds the current capacity

## What We've Learned

- The gaps in instructional practice between teachers who work with coaches and those who do not has become more apparent during classroom visits and walkthroughs
- Variations in teacher instructional practice, which is a Tier 1 element, have a significant impact on Tier 2 needs

## Evidence / Measures

- Classroom visits and observations
- Coaching feedback
- Administrative Feedback and Observation

## Next Steps

- Expansion of coaching teams to allow for: full coaching cycles, to increase the consistency of Tier 1 instructional practices, and to support the design of classroom based Tier 2 supports and interventions



PREPARING STUDENTS TO BE SUCCESSFUL FOR LIFE

LEARNING PLANS

LEARNING OUTCOMES

STUDENT GROWTH  
& REPORTING

INCREASE MEANINGFUL  
FEEDBACK TO ALL LEARNERS  
THAT PROMOTES POWERFUL  
LEARNING

PROFESSIONAL LEARNING



# Student Growth & Reporting

**Focus:** Our focus this year will be to continuing to build and utilize an MTSS framework for systematically providing differing levels of supports based upon student response to instruction and intervention and developing a deeper understanding of feedback, assessment, and application of information to inform decisions. (Strategic Plan Link: 1A, 1C, 2B, 3A & 4A )

## Pluses

- Scheduled coaching sessions district wide has helped to facilitate various elements of the MTSS process, including a strength-based focus for our students and learning
- Routine data collection and analysis process has impacted system efficiencies and accuracy
- Increased collaboration with Educational Services department through planning of MTSS frameworks and teams
- Implemented newly revised IPF (Instructional Planning Form) across the district
- Intervention and Support continuum developed for math, behavior, reading and writing utilized to facilitate Tier 1 and Tier 2 conversations
- Developments in analysis of Dual Language Spanish data resulted in improved evaluation and instructional planning
- Increased partnership with instructional coaches to support various elements of the MTSS process and instructional commitments

## Deltas

- Ensuring that the unique considerations of our ELL and Dual Language learners are reflected in all aspects of data analysis, intervention design, and IEP development

## What We've Learned

- Given the unique considerations at each site, personalized and embedded professional development for teams and MTSS process is an effective way to systemize our processes

## Evidence / Measures

- MTSS team process and protocol in place and used to guide this work across the district
- Continuum of Interventions and Supports and the One District approach to intervention documentation
- Data analysis tools for evaluating student performance, growth and achievement
- Responsive problem solving at MTSS grade level meetings

## Next Steps

- Creation of a Learning Profile that takes into account multiple indicators reflective of our vision of learning
- Continued refinement of all aspects of the MTSS process to ensure that needs of culturally, linguistically, and academically diverse learners are addressed
- Process to monitor student achievement and growth within our district learning progressions and outcomes
- Increased presence of a strength-based philosophy used during instructional planning and intervention design
- Development of the birth to eight roadmap



PREPARING STUDENTS TO BE SUCCESSFUL FOR LIFE

LEARNING GOALS

LEARNING OUTCOMES

1	2	3
4	5	6
7	8	9
10	11	12

PROFESSIONAL LEARNING



COMMUNITY CONSOLIDATED  
SCHOOL DISTRICT 59

2nd Trimester Focus Elements Update: 3.20.17 BOE Meeting

# Professional Learning

**Focus:** We will continue to align our professional learning system to deepen understanding, application, and transfer of key skills, strategies, and beliefs through ongoing learning, collaboration and critical thinking. (Strategic Plan Link: 1B, 1C, 3A, 3B, 3C & 4A)

## Pluses

- Making significant progress, through the Learning Map Teams, in learning experience development, planning and execution
- Collaboration with coaches is growing with the volume of planning, modeling and support. increasing regularly
- District PLTs have been utilized to deepen staff understanding of the learning experiences & to support staff in implementation
- Job-Alikes continue to be a key learning and communication strategy
- Planning for next year underway and we have completed an initial strategy planning session with district and building leaders

## Deltas

- Unplanned and revised learning opportunities have impacted the implementation of the current plan & budget allocation
- Lack of communication and understanding of our plans and priorities amongst staff

## What We've Learned

- Focus and communication to staff needs to improve and occur more consistently
- Need more building based support and flexibility, especially in allowing for full coaching cycles to be completed
- Need some added overall oversight in the initial and ongoing planning process at the building & district level

## Evidence / Measures

- Professional Learning Opportunities: 77 Internal, 11 External & 34 Job-Alike learning opportunities in the 2nd Trimester
- Approximately 2500 support & learning sessions between coaches and staff
- District & Building PLTs continue to provide focused learning opportunities and facilitate collaboration sessions
- Feedback Results: Internal Professional Learning sessions receiving a 3.5 ave. rating (on a 4 pt. scale)
- PL Plan & Budgeting Documents: 2016.17 Professional Learning ([Overview](#)) & Budget ([Summary](#) - 67% expended)

## Next Steps

- Continue to implement the outlined plan for the year, collect feedback, and make necessary adjustments
- Gather organizational feedback from staff to assist in planning of summer learning and school year plans
- Develop Coaching Training Modules & Coaching Plan for 2017.18
- Continue Planning for 2017.18 with a focus on summer and school year learning opportunities





## Questions & Comments

2nd Trimester Focus Elements Update: 3.20.17 BOE Meeting



COMMUNITY CONSOLIDATED  
SCHOOL DISTRICT 59

