

Facilities Planning and Advisory Committee Meeting Official Minutes

Date: Monday, November 28, 2016 Location: Administration Center OFFICIAL

Committee Members Present

Facilitator: Tony Rossi

Board Committee Members: Barbara Somogyi Tim Burns

Others Present:

Tom Luedloff Vickie Nissen Kelley Zerfahs Joe Papanicholas VP Trinh Jeff Huck Tony Rossi

Maureen McAbee

Art Fessler Mardell Schumacher (arrived 6:24 p.m.) Janice Krinsky

Meeting called to order by Mrs. Somogyi at 5:59 p.m.

Approval of minutes from October 24, 2016 Committee Meeting

Approved motion by Dr. Burns, seconded by Mrs. Krinsky

New Administration/Commissary update:

- Discussion of base plan & alternates ARCON
- Timelines

Mr. Huck discussed the options with the group.

- Base bid is the bottom example:
 - small canopy attached to the building
 - fewer windows overall
 - o brick wall 6'x20' to give some separation, the rest would be chainlink.
 - o two (2) windows added to the kitchenette
 - one (1) lift in the maintenance bay
 - o three (3) of the PD spaces have no exterior windows at all, they have

windows to the hallway only. (Mrs. Somogyi asked if there could be doors in place of the windows. The rest of the group did not seem to support that idea.)

- Alternate design is the middle example:
 - mid-sized canopy not connected to the building can be extended at a future date
 - more windows than the base; also included on the end of the executive room, more windows than the base bid. More glass around the corner.
 Could add punch windows above the top part of the back of the house over the mechanics bay and maintenance
 - two lifts in the maintenance bays.
- Original design is the top sample:
 - A lot more glass, fancier overall look with the mesh panels to keep the sun out of the front part near the collaboration area.

Mrs. Krinsky liked more windows for the staff area providing natural light. She wanted to add a glass wall to give them more privacy. She asked about Ray Rummel from Elk Grove Village attending the meeting. She would have liked to hear Village ideas.

Mrs. Somogyi commented that she would like as many outlets as possible in the collaborative space area. Mr. Rossi said it would include USB ports.

Both Mrs. Somogyi and Mrs. Krinsky think it looks good.

Mr. Pohlmeier and Mr. Rossi will meet with Arcon tomorrow to talk about pallet colors.

 The outside brick is currently the brick that would match the Village Hall, but we have the option to change. Mrs. Somogyi indicated it should blend with the commissary and not be red brick based on feedback from the community. A ribbon of different colored brick should be included in the alternate bid.

Mrs. Somogyi would like a visual when the bids come in so the BOE is clear on what it would look like.

Dr. Fessler asked the sense of the BOE on the wraparound glass at the corner of the building. He thinks it is aesthetic and would like to see it in the alternate bid.

Mr. Rossi clarified that Elk Grove Village has jurisdiction on the lighting of the parking

area, the height of the building, landscaping on parts of the property, the detention area MWRD, etc.

Mr. Rossi said it would take six(6) to eight (8) months to get the MWRD permits.

Groundbreaking in late summer of 2017 would mean we would move in summer of 2018. The commissary would be open sooner. They need to identify dates when they bid out so the contractors know when the plan is to begin. Mr. Rossi said they need time to review the drawings once they come in. Erosion control is the first step, the MWRD has that jurisdiction. We cannot begin the project until we have this permit in place.

Mrs. Schumacher asked what newspapers we post in when we go out for bid. Mr. Papanicholas answered we have use the Journal and Daily Herald. Mr. Rossi said most of it ends up online.

The bid opening will be in January. After the bids come back, it will be discussed by the BOE at end of January or mid-February. Mrs. Schumacher asked about the bidding process.

Motion to adjourn by Dr. Burns Seconded by Mrs. Krinsky The meeting was adjourned at 6:50 p.m.