



BOARD UPDATE



JUNE 13, 2022



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Please Note: Due to the severe weather during the June 13, 2022, board meeting, the first half of the meeting was not live streamed or video archived. The meeting was still held in open session in front of the public who were in attendance.

DISCUSSION ITEMS

Agenda Item [6.0](#)

6.01 District-wide Copier Lease Solution

Konica Minolta, the district's current provider of copiers, extended the opportunity to participate in their *One Rate Program*, eliminating per copy costs and charging a fixed monthly rate, which includes unlimited printing.

Rates for both 36-month and 48-month contracts were proposed and reviewed, and it was determined that a 48-month contract would best meet the district's needs. This will improve overall productivity and satisfaction while providing a monthly savings of 4.2% (\$1,003.93 per month). The new monthly rate would be \$22,901.07 for all devices located in the district.

The board will vote on approval of the contract with Konica Minolta at the board meeting on July 11, 2022.

6.02 EL Curricular Resource

As part of the ongoing curriculum review process, a need was identified to adopt comprehensive materials for all ESL Resource teachers to use with students in kindergarten through fifth grade in the district's EL program. A resource called CONNECT (published by Vista Higher Learning) was piloted in the spring of 2022, and ESL Resource staff had the opportunity to provide feedback and evaluation of the materials. The staff unanimously recommended to adopt CONNECT and potential next steps were identified.

The total up-front cost to implement the program for usage over a six-year span is \$116,181.54.

The board will vote to adopt CONNECT at the next board meeting on July 11, 2022.

6.03 Approval of Intergovernmental Agreements Between North Cook Intermediate Service Center and Community Consolidated School District 59

The North Cook Intermediate Service Center (North Cook ISC) works with the district to provide several alternative school programs serving students from grades 6-12, and CCSD59 has students who have attended their programs in past years as an alternate placement site.

The following outlines service fees for CCSD59 for the 2022-23 school year:

- \$96.24 per student for each day of enrollment in the [Regional Safe School Program](#) provided by the North Cook ISC. The district has made consistent use of their North Cook Young Adult Academy (NCYAA) during the past several years as an alternate placement site for students struggling within a traditional educational system.
- \$96.24 per student for each day of enrollment in the [Alternative Learning Opportunities Program \(ALOP\)](#) provided by the North Cook ISC. This is an optional alternative education service for eligible students in accordance with Public Act 89-383, Illinois School Code 5/13-B (Alternative Learning Opportunities Law).
- \$75.00 per day per student enrolled (not to exceed 180 days) and a \$750 one-time material and technology fee per student for enrollment in the [virtual HNA program](#). The virtual HNA program (provided by West40 for North Cook) is designed to provide support services and serve students in grades 4-12 that have been identified by the referring district as medically or emotionally unable to attend in-person learning at the home school.

The board discussed the intergovernmental agreement with NCISC and voted during the Action Items segment of the meeting (see Action Item 7.14 below).

ACTION ITEMS

Agenda Item 7.0

7.01 Approval of NSSEO FY23 Budget

At the board meeting on May 9, 2022, the board viewed a presentation by the Northwest Suburban Special Education Organization (NSSEO) in regards to their FY23 Tentative Budget. NSSEO provides CCSD59 and surrounding districts with a variety of support services for students with special learning needs.

The anticipated costs for CCSD59 pertaining to NSSEO for the FY23 budget will be \$2,615,608, a decrease of \$1,035,884 (28.4%) compared to last year.

The board approved the CCSD59 portion of the NSSEO budget for their FY23.

7.02 To Adopt Fiscal Year, Place 2022-2023 Tentative Budget on Public Display, and Set Date for Public Hearing

As part of the tentative 2022-23 budget process, the board had previously discussed the following schedule:

- Setting the dates for fiscal year 2022-23 as beginning July 1, 2022, and ending June 30, 2023
- Setting the date and time for the public hearing concerning the 2022-23 budget as 6:00 p.m. on Monday, August 1, 2022, at the Administration Center
- Directing the administration to display the tentative budget for a period of at least 30 days prior to the public hearing on August 1, 2022, and publish a notice of the hearing date and the availability of the tentative 2022-23 budget for review in the Journal and Topics newspaper

The board approved the above budget schedule, and any suggestions or changes to the tentative budget will be reflected in the final 2022-23 budget to be presented for approval at the board meeting on September 12, 2022.

7.03 Determination of Serious Safety Hazards Related to Student Transportation

According to Illinois School Code (105 ILCS 5/29-3), a school board may provide free transportation for any pupil residing within one and one-half miles from school where conditions are such that walking constitutes a serious hazard to students due to vehicular traffic. These areas have been identified as a serious safety hazard in accordance with guidelines promoted by the Illinois Department of Transportation (IDOT) in consultation with the Illinois State Board of Education (ISBE).

As part of preparations for 2022-23 student transportation services, the administration has reviewed the conditions and certifies to ISBE the hazardous conditions remain unchanged.

The board approved of the areas set as serious hazard locations in accordance with the guidelines set by IDOT and ISBE.

7.04 Approval of Student Meal Fees for the 2022-2023 School Year

During the 2021-22 school year, the district was able to provide free meals to students thanks to an extension of a federal program in response to the COVID-19 pandemic. As that program is expiring, the district must return to implementing meal prices set by guidelines from the U.S. Department of Agriculture.

At the board meeting on May 9, 2022, the board reviewed establishing the student per meal fees for the 2022-23 school year as follows:

- Full price lunch: \$3.15 (a 10-cent increase from the previous rate to stay in compliance with Illinois)
- Full price breakfast: \$1.30 (no change from the previous rate)
- Reduced price lunch (currently \$0.40) (in accordance with federal guidelines)
- Reduced price breakfast (currently \$0.30) (in accordance with federal guidelines)
- Carton of milk price: \$0.50 (no change from the previous rate)

The board approved the student meal fees as outlined above.

7.05 Approval of Food Service Contract Renewal for 2022-2023 Lunch and Breakfast Programs

The 2022-23 school year represents the sixth renewal for Organic Life, the district's food service management company. While state law allows the district to normally renew a contract four times before a district is required to bid the service, the state allowed a sixth renewal this year due to the pandemic.

The board approved the renewal with Organic Life for the 2022-23 as follows:

- The per meal rates for the breakfast program will increase from \$1.3221 to \$1.4146.
- The reimbursable lunch and a la carte equivalent rates will increase from \$3.0301 to \$3.2422 per meal. This increase is based on the allowable CPI of 7%.
- Organic Life has also requested an additional fixed minimum wage fee of \$41,559.84 as a result of the Cook County Minimum Wage Ordinance.

7.06 Approval of School Treasurer

In accordance with section 5/8-1(c) of the Illinois School Code, the board is required to appoint a school treasurer for each fiscal year.

The board appointed Assistant Superintendent for Business Services/CSBO, Ronald O'Connor, as school treasurer.

7.07 Approval of School Treasurer Bond

In accordance with Section 8-2 of the Illinois School Code, the school treasurer is required to execute a bond which must be approved by at least a majority of the members of the board. The board appointed Ronald O'Connor, Assistant Superintendent for Business Services/CSBO, as School Treasurer and approved the School Treasurer's bond from July 1, 2022 to July 1, 2023 in the amount of \$60,729,766.

7.08 Direct School Treasurer to Transfer Interest Earned in the Debt Service Fund to the Educational Fund for Fiscal Year 2021-2022

As part of the district's long-term financial plan, 100% of interest earned in the Debt Service Fund is to be transferred for use in the Educational Fund. The adopted 2021-22 budget includes a transfer of interest allocation of \$20,935 from the Debt Service Fund to the Educational Fund, reflecting an estimate of the total interest earnings within the Debt Service Fund accrued during the 2021-22 fiscal year.

The board approved the resolution and authorized the school treasurer to proceed effective with the 2021-22 year-end closing process.

7.09 Direct School Treasurer to Transfer Interest Earned in the Working Cash Fund to the Operations and Maintenance Fund for Fiscal Year 2021-2022

As part of the district's long-term financial plan, 100% of interest earned in the Working Cash Fund is to be transferred for use in the Operations and Maintenance Fund. The adopted 2021-22 budget includes a transfer of interest allocation of \$31,684 from the Working Cash Fund to the Operations and Maintenance Fund, reflecting an estimate of the total interest earnings within the Working Cash Fund accrued during the 2021-22 fiscal year. At the end of each fiscal year, the district records interest earnings.

The board approved the resolution to authorize the school treasurer to proceed effective with the 2021-22 year-end closing process.

7.10 Approval of Juliette Low Retention Work

At the board meeting on April 11, 2022, the board received an update on the progress of the approved 10-Year Capital Projects Plan, including additions at Juliette Low Elementary. It was also discovered that water retention work on the parking lot would improve drainage.

Three bids for this project work were received, with the lowest responsive bid being \$75,000 from Maneval Construction Company to complete the specified work. This sum can be covered by the 60 Fund, which does not affect the district's operating balance.

The board awarded the bid to Maneval Construction Company as outlined above.

7.11 Approval of Administration and Administration Building Asphalt Work

The 10-Year Capital Projects Plan also includes asphalt repair work at Clearmont Elementary and the Administration Center.

Two bids for this project work were received, and the lowest responsive bid of \$95,000 was received from Chicagoland Paving Contractors Inc.

The board approved awarding the bid to Chicagoland Paving Contractors Inc.

7.12 Approval of Sealcoating and Crack Filling at Various District 59 Facilities

CCSD59 has an asphalt maintenance program where approximately half of the district's parking lots and playground areas have sealcoating and crack filling work performed every other year. This program is designed to prolong the life of the asphalt areas.

This summer, asphalt maintenance is scheduled at the following locations: Administration Center, Brentwood, Byrd, Devonshire, Early Learning Center, Forest View, Grove, and Holmes.

The lowest responsive bid to perform the asphalt maintenance work was submitted by Demarr Sealcoating Inc. in the amount of \$66,500.

The board awarded the bid to Demarr Sealcoating.

7.13 Approval of Allied Contract Amendment

The board reviewed an amendment to the Allied contract as part of the 10-Year Capital Projects Plan.

The amendment is pertinent to the health life safety plan filed with the Illinois State Board of Education and covers the replacement of exit signs. The cost is \$111,800 and funding would be supported through the health life safety fund.

Additionally, the replacement of a condensing unit at Friendship Junior High would also be supported at a cost of \$51,600 through the 60 Fund.

The board approved the amendment to the Allied contract as outlined above.

7.14 Approval of Intergovernmental Agreements Between North Cook Intermediate Service Center and CCSD59

The board approved the intergovernmental agreement (IGA) between North Cook Intermediate Service Center and the district. Please see Discussion Item 6.03 above for additional details on the IGA.

SUPERINTENDENT REPORTS

Agenda Item 8.0

8.01 Strategic Plan Department Oral Reports

The Superintendent Leadership Team shared an update on the district's strategic planning work and areas of focus. The discussion can be [viewed here](#), and the district also shared a preview of the demographics and enrollment study that will be shared with the board at the July 11, 2022, board of education meeting.

The demographics and enrollment study will be presented by Cropper GIS, and it will include forecasts and recommendations for balancing enrollment, programming, and demographics. The presentation will also include various scenarios for considerations specific to boundary movement, the evaluation of what grade level centers (K-2 & 3-5) would look like across the district, space utilization and capacity, as well as what the implications would be for closing a district school if the enrollment trends prompted such action. A summary of the presentation will be shared following the July 11, 2022, board meeting.

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COMMUNITY INPUT

The CCSD59 community is always welcome to attend board meetings. We value input from community members, and we appreciate their time in sharing community celebrations and concerns.

