



## JUNIOR HIGH SCHOOL FEE PAYMENT FORM - 2022-23 SCHOOL YEAR

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### REQUIRED SCHOOL FEES

The following school fees are required for all junior high students:

- **All Students - Physical Education Uniform Fee:** This is a one-time fee that is required only upon first enrollment in junior high, regardless of grade level. Additional uniforms may be optionally purchased after paying the one-time fee upon enrollment. Cost: \$10 (shirt, \$3 and shorts, \$7)
- **6th Grade Students Only - Outdoor Education Fee:** Cost: \$25
- **8th Grade Students Only - Graduation Fee:** Cost: \$25
- **Instructional Materials Fee** - The CCSD59 Board of Education eliminated the required Instructional Materials Fee for the 2022-23 school year.

### OPTIONAL SCHOOL FEES

- **Student Device Protection Plan:** Cost: \$25  
Enrollment in the Protection Plan is optional with the understanding that parents/students carry full liability if they choose not to enroll. Enrollment is due no later than thirty days after the first day of school. Click [here](#) for more information about the Student Device Protection Plan.

### WAIVER OF SCHOOL FEELS

- Only required school fees will be waived for families who have qualified for a Waiver of School Fees. Optional school fees cannot be waived.
- Please reference Board Policy 4:140 and Administrative Procedures 4140AP and 4140-E2 for specific information.

### HOW TO PAY SCHOOL FEES

- Online: To pay your fees online, beginning on **August 1**, click the fee management tab on the left side of the screen in your [Skyward Family Access](#) at [www.ccsd59.org](http://www.ccsd59.org) and follow the prompts. Debit and credit cards, Paypal, and electronic check payments are accepted via our online payment system.
- Check: Make checks payable to School District 59. **Please give this completed form with your payment to your child's school at any time if you are paying by check.** Please note, returned checks will be assessed a \$25 fee.
- Cash: You may pay cash at your child's school. **Please give this completed form at any time with your payment to your child's school if you are paying with cash.**
- If you have a SNAP or TANF number or are applying for a fee waiver, do not pay any required fees at this time.
- Please note, unpaid required fees are subject to be sent to a collection agency.

### REFUNDS

- Refunds are issued on a per diem basis dependent on the student's withdrawal date.

**TO PAY JUNIOR HIGH SCHOOL FEES BY CASH OR CHECK:**

- Please print and complete this form **ONLY** if paying by check or with cash. Please return it with your payment to your child's school. Make checks payable to School District 59.
- Please complete one row for each child that will be attending junior high school for this school year.

	CHILD 1	CHILD 2	CHILD 3
STUDENT'S FULL NAME (PLEASE PRINT)			
STUDENT ID# (IF ASSIGNED)			
STUDENT'S GRADE (6, 7, OR 8)			
<b>(1) ALL NEW STUDENTS-</b> PE UNIFORM SHIRT ADD \$3 →			
<b>(2) ALL NEW STUDENTS -</b> PE UNIFORM SHORTS ADD \$7 →			
<b>(3) ONLY IF CHILD IS IN 6TH GRADE</b> OUTDOOR EDUCATION FEE ADD \$25 →			
<b>(4) ONLY IF CHILD IS IN 8TH GRADE</b> GRADUATION FEE ADD \$25 →			
<b>(5) OPTIONAL FEE FOR ALL STUDENTS</b> STUDENT DEVICE PROTECTION PLAN ADD \$25 →			
<b>TOTAL DUE PER STUDENT</b> ADD SUM OF #'s 1-5 ABOVE IN COLUMN FOR EACH CHILD →			

**GRAND TOTAL (PLEASE ADD SUM OF FEES FOR ALL STUDENTS LISTED ON THIS SHEET):** \$ \_\_\_\_\_

PARENT NAME (PLEASE PRINT) : \_\_\_\_\_

PHONE: \_\_\_\_\_

Office Use Only:	School: _____	Date: _____	Initials: _____
	Cash: _____	Check: _____	Check #: _____