

**Official Minutes of the Monday, April 10, 2023
Board of Education Meeting**

Call to Order The Board of Education of Community Consolidated School District 59 in County of Cook, State of Illinois, held a meeting in accordance with provisions of the Open Meetings Act, according to Illinois law, at the District 59 Administration Center, 1001 Leicester Rd., Elk Grove Village, Illinois on April 10, 2023. The meeting was called to order at 6:00 PM.

Roll Call **Members Present:** Robert Mancilla, Randy Reid, Joseph Sagerer, Mardell Schumacher

Members Absent: Daisy Espino (*arrived at 6:11*), Courtney Lang, Patti Petrielli

Others Superintendent, Dr. Terri Bresnahan; Associate Superintendent, Tom Luedloff; Assistant Superintendent for Business Services/CSBO, Ron O'Connor; Assistant Superintendent for Student Services & Assessment, Dr. Katie Ahsell; Assistant Superintendent for Instruction, Susan Savage; Assistant Superintendent for Human Resources, Ross Vittore; Assistant Superintendent for Innovative Learning & Communications, Ben Grey; Director of Communications & Design, Justin Sampson; Recording Secretary, Cindy Pullen.

The sign-in sheet for the meeting is linked [HERE](#).

3.0 PLEDGE OF ALLEGIANCE - The Pledge of Allegiance was recited

4.0 PRESENTATIONS

4.01 AVID Jr. High Student Presentation

Students and staff from Friendship, Grove, and Holmes Junior High presented their experience from the first year of the AVID program. Students spoke about how the program has helped their public speaking skills, their ability to engage in scholarly thinking, their academic note taking skills, and the opportunities they have received to visit college campuses and speak with professionals in different careers. The presentation slides are available [here](#).

5.0 COMMENTS AND SUGGESTIONS FROM THE PUBLIC

- Bob Lydon addressed the Board on the topic of transportation and Safeway Bus Company

6.0 CONSENT AGENDA

Motion by Mr. Reid, seconded by Mrs. Schumacher to adopt the following resolution:

BE IT RESOLVED THAT on the 10th day of April 2023, the Community Consolidated School District 59 Board of Education approve the Consent Agenda as presented/amended:

- 6.01 Approval of Minutes-Prior Meetings
 - a. Regular Meeting Minutes of March 13, 2023
 - b. Closed Session Meeting Minutes of March 13, 2023
- 6.02 Disbursements Resolution
 - a. Disbursement Listing for 2022-23
- 6.03 Acceptance of Financial Reports
 - a. Detail Balance Sheet as of February 13, 2023
 - b. Combined Revenue and Expense Report as of February 13, 2023
 - c. Investment Report as of February 13, 2023
 - d. Activity Fund Statements as of February 13, 2023
- 6.04 Acceptance of Recommendations: Human Resources Report
 - a. ESP Compensation Notifications
 - b. ESP Departures
 - c. Certified Departures
 - d. Leaves of Absence
 - e. Administrative Compensation for 2023.24
 - f. Non-Negotiated Compensation for 2023.24
- 6.05 Approval to Destroy 18 Month Old or Older Closed Session Recordings

Roll Call Ayes: 5 Espino, Mancilla, Reid, Sagerer, Schumacher
 Nays: 0
 Absent: 2 Lang, Petrielli
 Abstain: 0

Motion carried: 5-0-2-0

7.0 DISCUSSION ITEMS

7.01 Renewal For Refuse/Recycling Service

The district is currently in the second of a three-year contract with Republic Services for general refuse and recycling services, and the district is satisfied with the service provided. Republic has proposed a 7% rate increase due to a growth in operating expenses, which resulted in an increase of \$320.04 to the monthly charge. This changes the total charge to \$4,923.52 per month from the previous rate of \$4,603.48 per month.

7.02 E-Rate - Network Equipment

As CCSD59 continues to expand network resources, the need to upgrade, enhance, and add additional network hardware has become necessary across the district. The eligible network hardware for this upgrade qualifies for E-Rate reimbursement at the rate of 80%. The district issued requests for quotes regarding new network switches to replace the current switches across the district. After evaluating quotes from all vendors, the recommendation is that the contract be awarded to DSN Group, at a total cost of \$299,125. Of this cost, \$294,165 is subject to the E-Rate discount, which is currently 80% but is revised annually. The remaining \$4,960 of the cost is not eligible for the E-Rate discount, bringing the overall net cost to the district to be approximately \$63,793.

7.03 Maintenance Vehicle Bid

As part of the district's long-term plan to minimize repair costs and maximize trade-in or resale value, the district has put out a call to bid for purchasing a 2022 Chevy Silverado Dump Truck and trading in a 2011 F550 Dump Truck. The recommendation is to award the bid to Golf Mill Chevrolet at a total cost of \$68,481.90.

7.04 Parking Lot Repaving at Rosemary S. Argus Friendship Park

CCSD59 has an existing intergovernmental agreement (IGA) with the Mount Prospect Park District (MPPD) so there can be a clear understanding of the relationship and protect both parties in their work with the community, parents, and children. The MPPD has received bids for the repaving of the parking lot at Rosemary S. Argus Friendship Park, which is anticipated to start in the summer or fall of 2023. This lot is used for staff parking as well as student pickup and drop-off. Per the terms of the IGA, CCSD59's portion of this expense is 15%, an estimated cost of \$33,750.

8.0 ACTION ITEMS**8.01 Approval of 2023-2024 School Year Pay Bus Fee**

Motion by Mr. Mancilla, seconded by Dr. Sagerer to adopt the following resolution:

BE IT RESOLVED THAT on the 10th day of April, 2023 the Community Consolidated School District 59 Board of Education established the 2023/24 school year pay bus fee at \$525 which is a 6.1% increase compared to the 2022/23 school year.

Roll Call Ayes: 4 Espino, Mancilla, Reid, Sagerer
Nays: 1 Schumacher
Absent: 2 Lang, Petrielli
Abstain: 0

Motion carried: 4-1-2-0

8.02 Approval of Transportation Bid

Motion by Mr. Reid, seconded by Mr. Mancilla to adopt the following resolution:

WHEREAS bids were opened on February 8, 2023 for regular, special education, and early childhood education transportation services for District 59;

WHEREAS, two (2) for regular education transportation and three (3) bids for special education and early childhood were received with the recommended lowest total bid for regular education, special education and early childhood education transportation services submitted by Safeway Transportation Services Corporation, 1030 S Milwaukee Ave, Wheeling IL 60090;

NOW, THEREFORE, BE IT RESOLVED, on the 10th day of April, 2023, the Board of Education of Community Consolidated School District 59 approves the award for regular, special education and early childhood student transportation services to Safeway Transportation Services Corporation a total estimated three-year bid award of \$19,226,495.74.

Roll Call Ayes: 5 Espino, Mancilla, Reid, Sagerer, Schumacher
 Nays: 0
 Absent: 2 Lang, Petrielli
 Abstain: 0

Motion carried: 5-0-2-0

8.03 Approval of Asphalt Bid for Salt Creek, John Jay and Friendship

Motion by Mr. Mancilla, seconded by Ms. Espino to adopt the following resolution:

WHEREAS, bids were opened for asphalt repair on March 13, 2023, at three (3) District 59 sites; John Jay, Salt Creek, and Friendship.

NOW, THEREFORE, BE IT RESOLVED, on the 10th day of April 2023, the Community Consolidated School District 59 Board of Education hereby approves the selection of the contract award to the lowest and responsive bidder for John Jay and Salt Creek to Chicagoland Paving Contractors Inc., 225 Telser Road, Lake Zurich IL 60047 in the amount of \$37,000. The contract for Friendship was awarded to Schroeder Asphalt Services Inc., P.O.Box 831, Huntley, IL 60142 in the amount of \$142,900.

Roll Call Ayes: 5 Espino, Mancilla, Reid, Sagerer, Schumacher
 Nays: 0
 Absent: 2 Lang, Petrielli
 Abstain: 0

Motion carried: 5-0-2-0

8.04 Approval of District 59 Education Foundation Donation to Juliette Low

Motion by Mr. Reid, seconded by Mrs. Schumacher to adopt the following resolution:

BE IT RESOLVED THAT on the 10th day of April, 2023, the Community Consolidated School District 59 Board of Education approves the donation from the District 59 Education Foundation to Juliette Low Elementary School totaling \$1,000. This donation will be used for publishing students' stories about the ecosystem.

BE IT FURTHER RESOLVED THAT the Superintendent shall communicate to the District 59 Education Foundation, in writing, expressing the appreciation of the

members of the Board of Education, and that this donation shall be listed in the “official” minutes of this meeting.

Roll Call Ayes: 5 Espino, Mancilla, Reid, Sagerer, Schumacher
 Nays: 0
 Absent: 2 Lang, Petrielli
 Abstain: 0

Motion carried: 5-0-2-0

8.05 Approval of Closing Date for the 2022-2023 School Term

Motion by Dr. Sagerer, seconded by Mr. Reid to adopt the following resolution:

WHEREAS, the last day of student and staff attendance for the 2022/23 school year will be June 7, 2023 for the traditional calendar and balanced calendars; and

WHEREAS, the official calendar for the 2022/23 school year represents the following:

Five (5) Proposed Emergency Days	Zero (0) School Cancellation Days
June 8-9 and June 12-14, 2023	Zero (0) eLearning Days

One Hundred Seventy-seven (176) Total Days Toward Pupil Attendance

NOW, THEREFORE, BE IT RESOLVED on the 10th day of April 2023, the Community Consolidated School District 59 Board of Education approves the final school calendars for the 2022/23 school year based upon the following: 176 student attendance days and 4 institute days.

BE IT FURTHER RESOLVED THAT the last day of attendance for students and staff following the traditional and balanced calendars will be June 7, 2023.

Roll Call Ayes: 5 Espino, Mancilla, Reid, Sagerer, Schumacher
 Nays: 0
 Absent: 2 Lang, Petrielli
 Abstain: 0

Motion carried: 5-0-2-0

8.06 Proclamation for Volunteer Appreciation Week April 17-21, 2023

Motion by Mr. Mancilla, seconded by Ms. Espino to adopt the following resolution:

WHEREAS: the mission of Community Consolidated School District 59 is *Preparing Students to be Successful for Life*;

WHEREAS: the future success and well-being of our children largely depends on a quality public education;

WHEREAS: volunteers give unselfishly of their time and talents throughout District 59 schools to provide assistance to students and staff; and

WHEREAS: District 59 volunteers are advocates for children, partnering with schools, parents, educators, and business leaders in support of the educational process and student success;

NOW, THEREFORE, BE IT RESOLVED THAT April 17-21, 2023 is hereby proclaimed Public School Volunteer Appreciation Week within Community Consolidated School District 59 in recognition of the contributions made by volunteers working throughout our school district during the 2022/2023 school year for the benefit of students, staff, and our community. Approved this 10th day of April, 2023.

Roll Call Ayes: 5 Espino, Mancilla, Reid, Sagerer, Schumacher
 Nays: 0
 Absent: 2 Lang, Petrielli
 Abstain: 0

Motion carried: 5-0-2-0

8.07 Proclamation for Staff Appreciation Week - May 8-12, 2023

Motion by Mr. Mancilla, seconded by Dr. Sagerer to adopt the following resolution:

WHEREAS: *Preparing Students to be Successful for Life* is the mission of Community Consolidated School District 59; and

WHEREAS: the economic future of our community, state, and nation is dependent upon a knowledgeable and informed citizenry; and

WHEREAS: the week of May 8-12, 2023 has been designated as National Teacher Appreciation Week;

WHEREAS: members of the Board of Education desire to recognize teachers and all employees of School District 59 for their dedicated contributions;

NOW, THEREFORE, BE IT RESOLVED THAT on the 10th day of April, 2023, on behalf of the residents, parents and students, and especially members of the Board of Education, the week of May 8-12, 2023, is hereby proclaimed as Staff Appreciation Week within Community Consolidated School District 59.

NOW, THEREFORE, BE IT FURTHER RESOLVED THAT the President and Secretary of the Board of Education will sign the proclamation attached hereto and a certified copy of the proclamation will be sent to each school within Community Consolidated School District 59.

Roll Call Ayes: 5 Espino, Mancilla, Reid, Sagerer, Schumacher
 Nays: 0
 Absent: 2 Lang, Petrielli
 Abstain: 0

Motion carried: 5-0-2-0

9.0 SUPERINTENDENT REPORTS

9.01 Strategic Plan Department Oral Reports

Dr. Bresnahan shared the following:

Election Day Polling Sites: We held a successful day of school for our students on election day; however, we are aware of the concerns brought forth by some parents and staff. As part of our plan of action for the future, a group of superintendents, along with ED-RED, held a virtual meeting on Monday afternoon to discuss concerns with the requirement for schools to be used as polling sites. We will be advocating for a change in policy at the state level to provide relief to schools and prioritize safety on election days.

Brentwood Facilities Planning: A meeting has been scheduled to bring together our Brentwood school community on Tuesday, April 25th at 6:00 p.m. It will take place at Brentwood and communication will be sent out to families this week. This will be an opportunity to share the specific issues related to space utilization at Brentwood, guide discussions with our community members, gather feedback, and begin to explore solutions for the future. More information will be forthcoming.

Mr. Luedloff presented the following:

Assessment

State Accountability Testing: State Testing continues for the next few weeks with the current main focus on the Illinois Assessment of Readiness (IAR). The IAR consists of assessments in Math (3 total) and Reading (2) for students in grades 3-8. Additionally, three of our schools (John Jay, Frost, & Friendship) have been selected to “Field Test” an additional reading test. Field testing is used by ISBE to develop future IAR assessments and we are required to participate if selected. The IAR results are the main driver in the State Accountability system as the results impact 4 of the 8 [Summative Designation Components](#) and account for 65% of the overall “score.” IAR testing closes on 4.21.23, with ISA (Illinois Science Assessment) for grade 5 & 8 on 4.28.23, and the DLM (Dynamic Learning Maps), which is an alternate assessment for no more than 1% of IEP students in grade 3-8 with the most significant cognitive disabilities, closing on 5.10.23.

Professional Learning

District Institute Day: The final district institute day for the year was facilitated today. Professional Learning sessions were held throughout the district with the main focus for the day on an Introduction/Overview of the K - 8 ELA Curriculum & a Special Education & Inclusion foundation session for all Junior High staff. Additional job-alike (Visual Art, Music/Band/Orchestra, LRC, PE, TDP, Health, etc.) & Content Area (JH Math, AVID, Social Science Pilot, etc.) sessions were also conducted. Professional Learning Planning for Summer: We are in the process of planning our annual summer professional learning calendar. For the 5-6 years we have offered a robust calendar of sessions for staff to choose from to enhance and build upon their instructional and support capacity. While we utilize the summer to frontload professional learning in key initiatives, these sessions are completely optional and any staff who attend are compensated per the negotiated agreements.

Mr. Vittore provided the following update:

Progress continues to be made with our 2023-24 school year staffing plan. This process begins with school, class and grade level enrollment projections for next year. Leadership evaluates program needs and space utilization as it pertains to human resource needs and efficiencies. The process then identifies all known openings. Openings may be a result of retirements, resignations, transfers, etc. The plan must then accommodate any new, additional FTEs for staffing plan improvements (coaching, interventionists, ESL resource teachers, etc.). Internal transfer requests, upcoming leave of absences, and staff returning from a leave of absence must also be supported. Finally, once all the *true* openings are identified and confirmed with building and department leaders, the human resource team posts the openings for hire. We anticipate having approximately 75 positions to fill. However, for hard-to-fill positions (i.e. psychologist, dual language) we are already interviewing and filling positions. In alignment with the certified CBA, staff will be notified of their assignment prior to the beginning of summer break. However, the staffing plan will continue to monitor student enrollment and retirement/resignation fluctuations so the staffing plan may adjust accordingly. This complex work could not be successfully completed without the support of the entire leadership and human resource team.

Mrs. Savage updated the Board on the following:

Literacy K-8

Today on our institute day all teachers in grades K-8 had initial training on our new literacy curriculum platforms. Summer professional learning sessions are also being planned for all staff and professional learning for staff will be embedded as part of our implementation plan. On Saturday, April 22nd from 11-1pm will be our spring BPAC event. At the same time and location we will also be hosting a Literacy Curriculum Open House. In advance of this event we will also be sharing pre-recorded webinars for families on our new literacy curricular resources in English, Spanish and Polish.

AVID

An AVID update was shared in the Board weekly last Friday to provide an overview of our first year of implementation. Some key areas of focus moving forward include increasing student, family and staff understanding of AVID, school-wide use of AVID interdisciplinary strategies.

Math Year 2 Implementation

The District IMplementation Team recently met prior to break to analyze our Winter Data across various data sets (Teacher, Parent, Student, and Principal Walkthrough). The team used the data to make connections and provide further recommendations for any adjustments to our Year 3 math implementation goal. Building administrators will also be reviewing the data alongside their building implementation representative to provide their input and review a Year 3 draft at an upcoming ALT session this month. The team also provided their final input on family communication

guidance for teachers that will be added to our Math Framework as we head into Year 3.

Social Science/Science

Our junior high social science teachers have begun to pilot the first of two core curricular resources. This spring, they will pilot SAVVAS My World. Our pilot will then continue into the fall when we pilot the second core resource HMH social science. Both resources will be on public display in August. Our science curriculum council will begin in the fall.

World Languages

The pilots for our jr. high World Language Spanish for Spanish Speakers, Spanish and French have concluded. Dr. Perdomo and the staff piloting are finalizing their evaluation of the resources. We will be bringing recommendations to the Board for discussion this spring.

The resources piloted included:

Spanish for Spanish Speakers; **VISTA and Carnegie**

Spanish: **VISTA and Carnegie**

French: **SOMOS and Carnegie**

Multilingual Programming

Dual Language Jr. High Family Night

As shared in the weekly update, we hosted our first jr. high dual language family transition night on Tuesday 4/4/23. We had very positive parent attendance. We will be sharing recordings of the presentation as a follow up to all 5th grade dual language families and teachers along with the feedback form. The full presentation was shared with the Board as well.

Instructional Coaching:

The instruction and student service departments have been working with staff on revisions to the focus and structure of our instructional coaching program. For next school year, we will be shifting to a district team of instructional coaches who will specialize by grade level bands to support staff in job-embedded professional learning around our key focus areas based on student need. This team will include 12 literacy and language coaches to support our new literacy framework, 3 math coaches, and 3 Social-Emotional Learning (SEL) coaches. We are in the processing of finalizing our coach team as part of our broader staffing plan.

Dr. Ahsell shared the following:

Summer Professional Learning Planning

Based on staff requests and current needs, we are formulating summer learning options for staff in the areas of MTSS, Behavior and SEL, and Special Education. We will be offering a variety of sessions related to student behavior and approaches used at various tiers as we have in the past. For several years, we have offered sessions on classroom management, restorative practices (which is a system of high

accountability for personal behavior), and de-escalation strategies which will continue this summer. We will also continue to offer sessions on improving the quality of intervention, and planning for student's IEPs in advance of the school year. We are looking to add new sessions related to cultural and linguistic responsiveness to continue the work done in CLR as a district this year.

Intervention Models

We have identified ways to make intervention more effective next year through staffing. In literacy, focusing roles on either Kindergarten-3rd or 4th-5th instruction, rather than Kindergarten through 5th grade will allow staff to specialize in their work. Specialization means use of narrowed curricular materials, a narrower focus in professional learning, and an opportunity to become even more effective and efficient with a smaller age range next year. In Math, we have identified areas in which flexible grouping can be used to deliver common skill intervention, and areas in which interventionists will more likely be needed. This delineation will allow for more efficient and effective math intervention. We have also determined a way to give students with the highest needs a junior high a double dose of intervention should it be needed. These models are dependent on ability to hire and staff effectively. In summary, we are prioritizing and staffing for the highest areas of need and locations.

Mr. Grey provided the following update:

Communications

The communications team has been partnering with the instruction department on two video projects. One is the AVID video which was shown this evening, and the second is an updated multilingual video. The second video is nearing completion and will be shared in the next week or two. The team is also working with Floodlight Design, our web hosting company, and we are continuing with our website audit to find areas to strengthen on our district and school websites.

Mr. O'Connor shared the following:

Educational Facility Study

The Finance and Facilities Committee is engaging in an architect to evaluate the educational alignment between our schools and curriculum and instructional needs. This is the next step in ensuring that the district is utilizing its space efficiently, while being able to prepare for the future in teaching and learning. This is beyond a Ten Year Facility Plan or Health Life Safety; this will drive communication between all stakeholders in ensuring that our facilities serve all curricular needs in the best interest of our students. It also focuses on safety and security, as well as the community's facility usage.

10.0 NEW/CONTINUING BUSINESS AND ANNOUNCEMENTS

Dr. Bresnahan congratulated the newly elected board members and thanked the outgoing board members for their service.

11.0 SPECIAL INTEREST TOPICS**11.01 FOIA Requests**

Mr. Vittore indicated that four requests were received and responded to.

12.0 REPORTS OF THE BOARD OF EDUCATION

- Mr. Reid reminded everyone that the D59's Got Talent show is Saturday, April 15th. Tickets are still available.
- Dr. Sagerer shared that the new NSSEO superintendent got to meet the board members at the last NSSEO meeting.
- Dr. Sagerer & Mr. Reid completed their school tours and enjoyed visiting each school.
- Mr. Mancilla listened to the DL Transition Night presentation and provided feedback. He was grateful for the opportunity to offer feedback.

13.0 CLOSED SESSION

Motion at 7:47 pm by Mr. Mancilla seconded by Mrs. Schumacher to adopt the following resolution:

BE IT RESOLVED THAT on the 10th day of April 2023, the Community Consolidated School District 59 Board of Education recess in a closed meeting for discussion of:

- A. To consider information regarding the appointment, employment, compensation, discipline, performance or dismissal of an employee or officer **5 ILCS 120/2(c)(1)**
- B. Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees **5 ILCS 120/2(c)(2)**
- C. To consider a student discipline/residency/transportation matter **5 ILCS 120/2(c)(9)**
- D. To consider pending litigation **5 ILCS 120/2(c)(11)**
- E. Discussion of minutes of meetings lawfully closed, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. **5 ILCS 120/2(c)(21)**

Roll Call Ayes: 5 Espino, Mancilla, Reid, Sagerer, Schumacher
 Nays: 0
 Absent: 2 Lang, Petrielli
 Abstain: 0

Motion carried: 5-0-2-0

14.0 RECONVENE

Motion at 8:23 pm by Mrs. Schumacher, seconded by Mr. Mancilla to adopt the following resolution:

BE IT RESOLVED THAT on the 10th day of April 2023, the Community Consolidated School District 59 Board of Education meeting is reconvened.

Roll Call Ayes: 5 Espino, Mancilla, Reid, Sagerer, Schumacher
 Nays: 0
 Absent: 2 Lang, Petrielli
 Abstain: 0

Motion carried: 5-0-2-0

15.0 ADJOURNMENT

Motion at 8:24 pm by Mrs. Schumacher, seconded by Mr. Mancilla to adopt the following resolution:

BE IT RESOLVED THAT on the 10th day of April 2023, the Community Consolidated School District 59 Board of Education meeting is adjourned.

Roll Call Ayes: 5 Espino, Mancilla, Reid, Sagerer, Schumacher
 Nays: 0
 Absent: 2 Lang, Petrielli
 Abstain: 0

Motion carried: 5-0-2-0

ATTEST:



Secretary



President