

**Official Minutes of the Monday, November 13, 2023
Board of Education Meeting**

Call to Order The Board of Education of Community Consolidated School District 59 in County of Cook, State of Illinois, held a meeting in accordance with provisions of the Open Meetings Act, according to Illinois law, at the District 59 Administration Center, 1001 Leicester Rd., Elk Grove Village, Illinois on November 13, 2023. The meeting was called to order at 7:00 PM.

Roll Call **Members Present:** Sarah Dzak, Daisy Espino, TR Johnson, Robert Mancilla, Joseph Sagerer, Lucas Szczesny

Members Absent: Mardell Schumacher

Others Superintendent, Dr. Terri Bresnahan; Associate Superintendent, Tom Luedloff; Assistant Superintendent for Business Services/CSBO, Ron O'Connor; Assistant Superintendent for Student Services & Assessment, Dr. Katie Ahsell; Assistant Superintendent for Instruction, Susan Savage; Assistant Superintendent for Human Resources, Ross Vittore; Assistant Superintendent for Innovative Learning & Communication, Ben Grey; Director of Communications & Design, Justin Sampson; Recording Secretary, Cindy Pullen.

The sign-in sheet for the meeting is linked [HERE](#).

2.0 PLEDGE OF ALLEGIANCE - The Pledge of Allegiance was recited

3.0 BOARD RECOGNITION/PRESENTATIONS

3.01 Salt Creek & Rupley - Physical Education

Students and staff representing Salt Creek and Rupley Elementary gave an update on lessons and activities in physical education classes this year. Topics included why P.E. is important and how students apply lessons outside of class.

3.02 FY 2023 Annual Audit - Baker Tilly

The Baker Tilly firm presented the district's year end balances for Fiscal Year 2023, which will help create the Comprehensive Annual Financial Report.

3.03 Wold Presentation: Brentwood Facility

The board held further discussions with Wold Architects on possible actions to address physical conditions, capacity, and enrollment concerns at Brentwood Elementary. After viewing multiple options at the Committee of the Whole Meeting on October 23, 2023, the board directed Wold to modify specific options. After receiving feedback from Brentwood staff members, the discussion centered around the remaining options while factoring in how available space, disruption to instruction, and boundary or program shifts could impact any plan.

You can view the presentation slides [here](#). The board will continue to hold discussion on possible solutions at future meetings.

4.0 COMMENTS AND SUGGESTIONS FROM THE PUBLIC

- Cindy Wiggins, DEA Representative addressed the Board on the topic of School Board Appreciation Day (11/15) and thanked the Board for all that they do as volunteers.

5.0 SUPERINTENDENT REPORTS

5.01 FOIA Requests

Mr. Vittore shared that one request has been received and responded to.

5.02 Jr. High Social Science Curriculum Adoption

As part of the ongoing Curriculum Review Process, the social science program has been under evaluation. Junior high teachers piloted and are recommending HMH Social Studies as the curricular resource for adoption. This adoption would include a soft implementation beginning January 2024 through the end of the school year, with full implementation coming at the start of next school year.

The total cost of digital and print materials access for six years is \$357,549.70. The contract creates an annual savings of \$30,941.85 by agreeing to the six year term instead of the yearly contract agreement. The six year agreement timeframe also aligns with the district's curriculum review cycle for each content area. The cost of this curricular resource adoption was factored into the approval of the 2023-24 Budget in August.

5.03 IL School Report Card

The board reviewed and discussed a presentation overviewing the 2022-23 Illinois School Report Card. The full details of the Illinois Report Card can be viewed [here](#). The full slides from the presentation can be viewed [here](#). Highlights of the data from the presentation include:

- 13 schools earned a Commendable designation, Forest View Elementary earned an Exemplary designation, and Rupley Elementary was able to exit early from its Targeted status
- Students showed improvement in both proficiency and growth in most Math and ELA areas
- Math Student Growth Percentiles surpass state levels in 13 of 14 categories, while Reading Student Growth Percentiles are below state levels in most areas
- Chronic absenteeism rates decreased across the district, but still remains high versus pre-pandemic levels

5.04 Board Appreciation/Recognition

To celebrate National School Board Member Day occurring on Wednesday, November 15, members of the District Education Association as well as CCSD59 leadership and staff recognized the Board of

Education for their dedication and service to our schools.

6.0 CONSENT AGENDA

Motion by Mr. Mancilla, seconded by Ms. Espino to adopt the following resolution:

- 6.01 Approval of Minutes-Prior Meetings
 - a. Regular Meeting Minutes of October 9, 2023
 - b. Closed Session Meeting Minutes of October 9, 2023
 - c. Regular Meeting Minutes of October 23, 2023
 - d. Closed Session Minutes of October 23, 2023
- 6.02 Disbursements Resolution
 - a. Disbursement Listing for 2023-24
- 6.03 Acceptance of Financial Reports Reports
 - a. Detail Balance Sheet as of September 11, 2023
 - b. Combined Revenue and Expense Report as of September 11, 2023
 - c. Investment Report as of September 11, 2023
 - d. Activity Fund Statements as of September 11, 2023
- 6.04 Acceptance of Recommendations: Human Resources Report
 - a. New Contract Recommendations
 - b. Departure Recommendations
 - c. Compensation Change Recommendations
- 6.05 Approval to Destroy 18 Month Old or Older Closed Session Recordings
- 6.06 Approval to Release Certain Closed Session Minutes

Roll Call Ayes: 6 Dzak, Espino, Johnson, Mancilla, Sagerer, Szczesny
 Nays: 0
 Absent: 1 Schumacher
 Abstain: 0

Motion carried: 6-0-1-0

7.0 PUBLIC HEARING

7.01 2023 Tax Levy

Motion by Dr. Sagerer, seconded by Mr. Mancilla that the Community Consolidated School District 59 Board of Education meeting be opened on this date, November 13, 2023 for a public hearing on the proposed tax levy for 2023 and that the secretary shall record the time as 9:44 p.m.

Roll Call Ayes: 6 Dzak, Espino, Johnson, Mancilla, Sagerer, Szczesny
 Nays: 0
 Absent: 1
 Abstain: 0

Motion carried: 6-0-1-0

The cash fund balances were disclosed during the public hearing on the levy. After Mr. O'Connor presented, Dr. Sagerer asked if anyone had come to address

the Board on this topic. No one came forward to address the Board on the proposed tax levy for 2023.

Motion by Dr. Sagerer, seconded by Mr. Szczesny that the hearing on the 2023 tax levy be closed and the secretary shall record the time as 10:04 p.m.

Roll Call Ayes: 6 Dzak, Espino, Johnson, Mancilla, Sagerer, Szczesny
Nays: 0
Absent: 1 Schumacher
Abstain: 0

Motion carried: 6-0-1-0

8.0 ACTION ITEMS

8.01 Approval of Violin and Flute Donation from Mike Lake to Community Consolidated School District 59

Motion by Mrs. Dzak, seconded by Mr. Szczesny to adopt the following resolution:

BE IT RESOLVED THAT on the 13th day of November, 2023, the Community Consolidated School District 59 Board of Education accepts the violin and flute donation, with a total estimated value of \$1,250, from Mike Lake, in honor of his wife Celeste Lake, a former Orchestra teacher for thirty-three years in the district. This donation will be used as district loaner instruments.

BE IT FURTHER RESOLVED THAT the Superintendent shall communicate to Mike Lake, in writing, expressing the appreciation of the members of the Board of Education, and that this donation shall be listed in the “official” minutes of this meeting.

Roll Call Ayes: 6 Dzak, Espino, Johnson, Mancilla, Sagerer, Szczesny
Nays: 0
Absent: 1 Schumacher
Abstain: 0

Motion carried: 6-0-1-0

9.0 DISCUSSION ITEMS

9.01 Program Fee For Typically Developing Preschool Students For The 24-25 School Year

Currently, CCSD59 offers a five-day afternoon program to typically developing preschool children at a cost of \$297.50 per month (\$2,975 per year). The administration recommends no increase to the rate for the 2024-25 school year. Families are required to pay the first month fee at the time of confirmation of placement in the program, with a family eligible for a refund of the first month payment through July 31, 2024. Tuition may be subsidized depending on family income. The board will vote on the program fee at a future meeting.

9.02 K-8 Instructional Materials Fees: 24-25 School Year

The board discussed the continued elimination of instructional material fees for the 2023-24 school year. Since 2021, these fees have been eliminated for students at all grade levels. The board will vote on continuing to eliminate the instructional materials fees for all students at a future meeting.

9.03 Jr. High School Extra-Curricular Participation Fees: 24-25 School Year

The board discussed continuing to collect junior high school extracurricular participation fees for 2024-25 to offset a portion of the cost of materials and supplies. If approved, the fees would remain unchanged from this school year to next. The current and proposed fees are:

- Basketball: \$30.00
- Cheerleading: \$30.00
- Cross Country: \$15.00
- Spirit Squad/Pom Poms: \$30.00
- Soccer: \$30.00
- Volleyball: \$30.00
- Wrestling: \$30.00

The board will vote on the fees for junior high school extracurricular participation for the 2024-25 school year at a future meeting.

9.04 Paper Bid Summary

CCSD59 issues one paper bid each year for a quantity projected to meet one year's needs. The district is not required to purchase a specific quantity. The price of paper has dropped more than 26% from last year due to oversupply issues and less demand. Therefore, the administration recommends bids be awarded to Murnane Paper and Paper 101 for a total cost of \$95,781.50. The board will vote on the award of the paper bid at a future meeting.

9.05 Communications Audit

As the Communications committee explores ways to identify strengths and areas for improvement in district communications, a third-party audit is being recommended. After researching potential audit partners the committee recommends the National School Public Relations Association to conduct the audit. This audit would collect feedback from all patrons to create a data report that will help guide communications in the future. The proposed cost for the audit is \$23,175, plus expenses for in-person focus groups. The board will vote on approval of the audit at a future meeting.

9.06 Jr. High Social Science Curriculum Adoption

The board held discussions on the Social Science Curriculum adoption presentation during the Superintendent Reports portion of the meeting, including pricing and materials provided to the district. The board will vote on approval of the resource at a future meeting.

10.0 REPORTS OF THE BOARD OF EDUCATION

- MR. Mancilla shared that he dressed up as the math mascot at Low
- Mrs. Dzak toured Ridge and was a mystery reader
- Dr. Sagerer toured several schools, attended an on-line Ed-Red discussion & attended the NSSEO Facilities meeting.

11.0 INFORMATIONAL ITEMS**11.01 IASB Resolutions**

Each year, the Illinois Association of School Boards drafts resolutions to adopt and advocates for districts to adopt as well. The board discussed five recommendations, which can be viewed [here](#), and the board representative will vote on behalf of CCSD59 at an upcoming conference.

12.0 CLOSED SESSION

Motion at 10:29 pm by Dr. Sagerer seconded by Mr. Johnson to adopt the following resolution:

BE IT RESOLVED THAT on the 13th day of November 2023, the Community Consolidated School District 59 Board of Education recess in a closed meeting for discussion of:

- To consider information regarding the appointment, employment, compensation, discipline, performance or dismissal of an employee or officer **5 ILCS 120/2(c)(1)**
- Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees **5 ILCS 120/2(c)(2)**
- To consider a student discipline/residency/transportation matter **5 ILCS 120/2(c)(9)**
- To consider pending litigation **5 ILCS 120/2(c)(11)**
- Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property **5 ILCS 120/2(c)(8)**

Roll Call Ayes: 6 Dzak, Espino, Johnson, Mancilla, Sagerer, Szczęsny
 Nays: 0
 Absent: 1 Schumacher
 Abstain: 0

Motion carried: 6-0-1-0

13.0 RECONVENE

Motion at 10:58 pm by Dr. Sagerer seconded by Mr. Mancilla to adopt the following resolution:

BE IT RESOLVED THAT on the 13th day of November 2023, the Community Consolidated School District 59 Board of Education meeting is reconvened.

Roll Call Ayes: 6 Dzak, Espino, Johnson, Mancilla, Sagerer, Szczesny
 Nays: 0
 Absent: 1 Schumacher
 Abstain: 0

Motion carried: 6-0-1-0

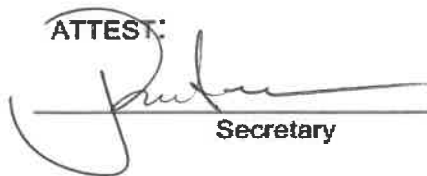
14.0 ADJOURNMENT

Motion at 10:50 pm by Dr. Sagerer, seconded by Ms. Espino to adopt the following resolution:

BE IT RESOLVED THAT on the 13th day of November 2023, the Community Consolidated School District 59 Board of Education meeting is adjourned.

Roll Call Ayes: 6 Dzak, Espino, Johnson, Mancilla, Sagerer, Szczesny
 Nays: 0
 Absent: 1 Schumacher
 Abstain: 0

Motion carried: 6-0-1-0

ATTEST:


Secretary



President